

No. Per (CR)-B (II)-2/2020-HAS
Government of Himachal Pradesh
Department of Personnel
Confidential Cell

From

The Principal Secretary (Personnel) to the
Government of Himachal Pradesh.

To

1. All the HPAS officers in H.P.
2. All the HPSS officers in H.P. Secretariat.

Dated, Shimla-2, the

29/05/2024

Subject: -

**Extension of timelines for recording of APAR for the year 2023-24 of
HPAS and HPSS Officers.**

Sir/Madam,

I am directed to refer to the subject cited above and to say that it has been decided to grant one-time relaxation to extend the existing timelines for recording APAR for the year 2023-24 by one month. Accordingly the revised timelines for completion of APARs for the year 2023--24 are as under:-

Sr.No.	Activity	Cut off dates	
		Existing	Revised
1.	Submission of Self-appraisal by the officer reported upon	31 st May, 2024	30 th June, 2024
2.	Appraisal by Reporting Authority	31 st July, 2024	31 st August, 2024
3.	Appraisal by Reviewing Authority	30 th September, 2024	31 st October, 2024
4.	Appraisal by Accepting Authority	31 st December, 2024	31 st December, 2024

You are, therefore, requested to strictly adhere to the afore-said timelines.

Yours faithfully,

(Sant Raj Puharta)

Under Secretary (Personnel) to the
Govt. of Himachal Pradesh

Endst.No.As above

Dated, Shimla-02 the

29/05/2024

Copy for information to the DDG, NIC, H.P.