F.No.12037/41/2018-FTC
Government of India
Department of Personnel and Training
Training Division
……..

Old JNU Campus, New Delhi - 110067
Dated: 09.11.2018

To

1. The Chief Secretaries of all the State Governments/ UTs.

2. The Secretaries of all the Ministries/Departments of Government of India.

Sir/Madam,

The Training Division, Department of Personnel and Training, Government of India shall be sponsoring the names of suitable officers for undergoing long/short-term training abroad in various selected universities/institutes for the Financial Year 2019-20 under the full funding component of Domestic Funding of Foreign Training (DFFT) Scheme (up to one year). The different training programs are broadly of the following kinds on the basis of their duration:

	Kind of Program	**Duration**
i.	Short Term Program	The programs whose duration is upto six (6) months
ii.	Long Term Programs	The programs whose duration is more than six (6) months but upto one (1) year.

2.   Through this circular, applications/nominations are invited for the following three categories of programmes to be conducted during Financial Year 2019-20 (April 2019 to March 2020):

Category-I	:	**Courses where nominations are made by DoPT**
Category-II	:	**Courses under direct admission**
Category-III	:	**MACS & IMACC programmes at IACA**
Category IV	:	**Thematic programmes on selection basis**

3.   Category-I :   Courses where nominations are made by DoPT

3.1   The list of courses/universities under this category are given at **Annexure A**. (*Programmes/dates listed are subject to change*).

3.2   **Officers Eligible:**

(i)   All Indian Administrative Service (IAS) Officers / Group 'A' officers belonging to Central Secretariat Service (CSS), Central Secretariat Stenographer Service (CSSS) and State Civil Service (SCS);

(ii)   Indian Police Service (IPS), Indian Forest Service (IFoS) and Group 'A' Central Civil Service Officers during the tenure of deputation under Central Staffing Scheme of DoPT.

3.3   **Eligibility in terms of the Length of Service:**

(i)   For IAS officers the qualifying length of service for long term programs is seven (7) completed years of service as on 1.7.2019.

(ii)   For IAS officers the qualifying length of service for short term programs is nine (9) completed years of completed service as on 1.7.2019.

(iii)   For IPS, IFoS and Group 'A' Central Civil Service Officers the qualifying length of service for all programmes under DFFT is nine (9) completed years of service as on 1.7.2019.

(iv)   For SCS officers the qualifying service is nine (9) completed years of service as Deputy Collector and above as on 1.7.2019.

(v)   For CSS officers the qualifying length of service for all programmes under DFFT is five (5) completed years of service as Under Secretaries and above as on 1.7.2019.

(vi)   For CSSS officers the qualifying length of service for all programmes under DFFT is five (5) completed years of service as Group A officer as on 1.7.2019.

(vii)   In addition to the above, the Officers on deputation with the Central Government under the Central Staffing Scheme of DOPT and applying for long-term programmes should have completed two (2) years of service on Central Staffing before the date of commencement of the programme.

3.4   **Age limits:**

(i)   The upper age limit for long term programmes is **48 years as on 1.07.2019.**

(ii)   The upper age limit for short-term programmes is **52 years as on 1.07.2019.**

(iii)   There is no age limit for the short-term programmes at Harvard University, University of Chicago, Cambridge University, University of California Berkeley and ANZSOG for officers of Joint Secretary/Additional Secretary/Secretary level (equivalent to postings in GOI). However, the officers applying for these programmes should have **minimum 2 (two) years of service left for superannuation** at the time of attending the programme.

3.5   **Selection criteria:**

(i) The eligible officers applying under the Scheme will be short-listed by applying weightage criteria which includes parameters such as

For Short term Programmes

Foreign training deficit, Seniority, SC/ST/Women, posted in NE/J&K/Naxal affected areas/PH, priority for being close to age bar, APAR grading and completion of specified MOOCs.

For Long term Programmes

Seniority, SC/ST/Women, posted in NE/J&K/Naxal affected areas/PH, APAR grading and completion of specified MOOCs.

(ii) The final selection and nomination of officers will be made on the basis of weightage criteria and preference of programmes indicated by the officers. The level of officers indicated for each programme will be as per their equivalence in the GOI.

(iii) The selections for short-term training programmes at Harvard University, 5-day courses at University of Chicago, the customized programmes at Cambridge University, University of California Berkeley and ANZSOG will be based on seniority.

3.6 **Cooling-off condition:**

(i) After attending a foreign training programme of **upto one month**, there will be a cooling-off period of **two years** before an officer can be considered again for another training programme. To illustrate, an officer who completes a short-term programme of upto one month in 2018-19, would be eligible for another programme under the DFFT Scheme only in 2021-22.

(ii) After attending a foreign training programme of more than one month and upto six months, there will be a cooling-off period of **three years** before an officer can be considered again for another training programme.

(iii) After attending long term training programme (more than six months), an officer would not be eligible for another long-term foreign training programme. However, an officer would become eligible for a short-term programme after a cooling-off of five years.

(iv) Officers who have undergone a long-term domestic programme, viz., IIMB, MDI, TERI, NDC, APPPA, etc. shall not be eligible for any long term foreign programme but would be eligible for short-term training programme after a cooling-off of three years.

(v) In case where an officer has already attended any Job Specific/Project related training abroad from their respective Ministries/State Governments, he/she shall be required to complete a cooling off period as mandated in clauses (i), (ii) and (iii) above, depending on the duration of such training, before he can be considered for training programme under this Scheme.

(vi) The foreign component of any compulsory mid-career training programme undergone by the officer will not be counted for the purpose of 'cooling off'.

(vii) All cooling-off period shall be counted from the end of the financial year in which training is completed.

3.7 Debarment:

(i) If an officer does not attend the course or withdraws his request at any stage after getting nominated for a course, he/she will be debarred as per provisions. The debarment will be for **two years** for not attending a short-term training programme and for **three years** for not attending a long-term training programme.

(ii) Officers who drop out due to official exigencies at the insistence of their ministry/state government/organisation of present employment or otherwise shall not be put in the reserve list on their withdrawal from program.

(iii) The officers who drop out with less than three weeks remaining for the commencement of the programme on the ground of official exigencies (as mentioned in Para 3.6(ii) above) shall be automatically debarred from any training under DFFT for a period of **one year.**

(iv) In case an officer withdraws within three (3) weeks of the commencement of the course for which he/she is nominated, the expenses incurred by the DOPT, if any, may be recovered from the officer.

3.8 Undertaking:

(i) An officer has to give an Undertaking that in case of any false information furnished by him/her in the application form, the full expenditure incurred on their training would be recovered from them with penal interest and action under CCS (CCA) Rules/other relevant rules will be initiated against them.

(ii) Officers nominated for Long Term programmes under this scheme shall be required to execute a bond for undertaking before commencement of the course, to continue to serve the Government for a period of five years after completion of the course.

3.9 Feedback

(i) It shall be mandatory for the officers attending long term and short term programmes to give their feedback about the programme attended. The requisite feedback form will be mailed to them separately. The officers who do not submit feedback in the prescribed form, after undergoing a course under DFFT, may be restricted in future from applying under the DFFT scheme. The post training online feedback form is available at DFFT portal (i.e. https://dfft.nic.in).

(ii) The officers nominated for long term courses shall submit a case study, a theme paper and shall be available as guest faculty for two years for providing training on the

related subject at the Central Training Institutes, the Administrative Training Institutes and in-service training programs. The payment of arrival allowance for officers attending long term courses shall be released only on submission of the filled up feedback forms, a case study and a theme paper and an undertaking to be available as guest faculty as mentioned above.

(iii) Officers attending a short term program should submit the feedback and an undertaking to be available as guest faculty for two years for providing training on the related subject at the Central Training Institutes, the Administrative Training Institutes and in-service training programs on return.

3.10 **Officers serving under Central Staffing Scheme:**

(i) The applications for long-term programmes by the officers working under the Central Staffing Scheme will be entertained only if they bear the **NOC from EO Division, DOPT**. A suitable column to this effect has been inserted in the application form (Annexure II).

(ii) Officers on central deputation (other than IAS/CSS/CSSS/SCS) shall apply only for such short term programs which are fully covered under their tenure of CSS. However, in case their application includes choice for short term courses which conclude beyond their tenure under the Central Staffing Scheme, such will be entertained only if such applications bear the NOC from EO Division, DOPT for the extended period of their tenure. It will be the responsibility of the Nodal Officer to obtain the necessary NOC in this regard before forwarding the application.

(iii) The officers whose tenure under the Central Staffing Scheme is due to come to an end within two months prior to the commencement of the long-term training programme, or during the course of the long-term training programme, should be nominated by the respective Ministries/ Departments of Govt. of India only after securing the cadre clearance of the respective State Governments/cadre controlling authorities on whose strength the officers are borne.

(iv) In the event of nomination and final selection of such officers for foreign training programmes (referred to in Para 3.8(iii) above), the Ministries/Departments would be required to send a formal proposal for extending the Central Deputation tenure of the officers approved for nomination for training, upto the end of the training, to the Establishment Officer for obtaining the approval of the competent authority so that they could draw their salary from the Central Government during the period of training.

(v) On return from training, such officers (referred to in Para 3.8(iii) above) would revert to their cadre and the Central Ministries/Departments shall not grant any leave in their cases.

(vi) In respect of long-term training programmes, if an officer, at the time of application, is on deputation under the Central Staffing Scheme and subsequently gets reverted to

his/her cadre before commencement of the training programme, the officer will still be eligible to participate in the programme provided he/she gets the cadre clearance.

(vii) Similarly, officers subsequently laterally shifted to other organizations by orders of DoPT shall be eligible to retain their nomination under DFFT, provided they furnish no objection from their new organization.

3.11   Other conditions:

(i) Officers serving in the Central Government at the level of Additional Secretary/Secretary may apply for programmes of one week duration only.

(ii) The applications for both long-term and short-term training programmes must be accompanied by the ACR/APAR grading pertaining to the last five years. To be eligible for consideration for a long-term programme, the officer should have at least `Very Good' grading in his/her ACRs pertaining to the past 5 years.

(iii) Applications should be complete in all respects.

(iv) Applicant should be clear from Vigilance angle.

(v) The APAR grading/Vigilance clearance in respect of the applicant officers has to be necessarily filled in before finalizing application even if APAR grading/vigilance clearance in respect of officers are available with DOPT. The APAR grading in respect of self can be filled by the applicant officer and must be vetted by Nodal Officer before finalizing the same. The vigilance clearance has to be filled by the Nodal Officer.

(vi) The nodal Officer has to take approval of the competent authority, as per extant guidelines before forwarding the applications.

(vii) Officers applying for short-term training programmes at Harvard University and 5-day courses at University of Chicago, and the customized programmes at Cambridge University, University of California Berkeley and ANZSOG have to furnish details of official foreign visits undertaken during the last three years in the application form.

(viii) Officers applying for long term programs at Australian National University and University College London have to undergo IELTS/TOEFL as specifically required by the universities.

(ix) The officers are advised to see the particular websites of the universities/institutes for any specific pre-conditions related to admission process.

(x) For long term programmes at LKY Singapore, application of those officers shall be considered who have already applied for these courses in response to this Department's letter of even number dated 25.10.2018.

(xi) An officer shall not apply for a short term training program which he has already attended earlier.

3.12 The list of long-term programmes and short-term programmes proposed to be conducted during FY 2018-19 are indicated in **Annexure A**. The nominations received in response to this circular can also be considered for any other courses that may become available during 2018-19 under the DFFT Scheme but are not indicated in the present list**. Applicants/nominated officers are advised to check their respective e-mails for any alerts that may be indicated before the last date of application, for revising choices for the programmes as per the final availability list of courses. The status of application can be seen by clicking `Check Application Status' on the online application portal.**

3.13 Names of only those officers may be forwarded by CCAs/State Governments who can be spared/relieved at the time of commencement of the training programmes.

3.14 The State Governments/Central Ministries/Cadre Controlling Authorities are expected to utilize the skills acquired by the officers in the relevant field, on their return from foreign training.

3.15 The application form (**Annexure I**) for long-term and short-term foreign training as well as forwarding form (**Annexure II**) meant for filling by the Nodal Officers designated by each Ministry/Department and State Governments are available in this Ministry's website at **https://dfft.nic.in**. It must be ensured that the application form for both categories of programmes (long-term and short-term) must be filled `online' by the officers. Thereafter the same will be automatically forwarded by the system to their respective controlling authorities. The Nodal Officers will then fill in the requisite details in **Annexure II** and send the same along with application form **(Annexure I)** of the officer `**online'** after taking approval from the competent authority. For the officers of the level of Joint Secretary and above, the applications can only be forwarded after taking approval of the concerned Minister. **It may be noted that there is no requirement of sending these documents by post.**

3.16 Details of steps required to be taken by Nodal Officers for forwarding the application forms through `online' mode is available at the DFFT portal (**https://dfft.nic.in/cca/loginoffer.aspx**) after logging in for Annexure II by the CCA. The guidelines for Nodal Officers are also summarised as **Annexure B** to this circular.

3.17 The officers are advised to go through the programme details available in the respective websites of institutes/universities and make themselves conversant with eligibility and selection criteria and apply in accordance with the pre-requisites, if any, for a specific course.

3.18 The incomplete applications and those not accompanied by duly filled in Annexure II by the designated Nodal Officers will not be considered. It may also be noted that no reference shall be made back to the forwarding authority/officers for filling and sending incomplete details.

3.19 A User Guide for facilitating to apply for training programmes is prepared and available at online application portal. It is requested to read it carefully before applying. The applicant may use the **"write to us"** option available on the DFFT portal for any queries with regard to the application. They may also contact **Sh.**

Sanjay Singh, Scientist 'D' Tel: 011-26161355, email address: dfft2018-dopt@nic.in, may be contacted for all queries relating to online application system. The last date for application for officers is **15/12/2018** and the last date for finalisation of applications by nodal officers is **31/12/2018**. The online application form will be available from **12/11/2018**.

4. <u>**Category-II :**</u>   <u>**Courses under direct admission**</u>

4.1.   A separate application/sponsorship system has been devised in respect of long-term programmes of upto one (1) year duration (*other than the programs mentioned in Annexure-A*) in the top 20 universities/institutions as per THE or QS world university ranking applicable for 2019, or the top 20 (subject wise) courses as per THE or QS world university ranking applicable for 2019, provided the university offering such courses comes under top 100 of overall ranking of THE/QS applicable for 2019. The list of top 100 universities/institutions as per THE or QS world university ranking for 2019 is enclosed herewith as Annexure C. The interested officers will apply directly to the university and undertake admission/selection process as stipulated by the university as a private individual, in the following thematic subject areas:

(i)   Public Policy, public administration/management

(ii)   Public finance

(iii)   Public health and Nutrition

(iv)   Population and demographic studies

(v)   Global security

(vi)   International development

(vii)   Urban planning/development, City Planning

(viii)   Social Development

(ix)   Social Protection

(x)   Social innovation

(xi)   Social welfare

(xii)   Economics and Applied Economics

(xiii)   Public Education

(xiv)   Leadership

(xv)   Transportation

(xvi)   Technology Management

(xvii)   Climate change and environment

(xviii)   Tax administration & revenue forecasting

4.2. The conditions of eligibility for these courses shall be same as are applicable to Category-I long term courses. Maximum of two applications for a particular course and three applications for a particular university/institution shall be considered for funding under this category. In case applications in excess of the above limits are received, funding will be done as per the criteria applicable for Category-I long term courses.

4.3. The maximum amount of tuition fee payable will be the lower of the average of the fee notified by the university/institution for the last three years for the course or the actual fees payable.

4.4. The officers applying for these courses must give intimation to the Training Division at the time of application. Once an officer is selected by these Universities, he/she may apply for sponsorship under the DFFT Scheme separately through his controlling authority along with requisite clearances as applicable for Category I, e.g., EO clearance, vigilance clearance, ACR grading, etc.

4.5. The officers shall apply for Long Term courses either in under Category I or under Category II. Where an officer applies under both categories for Long Term courses and he/she gets direct admission as well as gets slotted through nomination, his application under direct admission route shall not be considered and his slotting through nomination route shall only stand. The officers may, however, simultaneously apply for short term programmes in response to this circular.

4.6. All the prospective participants, seeking financial assistance under this category of the DFFT Scheme, should submit online application through the website (https://partialfunding.nic.in). They should select the option for full funding after registering with the website while applying for the specific course.

4.7. The officers who apply for these programmes but do not get DFFT sponsorship for some reason even after admission is confirmed by the concerned University, can get their admission deferred for the next year only with the prior approval of DOPT. In such cases they will be given priority for sponsorship in that year, subject to their fulfilling all the eligibility criteria at that stage, except the age criterion.

5. Category-III: MACS & IMACC programmes at IACA

5.1. Eligibility

(i) All Indian Administrative Service (IAS) Officers / Group 'A' officers belonging to Central Secretariat Service (CSS), Central Secretariat Stenographer Service (CSSS) and State Civil Service (SCS);

(ii) Indian Police Service (IPS), Indian Forest Service (IFoS) and Group 'A' Central Civil Service Officers during the tenure of deputation under Central Staffing Scheme of DoPT.

(iii) All Group 'A' officers posted in CBI under the Central Staffing Scheme of MHA;

(iv) All Group 'A' officers posted in anti corruption wings of state governments;

(v) All Group 'A' officers dealing with anti-corruption or vigilance from the participating services.

5.2. The other conditions of application shall be same as are applicable to Category-I long term courses. The officers applying for this course must given intimation to the Training Division at the time of application. Maximum of two applications shall be considered for funding under this category. In case applications in excess of this limit are received, short-listing will be done as per the criteria applicable for Category-I long term courses.

5.3. Once an officer is selected by IACA for the course, he/she may apply for sponsorship under the DFFT Scheme through his controlling authority along with requisite clearances, e.g., vigilance clearance, ACR grading, etc. The officers may, simultaneously, apply in response to this circular for other short term / long-term programmes. In case an officer is selected under both the processes, his selection for MACS course will be retained.

6. **Category-IV:** **Thematic programmes on selection basis**

6.1. This category of programmes has been introduced for imparting training on thematic core areas concerned with individual Ministries/Departments. The Secretaries of the Ministries/Departments in the Central Government and Chief Secretaries of the State Government will have the opportunity to recommend 1 or 2 officers working in the relevant thematic area for imparting training in the thematic area so that the cohort comes up with actionable responses to the policy challenges faced in these areas.

6.2. The pool of officers for the proposed Category IV will be constituted through recommendations made by the Secretaries of the respective Ministries/Departments and Chief Secretaries of the State Governments, subject to the final approval of the recommendations by DoPT. The other term and conditions for these courses will generally be the same as for Category I.

6.3. The procedure for nomination for this category of programs shall be carried out separately as and when the programs are finalized and approved by the Committee constituted for selection of the programs and universities.

Yours faithfully,

(Shri Prakash Dubey)
Director (Training)

List of short term programmes offered under the DFFT Scheme for 2019-20

Sl No	Name of University/ Institute	Name of the Programmes	Tentative Duration	Category	Level
1	University of California, Berkeley, USA	Certificate Programme in Public Policy	August, 2019 to December, 2019	Short Term	DS/DIR
2	University of California, Berkeley, USA	Certificate Programme in Public Policy	Jan, 2020 to May, 2020	Short Term	DS/DIR
3	University of California, Berkeley, USA	Ethics and Governance	2-15/06/2019	Short Term	JS/AS/SECY
4	University of California, Berkeley, USA	Negotiations for Public Leaders	07-20/07/2019	Short Term	JS/AS/SECY
5	Cambridge University, UK	Leadership and Strategic Thinking	To be finalized	Short Term	JS/AS/SECY
6	Cambridge University, UK	Leadership and Strategic Thinking	To be finalized	Short Term	JS/AS/SECY
7	ENA, Paris	Management in the Public Sector	To be finalized	Short Term	US/DS
8	ENA, Paris	Fighting Corruption	To be finalized	Short Term	DS/DIR
9	ENA, Paris	Local government	To be finalized	Short Term	DS/DIR
10	LKY, NUS, Singapore	Essentials of Policy Development	12-16/08/2019	Short Term	DS/DIR
11	OPM, USA	Building Coalitions the art of Successful Collaboration (earlier it was "Collaborative Leadership")	12-15/08/2019	Short Term	DS/DIR
12	OPM, USA	Executive Development: Leading Change	9-13/09/2019	Short Term	DIR/JS
13	ANZSOG, Australia	Advance Leadership Program	To be finalized	Short Term	JS/AS/SECY
14	Syracuse University, USA	Certificate Programme in Public Administration	To be finalized	Short Term	DS/DIR
15	Syracuse University, USA	Certificate Programme in Public Administration	To be finalized	Short Term	DS/DIR
16	Harvard University, USA	Implementing Public Policy (earlier called "Leaders in Development: Managing Change in a Dynamic World")	To be finalized	Short Term	JS/AS/SECY
17	Harvard University, USA	Infrastructure in a Market Economy: Public - Private Partnerships in a Changing	May 12, 2019 - May 24, 2019	Short Term	JS/AS/SECY

18	Harvard University, USA	Senior Managers in Government	July 21, 2019 - August 09, 2019	Short Term	JS/AS/SECY
19	Harvard University, USA	Leading Successful programs: using Evidence to Assess Effectiveness	April 28, 2019 - May 03, 2019	Short Term	JS/AS/SECY
20	Harvard University, USA	Leadership for 21st Century: Chaos, Conflict and Courage	September 15, 2019 - September 20, 2019	Short Term	JS/AS/SECY
21	Harvard University, USA	Creating Collaborative Solutions Innovations in Governance	TBD (not yet determined)	Short Term	JS/AS/SECY
22	Harvard University, USA	Leadership Decision Making	To be finalized	Short Term	JS/AS/SECY
23	Harvard University, USA	Leadership Decision Making	June 09, 2019 - June 14, 2019	Short Term	JS/AS/SECY
24	Harvard University, USA	Leadership for 21st Century: Chaos, Conflict and Courage	To be finalized	Short Term	JS/AS/SECY
25	Harvard University, USA	Emerging Leaders	May 05, 2019 - May 10, 2019	Short Term	JS/AS/SECY
26	Harvard University, USA	Applying Behavioral Insights to the design of Public Policy	To be finalized	Short Term	JS/AS/SECY
27	University of Chicago, USA	Financial analysis for non financial managers	10-14/06/2019 Or 9-13/12/2019	Short Term	JS/AS/SECY
28	University of Chicago, USA	The advanced strategy program: building and implementing growth strategies	28/10- 01/11/2019	Short Term	JS/AS/SECY
29	University of Chicago, USA	Attracting Global Investment	19-21/06/2019	Short Term	JS/AS/SECY
30	University of Chicago, USA	Machine Learning and Public Policy	09-11/09/2019	Short Term	JS/AS/SECY
31	University of Chicago, USA	Policy analysis and impact evaluation	05-07/05/2019	Short Term	JS/AS/SECY
32	University of Chicago, USA	Leading evidence based decisions (Washington Campus)	15-17/08/2019	Short Term	DS/DIR
33	University of Chicago, USA	Marketing Analytics to Drive Growth (earlier Big Data and Marketing Analytics)	07-09/10/2019	Short Term	DS/DIR
34	Duke University, USA	Project Appraisal and Risk Management	May 12-June 7, 2019	Short Term	DIR/JS
35	Duke University, USA	Tax Analysis and Revenue Forecasting	June 16-July 12, 2019	Short Term	DS/DIR
36	Duke University, USA	Budgeting & Financial Management in Public Sector	July 7-July 26, 2019	Short Term	DS/DIR
37	Duke University, USA	Fiscal Decentralization and Local Governance	July 7-July 26, 2019	Short Term	DS/DIR
38	CMU, Adelaide	Graduate Certificate in Business Intelligence and Data Analytics	ST (4 months or 1 semester)	Short Term	DS/DIR

List of Long Term Programmes offered under DFFT Scheme for 2019-20

Sl No	Name of University/ Institute	Name of the Programmes	Tentative Duration	Category	Level
1	University of California, Berkeley, USA	Executives' Master of Public Affairs (EMPA)	May 2019 to May 2020	Long Term	US/DS/DIR/JS
2	IDS, Sussex, UK	MA Development Studies	Sept 2019 to Aug 2020	Long Term	US/DS/DIR/JS
3	LKY, NUS, Singapore	Master in Public Administration (MPA)	July 2019 to July 2020	Long Term	US/DS/DIR/JS
4	KCL, UK	MA South Asia and Global Security	16th September, 2019 to 4th September, 2020	Long Term	US/DS/DIR/JS
5	KCL, UK	MSc Public Policy & Management	16th September, 2019 to 4th September, 2020	Long Term	US/DS/DIR/JS
6	UCL, UK	MPA Public Administration and Management	15th October, 2019 to 26th July, 2020	Long Term	US/DS/DIR/JS
7	Syracuse University, USA	Executive Master of Public Administration	May 2019 to May 2020	Long Term	US/DS/DIR/JS
8	Duke University, USA	Master of International Development Policy (MIDP)	19th August, 2019 to 1st September, 2020	Long Term	US/DS/DIR/JS
10	CMU, Adelaide	Master of Science in Public Policy and Management (Digital Transformation and Analytics Specialisation)	LT (one year) 2019-20	Long Term	US/DS/DIR/JS
11	CMU, Adelaide	Master of Science in Information Technology (Information Technology Management)	LT (one year) 2019-20	Long Term	US/DS/DIR/JS
12	CMU, Adelaide	Master of Science in Information Technology (Information Security Specialisation)	LT (one year) 2019-20	Long Term	US/DS/DIR/JS
13	CMU, Adelaide	Advanced Certificate in Business Intelligence and Data Analytics	LT (8 months or 2 semesters) 2019-20	Long Term	DS/DIR

14	ISS, Hague, Netherlands	MA in Development Studies	LT (one year) Sept 2019 to Aug 2020	Long Term	US/DS/DIR/JS
15	ANU, Australia	Executive Masters in Public Policy (EMPP)	15 July 2019 –17 July 2020	Long Term	US/DS/DIR/JS
16	IACA, Austria	International Master in Anti-Corruption Compliance and Collective Action (IMACC)	LT (two years) January 2020 to January 2022.	Long Term	US/DS/DIR/JS
9	IACA, Austria	Master in Anti-Corruption Studies (MACS)	November 2019 to November 2021	Long Term	US/DS/DIR/JS

Note: *The list of short term and long term programs is tentative and is subject to final approval. The dates for certain programmes are yet to be announced by the respective institutions and the dates announced are also tentative.*

Instructions for Validating and Forwarding DFFT Online Applications by Nodal Officers

1. Nodal officers must take approval of the competent authority before forwarding the application to DOPT. For officers of Joint Secretary and above level the approval of the concerned Minister is mandatory.

2. Nodal officers must check all the entries filled by the officer in the Annexure I, especially related to batch year, date of joining, APAR, vigilance clearance, grade pay and level of the officer.

3. Nodal officers of the Group A officers on deputation under the Central Staffing Scheme of DOPT must take the EOs clearance with regard to officers applying for Long Term programmes.

4. Nodal Officer to obtain the necessary NOC from the EO Division, DOPT for the extended period of tenure of officers on central deputation under the Central Staffing Scheme of DOPT whose chosen short term programme are not fully covered under their tenure of CSS.

5. The Login Id and Password details have been provided by Training Division, DoPT in the respective e-mail addresses of the Nodal Officers. In case of any change in the Nodal Officer the concerned ministry/Department/controlling authority may send the details formally to the Training Division, DOPT for updation.

6. The User Manual/Instructions for the Nodal Officer is available in the online Cadre Controlling Authority (CCA) module at the DFFT portal (https://dfft.nic.in/cca/loginoffer.aspx).

7. Website address for logging in to the Online CCA Module is at the DFFT portal (https://dfft.nic.in/cca/loginoffer.aspx).

8. The List of Online Applications submitted by the officers of respective Ministry/Department/State Government will be displayed after login.

9. The Nodal Officer can select an application and perform the following tasks:

    a. View the Application Submitted by the Officer (Annexure I) and validate the details submitted by the officer in the Annexure II

    b. Update the Annexure II details

    c. Finalize the Annexure II

    d. Take printout of complete application along with Annexure II

10. Once finalized, the entire application form (Annexure I & II) will be available `online' to DOPT and thereafter no amendments in the applications can be made.

List of Top 100 Universities as per THE and QS World University Rankings 2019

Sl No	Name of the University/Institution	Country	THE World University Ranking 2019	QS World University Ranking 2019
1	University of Oxford	United Kingdom	1	5
2	University of Cambridge	United Kingdom	2	6
3	Stanford University	United States	3	2
4	Massachusetts Institute of Technology (MIT)	United States	4	1
5	California Institute of Technology (Caltech)	United States	5	4
6	Harvard University	United States	6	3
7	Princeton University	United States	7	13
8	Yale University	United Kingdom	8	15
9	Imperial College London	United Kingdom	9	8
10	University of Chicago	United States	10	9
11	ETH Zurich - Swiss Federal Institute of Technology	Switzerland	11	7
12	Johns Hopkins University	United States	12	21
13	University of Pennsylvania	United States	12	19
14	UCL (University College London)	United Kingdom	14	10
15	University of California, Berkeley (UCB)	United States	15	27
16	Columbia University	United States	16	16
17	University of California, Los Angeles (UCLA)	United States	17	32
18	Duke University	United States	18	26
19	Cornell University	United States	19	14
20	University of Michigan	United States	20	20
21	University of Toronto	Canada	21	28
22	Tsinghua University	China	22	17
23	National University of Singapore (NUS)	Singapore	23	11
24	Carnegie Mellon University	United States	24	46
25	Northwestern University	United States	25	34
26	London School of Economics and Political Science (LSE)	United Kingdom	26	38
27	New York University (NYU)	United States	27	43
28	University of Washington	United States	28	66
29	University of Edinburgh	United Kingdom	29	18
30	University of California, San Diego (UCSD)	United States	30	41
31	Peking University	China	31	30
32	LMU Munich	Germany	32	-
33	University of Melbourne	Australia	33	39
34	Georgia Institute of Technology	United States	34	69
35	EPFL - Ecole Polytechnique Federale de Lausanne	Switzerland	35	22
36	University of Hong Kong	Hong Kong	36	25
37	University of British Columbia	Canada	37	47
38	King's College London	United Kingdom	38	31
39	University of Texas at Austin	United States	39	63

40	Karolinska Institute	Sweden	40	-
41	Paris Sciences et Lettres – PSL Research University Paris	France	41	-
42	University of Tokyo	Japan	42	23
43	University of Wisconsin-Madison	United States	43	53
44	McGill University	Canada	44	33
45	Technical University of Munich	German	45	61
46	Hong Kong University of Science and Technology	Hong Kong	46	37
47	Heidelberg University	Germany	47	-
48	KU Leuven	Belgium	48	81
49	Australian National University	Australia	49	24
50	University of Illinois at Urbana-Champaign	United States	50	71
51	Nanyang Technological University, Singapore (NTU)	Singapore	51	12
52	University of California, Santa Barbara	United States	52	-
53	Brown University	United States	53	56
54	Washington University in St Louis	United States	54	-
55	Chinese University of Hong Kong (CUHK)	Hong Kong	55	49
56	University of North Carolina at Chapel Hill	United States	56	83
57	University of Manchester	United Kingdom	57	29
58	Delft University of Technology	Netherlands	58	52
59	University of California, Davis	United States	59	-
60	University of Sydney	Australia	59	42
61	Wageningen University & Research	Netherlands	59	-
62	University of Amsterdam	Netherlands	62	57
63	Seoul National University	South Korea	63	36
64	Purdue University	United States	64	100
65	Kyoto University	Japan	65	35
66	University of Southern California	United States	66	-
67	Humboldt University of Berlin	Germany	67	-
68	Leiden University	Netherlands	68	-
69	University of Queensland	Australia	69	48
70	Erasmus University Rotterdam	Netherlands	70	-
71	Ohio State University	United States	71	89
72	University of Minnesota Twin Cities	United States	71	-
73	Sorbonne University	France	73	75
74	Boston University	United States	74	93
75	Utrecht University	Netherlands	74	-
76	University of Freiburg	Germany	76	-
77	McMaster University	Canada	77	-
78	University of Bristol	United Kingdom	78	51
79	University of Groningen	Netherlands	79	-
80	University of Warwick	United Kingdom	79	54
81	Pennsylvania State University	United States	81	95
82	Sungkyunkwan University (SKKU)	South Korea	82	-
83	University of Maryland, College Park	United States	82	-
84	Emory University	United States	84	-
85	Monash University	Australia	84	59
86	Rice University	United States	86	87

87	RWTH Aachen University	Germany	87	-
88	Uppsala University	Sweden	88	-
89	University of Tübingen	Germany	89	-
90	Charité - Universitätsmedizin Berlin	Germany	90	-
91	University of Montreal	Canada	90	-
92	University of Zurich	Switzerland	90	78
93	Michigan State University	United States	93	-
94	University of Glasgow	United Kingdom	93	69
95	University of Science and Technology of China	China	93	98
96	University of California, Irvine	United States	96	-
97	University of New South Wales (UNSW Sydney)	Australia	96	45
98	Lund University	Sweden	98	92
99	Dartmouth College	United States	99	-
100	University of Helsinki	Finland	99	-
101	City University of Hong Kong	Hong Kong	-	55
102	Durham University	United Kingdom	-	74
103	Ecole Polytechnique	France	-	65
104	Eindhoven University of Technology	Netherlands	-	99
105	Fudan University	China	-	44
106	KAIST - Korea Advanced Institute of Science & Technology	South Korea	-	40
107	Korea University	South Korea	-	86
108	Lomonosov Moscow State University	Russia	-	90
109	Ludwig-Maximilians-Universität München	Germany	-	62
110	National Taiwan University (NTU)	Taiwan	-	72
111	Osaka University	Japan	-	67
112	Pohang University of Science And Technology (POSTECH)	South Korea	-	83
113	Ruprecht-Karls-Universität Heidelberg	Germany	-	64
114	Shanghai Jiao Tong University	China	-	59
115	Tohoku University	Japan	-	77
116	Tokyo Institute of Technology	Japan	-	58
117	Universidad de Buenos Aires (UBA)	Argentina	-	73
118	Université PSL	France	-	50
119	Universiti Malaya (UM)	Malaysia	-	87
120	University of Auckland	New Zealand	-	85
121	University of Birmingham	United Kingdom	-	79
122	University of Copenhagen	Denmark	-	79
123	University of Leeds	United Kingdom	-	93
124	University of Nottingham	United Kingdom	-	82
125	University of Sheffield	United Kingdom	-	75
126	University of Southampton	United Kingdom	-	96
127	University of St Andrews	United Kingdom	-	97
128	University of Western Australia	Australia	-	91
129	Zhejiang University	China	-	68