

No. Per(AP.B)F(1)-1/2012  
Government of Himachal Pradesh  
Department of Personnel  
(Appointment-II)

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Dated Shimla-171 002, 19<sup>th</sup> September, 2012

From

The Chief Secretary to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the  
Government of Himachal Pradesh
2. All the Heads of Department in Himachal Pradesh.
3. All the Deputy Commissioners in HP

Subject: **Policy to regulate the services of Part-Time workers.**

Sir,

In continuation of this Department's letter of even number dated 02.06.2012, I am directed to say that the matter regarding conversion of part time workers to daily wage basis was under active consideration of the Government for some time past. Now, It has been decided by the Government that Part-Time workers having completed nine years continuous service as on 31<sup>st</sup> March 2012 in all Govt. Departments will be converted to daily wager **subject to the observance of the following terms and conditions: -**

- (i) Part-Time Class-IV employees having completed nine years of continuous service as on 31<sup>st</sup> March 2012 will only be made daily wager. Posts vacated by such part-time employees shall stand abolished.
- (ii) The orders to this effect will be issued at the level of Head of Departments after verifying the facts.
- (iii) For the determination of date of birth of the candidate concerned, criterion as laid down in Rule 7.1. of HPFR Vol-I shall be observed.



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- (iv) The conversion to daily wagger status shall only be from prospective effect i.e. after the date the orders are issued after completion of all codal formalities.
- (v) The autonomous Boards and Corporations including the Universities are not required to follow these orders mutatis-mutandis but should decide the same depending on their own financial position.
- (vi) Such Part-Time workers, who have been engaged without being sponsored by the Employment Exchange, may be given relaxation while conversion.
- (vii) After converting the Part-Time employees as daily wagger the information should come to the Finance Department for effective monitoring.

These instructions may kindly be brought to the notice of all concerned for strict compliance and the receipt of the same may also be acknowledged.

This issue with the prior approval of the Finance Department obtained vide their U.O No. 52302545-Fin-F/2012 dated 18.09.2012.

Yours faithfully,

  
(M.R.Verma)

Deputy Secretary (Personnel) to the  
Government of Himachal Pradesh

No. Per(AP.B)F(1)2/2012

Dated Shimla-171 002, 19<sup>th</sup> September, 2012

Copy for favour of information and necessary action is forwarded to:-

1. The Pr. Accountant General, H.P. Shimla-171 003.
2. The Spl. Secretary (GAD-C) to the Government of Himachal Pradesh Shimla-171 002.
3. The Finance Department (F), H.P. Secretariat, Shimla-171 002.
4. Guard file / 20 spare copies.

  
(M.R.Verma)

Deputy Secretary (Personnel) to the  
Government of Himachal Pradesh