

Government of Himachal Pradesh
Department of Personnel
Appointment-II

No. Per (AP.B)E(5)-2/2012 Dated Shimla-171 002, 1st November, 2013

OFFICE MEMORANDUM

Subject: Self-certification of documents by the applicant / stakeholders.

The 2nd Administrative Reforms Commission in its 12th Report titled "**Citizen Centric Administration - The Heart of Governance**" has recommended adoption of self-certification provision for simplifying procedures.

2. This matter has been examined and the method of self-certification has been considered citizen friendly and fruitful for general public as well as government officers. Therefore, it has been decided by the State Government to adopt the provision for self-certification of documents viz. Caste/ Tribes/ Income/ Domicile/ Character/ Educational Qualification certificates/self-photograph etc. by the applicants/stakeholders, as recommended by 2nd Administrative Reforms Commission in its 12th Report and henceforth the documents self attested by the applicants/stakeholders would be entertained instead of asking for an attested copy of the documents by a Gazetted Officer or filing of affidavits. The original documents would be required to be produced at the time of viva-voce and final stage for verification. If any candidate gives false information/ declaration, he/she will be debarred from employment in State Govt./ Board/ Corporation/ Autonomous Bodies for a period of three years and also consider him/her liable for criminal proceedings.

3. This decision of the Government may please be brought to the notice of the all concerned.



(S.K.B.S Negi)

Principal Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No. 0177 - 2621897

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No.Per(AP.B)E(3)-2/2012 Dated Shimla-171 002, ^{1st} November, 2013

Copy is forwarded to :

1. The Secretary to the Governor, H.P. Shimla-2
2. Pr. Secretary to Hon'ble Chief Minister, H.P. Shimla-2
3. Sr. PS to Chief Secretary to the Govt. of H.P. Shimla-2
4. The Secretary, Govt. of India, Ministry of Personnel, PG & Pensions, Department of Administrative Reforms & Public Grievances, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001 w.r. to O.M No. K-11022/67/2012-AR dated 10th May, 2013 for information.
5. All the Administrative Secretaries to the Govt. of H.P. Shimla-2
6. All Heads of Departments in H.P.
7. All Divisional Commissioners in H.P.
8. All Deputy Commissioner in H.P.
9. The Registrar General, H.P. High Court, Shimla-1
10. The Registrars of all the Universities in H.P.
11. The Managing Directors/ Secretaries/ Registrars of all the Boards / Corporations/ Autonomous Bodies in H.P.
12. Addl. Secretary (GAD-C) to the Government of Himachal Pradesh.
13. Spare copies - 100 / Branch Guard file.



(Prem Singh Thakur)

Under Secretary (Personnel) to the
Government of Himachal Pradesh
Phone No. 0177 - 2624183
