

8. Amount of Advance, if any drawn Rs

9. Particulars of Journey for which higher class of accommodation than the one to which the Government servant is entitled was used. (Sanction number and date to be given.)

Place		Mode of conveyance	Class to which entitled	Class by which actually traveled	No of fares	Fare paid		Sanction Number and Date
From	To					Rs	Ps	

10. Particulars of journey performed by road between places connected by rails:-

Certified that the

1. Information as given above is true to the best of my knowledge and belief and
2. That my husband/wife is not employed in Government service / that my husband/wife is employed in Government and the concession has not been availed of by him/her separately or himself/herself or form any of the family members for the connected block 2002-2005 grace period.
- 3.

servant. Signature of Government

Part B (To be filled in the bill Section)

1. The net entitlement on account of leave travel concession works out to Rs ----- as detailed below.

(a) Railway/Air/Bus/Steamer fare Rs -----

(b) Less amount of advance of drawn vide Voucher No: ----- date -----
Rs -----

Net amount Rs -----
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2. The expenditure is debitable to -----

Initials of bill Clerk

Signature of DDO

Counter signed

officer

Signature of the Controlling

Certified that necessary entries have been made in service book of
Shri/Smt/Miss-----

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Signature of the Officer authorized to attest entries in the service book.