1300 (Authoritative English Text of this department notification No. WLF-E(2)dated 28-12-2011 as required under clause (3) of Article 348 of the constitu of India) 5203 5520 AR

29112,2011 Government of Himachal Pradesh Department of Social Justice & Empowerment

## **NOTIFICATION**

No: WLF-E(2)-1/78

Dated; 28-12-2011

051

In exercise of the powers conferred by Section 3 Himachal Pradesh Public Services Guarantee Act, 2011, the Governor Himacl Pradesh is pleased to notify the Services, Designated Officers, First Appell: Authority, Second Appellate Authority and the Stipulated Time Limits for t purposes of the above Act as per Annexure-A, for the Department of Soci Justice and Empowerment, Directorate of Scheduled Castes, Other Backwa Classes and Minority Affairs, Himachal Pradesh.

By order

Principal Secretary(SJ&E) to the Government of Himachal Pradesh. dated; 28-12-2011

Endst. No: even

Copy forwards to the :-

Secretary to Governor, Himachal Pradesh Shimla-2 1.

Private Secretary to Chief Minister, Himachal Pradesh, Shimla-2

Private Secretary to Chief Secretary to the Government of Himacha Pradesh, Shimla-2

Chief Information Officer, State Information Commission Himacha Pradesh Shimla-2

Principal Secretary (ARU) to the Government of Himachal Pradesh Shimla-2.

Director, Department of SCs, OBCs & Minority Affairs, Himachal 6. Pradesh, Shimla-9

Joint Director, Department of SCs, OBCs & Minority Affairs, H.P, Shimla-7.

All the Deputy Commissioners in Himachal Pradesh. 8.

Controller Printing & Stationary, H.P. Government Press, Shimla for 9. publication in the Rajpatra of Himachal Pradesh, Shimla

Technical Director cum-SIO, National Informatics Centre, Shimla-2 for 10. uploading the notification on the Departmental Website.

All District Welfare Officers in Himachal Pradesh. 11.

All Tehsil Welfare Officers in Himachal Pradesh. 12.

13. Guard file.

Deputy Secretary(SJ&E) to the Coverance's fill medial beat of

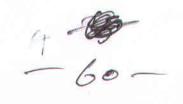
Services/Designated Officers/First Appellate Authority/Second Appellate Authority & Stipulated Time Limits for the Department of Social Justice & Empowerment, Directorate of Scheduled Castes, Other Backward Classes & Minority Affairs, Government of Himachal Pradesh under the H.P.

Sr. No.	Name of the service / Public Service	Documents to be attached with the application	Designated Officer	Name and Address of First Appellate Authority.	Name and Address of the Second Appellate	Stipulated time limit for providing service(s)
1	Issue of Identity	(i) Application on the prescribed form appended at Annexure –I  (ii) Proof of age (any of the following:  Copy of Birth Certificate issued by Registrar Births & Deaths, or  Copy of School leaving Certificate, or  Copy of Matriculation Certificate, or  Copy of Date of Birth duly certified by the concerned	District Welfare officer of the concerned District.	Director Directorate of SCs, OBC & Minority Affairs Block NO. 33, SDA Complex, Kasumpti Shimla-171009.	Authority 6 H.P. State Information Commission, Majitha House, Shimla-02	Three days from the receipt of the complete application with requisite documents in the office of District Welfare Officer.



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1			14.4			SEA OF THE
**		<ul> <li>Gram Panchyat Secretary.</li> <li>(iii) Proof of Address (any of the following:</li> <li>Copy of Ration Card, or</li> <li>Copy of Electricity bill, or</li> </ul>		X		
		<ul> <li>Copy of Water Bill.</li> <li>(iv) Fee of Rs 20/- to be deposited with District Welfare Officer.</li> <li>(v) Photograph of applicant will be taken through web camera in the office of District Welfare Officer.</li> </ul>				
2	Issue of Identity Cards to Persons with Disabilities	<ul> <li>(i) Application on the prescribed form appended at Annexure –II.</li> <li>(ii) Proof of age (any of the Following):</li> <li>Copy of Birth Certificates issued by Registrar Births &amp; Deaths, or</li> <li>Copy of School leaving Certificate, or</li> </ul>	-do-	-do-	-do-	Three days from the receipt of the complete application with requisite documents in the office of District Welfare Officer.
		Copy of Matriculation Certificate, or				



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. . .

				1/4		On the receipt of	complete documents from Police / Court,	the concerned District Welfare
					5065	opop-		2-
		8	24			-op-		
Copy of Date of Birth duly certified by the concerned Gram Panchyat Secretary	<ul> <li>(iii) Proof of address (any of the following):</li> <li>Copy of Ration Card or</li> <li>Copy of Electricity bill or</li> <li>Copy of Water Bill.</li> </ul>	(iv) Attested copy of Disability Medical Certificate issued by Competent Medical Authority.	(v) Fee of Rs 20/- to be deposited with District Welfare Officer.	(vi) Photograph of the applicant will be taken	unougn web camera in the office of District Welfare Officer.	Release of 1st Instalment of	relief amount.	Tribes (Prevention (i) Copy of FIR of Atrocities). (ii) Copy of Medical
							Scheduled Castes and Scheduled	es (Prevention Atrocities).





Rules, 1995	examination report in case of rape/ incapacitation.	78.7	0.00
The following	(iii) Post mortem report in	7 2 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	Officer will get
oriences are	case of murder		financial sanction relief from
covered under the	(iv) Copy of challan		
above Rules:-	document prepared by police.	4	District Magistr
i)Forcing to drink			
or eat inedible or	Release of 2nd Instalment of		of funds from Government
Shorronz	relief amount.		treasury the sai
substance.	(i) Copy of orders of Court.		will be released
ii) Causing injury,	ty 13 states of court.		the concern
insult or annoyance.			Executive
iii)Derogatory act	ſ		Magistrate
iv)Wrongful			further disburseme
occupation or			to the victim
cultivation of land.			atrocities. The enti
v) Offences relating to land, premises			process will
and water.			completed with
- C			one month from the
forced or bonded			date of receipt
abour.			documents b
vii) Offences			District Welfar Officer.
elating to right to			Onicer.
ranchise.			
riii) False and			
rivolous			
nformation.			
x) Insult,			

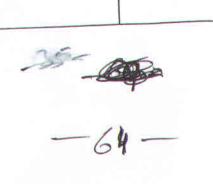


. 5	intimidation and		W	130	2€8	
. 7	humiliation.  x) Outraging the modesty of woman.  xi) Sexual exploitation of					
	woman. xii) Fouling of water. xiii) Denial of customary right of	~ 2	8		21	
	passage. xiv) Making one desert place of residence.					
	xv) Giving false evidence xvi) Committing offences under IPC punishable with					
	imprisonment for a term of ten years or more.  xvii) Victimization					
	at the hands of public servants. xvii) 100% Incapacitation xviii) Murder/ death					

-63-

(6) 137 Lot

	GPT and	13/	Professional		
xix) Victims of murder, death massacre, rape, mass rape and gang rape, permanent incapacitating and dacoity.  xx) Complete destruction/ burning of houses.					Al-
4 Disbursement of Stipend to the trainees under the scheme, 'Training & Proficiency in Computer Applications to SCs /STs/OBCs and Minorities'.	(i) Monthly attendance report card of the candidate from the training centre.  (ii) Monthly test report of candidate from training centre.		-do-	-do-	The amount of stipend to the eligible trainees will be disbursed by 15th of every month by crediting the amount of scholarship in the bank account of trainee provided the candidate has 85% attendance in that month and has secured 50% marks in the monthly test.



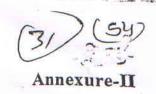
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Annexure-I

## Application for obtaining Senior Citizen's Identity Card.

Receipt No (to be filled by the department	e-pehchan Ref. Notal staff)	
Name of applicant      Pathor's		
2. Father's name		•••••
3. Date of birth		,
4. Gender (male /female)		
5. Whether SC/ST/OBC/Minority/	General astacom	
6. Address:	General category	
VillagePo	st Office	
PanchyatTeh	sil	Gran
District(H.	P.)Pin Code	
7. Present Occupation		
8. Qualification		
9. Documents attached (Please tick )		
(i) Proof of Age		
<ul> <li>Copy of Birth Certificates issued by</li> <li>Copy of School leaving Certificate of</li> <li>Copy of Matriculation Certificate or</li> <li>Copy of Date of Birth duly certified Secretary</li> <li>(ii) Proof of Address</li> </ul>	or .	
<ul> <li>Copy of Ration Card or</li> <li>Copy of Electricity bill or</li> <li>Copy of Water Bill .</li> </ul>		1
Date:	Signature of Applicant	
-/_5		





## Application for obtaining Disability Identity Cards

(to be filled by the departr	e-pehchan Ref. Nonental staff)
1. Name of applicant	
2. Father's name	·
3. Date of birth	
4. Gender (male /female)	
5. Whether SC/ST/OBC/Minori	ity or General
6. Address:	
Village	Post Office
Gram Panchyat	Tehsil
District	Himachal Pradesh.
7. Present Occupation	
8. Qualification	
9. Documents attached (Please t	tick)
(i) Proof of Age	
<ul> <li>Copy of School leaving Certific</li> <li>Copy of Matriculation Certification</li> </ul>	
<ul> <li>Copy of Ration Card or</li> <li>Copy of Electricity bill or</li> <li>Copy of Water Bill.</li> <li>(iii) Attested copy of Disability Medical Authority</li> </ul>	fedical Certificate issued by Competent
Date:	Signature of Applicant