

Plan of Action for the month of September, 2024

1.	<ul style="list-style-type: none">a. The Chairperson, District Legal Services Authority to supervise and emphasize the identification of cases by the Courts located within his Division for the upcoming National Lok Adalat on 14.09.2024.b. The emphasis should be on low amount cheque bounce and MACT cases at Pre and Post litigation stage(s). Stress should also be made for identification of Land Acquisition Cases, Family Matters, Compoundable Criminal Cases etc. A meeting with Superintendent of Police for identification of Compoundable Criminal Cases may be held.c. Daily Status report regarding cases identified for National Lok Adalat be sent to this Authority.d. Meeting/Interaction of Ld. Chairman/Secretary, District Legal Services Authority and the Chairmen, Sub Divisional Legal Services Committees with Bar Association(s), Banks, Insurance Companies, Financial Institutions, NGOs and other Government Departments for their co-operation in the identification of cases for National Lok Adalat.e. Targets may be given to PLVs for identification of cases for National Lok Adalat and also to mobilize general public to bring maximum numbers of cases for the National Lok Adalat.f. Video Conferencing of Chairman, District Legal Services Authority with all Judicial Officers of the Civil and Sessions Division regarding progress in identification of cases for National Lok Adalat, may be convened.
2.	<ul style="list-style-type: none">a. To sensitize the members of Panchayati Raj Institutions, Local Bodies, Police Officers/Officials, Officers/Officials of Transport Department, Para Legal Volunteers manning VLC&SCs about the “Compensation to Victims of Hit & Run Motor Accidents, Schemes 2022” so as to aware the general masses of the availability of the scheme. It may be done by virtual mode.b. To convene the meeting of the Monitoring Committee constituted to oversee the implementation of the scheme, in compliance with the directions issued by the Hon’ble Supreme Court in I.A. No. 71387 of 2023 in W.P. (C) No. 295 of 2012 titled 'S. Rajasekaran v/s Union of India and others'.c. The Convener (Secretary), District Legal Services Authority shall assess the work/progress made by the District Level Committee.d. The Secretary of the District Legal Services Authority is required to submit quarterly report on the functioning of the Monitoring Committee within his district.

3.	<p>a. A meeting of the Under Trial Review Committee by the District Legal Services Authority is to be convened as part of the Special Campaign launched by NALSA, followed by the submission of quarterly reports on the prescribed format.</p>
4.	<p>Sensitization programme on NALSA (Effective Implementation of Poverty Alleviation Schemes) Scheme, 2015.</p> <p>a. One awareness-cum-sensitization programme for economically weaker section of the society in collaboration with concerned Department may be conducted in physical form in the District (60-75 participants).</p> <p>b. Please ensure that the number of persons identified as beneficiaries under the aforementioned scheme is also mentioned in the relevant reports.</p>
5.	<p>The Chairperson of the Sub-Divisional Legal Services Committee is tasked with organizing a Legal Awareness Programme at the Village Legal Care and Support Centre for a cluster of Panchayats in his Sub Division. The programme will be attended by Mahila Mandals, Yuvak Mandals, Asha/Anganwadi Workers etc.</p> <p>Focus of the Programme:</p> <ul style="list-style-type: none"> • NALSA Compensation Scheme for Women Victims/Survivors of Sexual Assault and Other Crimes, 2018 • Himachal Pradesh (Victim of Crime) Compensation Scheme, 2019 <p>Camp Location: To be decided by the Chairman, District Legal Services Authority. Two Sub-Divisional Legal Services Committees will be selected for organizing the said camp.</p> <p>Date: The camps will be organized on a holiday.</p> <p>Expected Number of Participants: 60-75.</p> <p>They may also associate Legal Services Panel Lawyer and concerned Departments for their participation in such camps to aware the public on welfare Schemes of State/Central Government.</p> <p>The Secretary, District Legal Services Authority will be convener of the Programme.</p> <p>Highlight the number of programmes conducted and participants, who attended the camps.</p>
6.	<p>a. Special drive for monitoring of Jail reform issues-including issues of appeal of convicts, screening of potential juvenile, bail bond issues of UTPs, and other matters relating to inmates, plea bargaining, parole furlough remission, premature release (Monitoring of Database)</p> <p>b. While conducting Jail visit/inspection, they may organize awareness programme for Jail inmates and educate them with various provision and law relating to Juvenile Justice. The relevant provisions regarding age of juvenility and its</p>

	<p>determination in court proceedings must be discussed with them.</p> <p>c. The detailed reports regarding the number of prisoners who have been provided legal assistance should mention the type of assistance, aid, or advice provided during inspection/visit.</p> <p>d. The report should include about the applications filed for furlough remission etc. which are pending with competent authorities and since when these are pending.</p>
7.	<p>a. Inspection of Children Home(s) and Observation Home(s) by the Observation and Children Home Committee as instructed by this Authority letter 21.06.2024 and other directions mentioned therein to be followed.</p> <p>b. The report of inspection on the format as provided in “Manual for District Legal Services Authority 2023” be submitted to concerned District Legal Services Authority for necessary action.</p>
8.	<p>a. Organising awareness programmes for students of Schools/Colleges on “Anti Ragging and observance of International Literacy Day on 08.09.2024” by the Secretary, District Legal Services Authority and Legal Aid Defense Counsel/Legal Services Panel Lawyers.</p> <p>b. An awareness campaign in any educational institution preferably offering professional courses may be conducted in a physical mode (60-70 participants).</p>
9.	<p>a. Meeting of Para Legal Volunteers and other functionaries associated with legal services to be organized by DLSAs & TLSCs for the effective implementation of Legal Services Programmes.</p>
10.	<p>a. To organise Training Programme for staff of District Court/Sub Divisional Courts on NALSA Portal/ Legal Services Management System (LSMS) by Secretary, District Legal Services Authority.</p>
11.	<p>a. Observance of International Day for Preservation of the Ozone Layer, on 16th September, 2024. Suitable Programme be organized with the concerned Departments. All the expenses for organizing such programme will be borne by the concerned Departments.</p>
12.	<p>a. Quarterly Inspection of Jail by Ld. Chairman, District Legal Services Authority in compliance of this Authority letter No. 85-LSA/UTPs/2024/1335-1336 dated 09.05.2024. Subsequently, inspection report on the prescribed format be sent to this Authority for necessary follow-up.</p>
13.	<p>a. Chairman, District Legal Services Authority to take efforts to boost up mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in his jurisdiction, to clear the backlog of the pending cases of mediation.</p>

	<p>b. To impress upon Judicial Officers to refer more cases for mediation in order to utilize the services of Trained Mediators.</p>
14.	<p>a. To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants to encourage them to refer their cases for mediation. Awareness programmes may be organized for litigant public in this regard.</p> <p>b. The Secretary, DLSA to coordinate the activities carried out in Pre-litigation Desks/Clinics established for Motor Accidents, Matrimonial Disputes and Domestic Violence Cases and boost up Pre-litigation Procedure in such matters.</p>
15.	<p>a. Verification of daily diary of PLVs by Secretary, DLSA at District Headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.</p>
16.	<p>a. Inspection of Jail by the Secretaries, District Legal Services Authorities as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</p>
17.	<p>a. Maintenance of Record of Legal Aid Cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA.</p> <p>b. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form to this Authority.</p>
18.	<p>Review of monthly Impact Assessment of various Legal Services Activities/Camps by the Secretary and suggestions, if any for further improvement.</p>
19.	<p>To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.</p>
20.	<p>Reports in all the above activities to be submitted. (Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).</p>