

Plan of Action October, 2024

1.	To organise legal awareness programme ' Vidhan Se Samadhan ' for Women in collaboration with National Commission for Women at block level as per instruction issued by this authority vide letter No. 85-LSA/SC/Camps/2024/3153-3154 dated 11.09.2024.
2.	To observe " International Day of Older Persons " on 1st October, 2024 in the Old Age Homes By Organizing Special Awareness Campaign in the light of NALSA (Legal Services for Senior Citizens) Scheme 2016 and also apprise them about the benefit of legal rights, maintenance, residence and Government Schemes. Emphasis should be made on the facilities being made available to them in such homes.
3.	<p>a) Observance of 'World Mental Health Day' by organizing Special Mental Health Camps in the prisons with the help of Prison, Health Department in their respective District(s).</p> <p>b) The Chairman, District Legal Services Authority may conduct the meeting with the Superintendent of Jail, Model Central/District/Sub Jail(s), Director, Health Services/Medical Authority in their respective District for organising such camps and also providing logistics support for implementation of the Mental Health Care Act, 2017.</p> <p>c) During the camp, Secretary DLSA will interact with inmates facing mental health issues and assist them in accessing legal remedies, including mental health facilities.</p> <p>d) Effective coordination with Jail Authorities in their respective District to solve grievances of jail inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules.</p> <p>e) Record of Legal Aid/Assistance provided be also maintained.</p> <p>f) Report in this regard be submitted to this Authority after organising such camp.</p> <p>g) This day may be observed after the Dussehra holidays.</p>
4.	Observance of ' International Day of the Girl Child '. On this occasion, DLSAs/SDLSCs to organise awareness camps on PC & PNDT Act with the help of concerned department/ Commissions for Protection of Child Rights. This day may also be observed after the Dussehra holiday
5.	To convene the third quarterly meeting of the Under Trial Review Committee by all the District Legal Services Authorities in accordance with the procedures prescribed by the National Legal Services Authority
6.	<p>a) Meeting/Interaction of Secretaries, District Legal Services Authorities and the Chairmen, Sub-Divisional Legal Services Committees with Bar Association, Stake Holders, Representatives/Standing Counsels of Banks, Insurance Companies, Financial Institutions and other Government Departments on weekly basis regarding identification of maximum number of cases for the upcoming National Lok Adalat on 14.12.2024.</p> <p>b) The emphasis should be on low amount cheque bounce and MACT cases at Pre-Litigation and Post-Litigation stage(s).</p> <p>c) Stress should also be made on the Land Acquisition Cases.</p>

	d) Target maybe given to Para Legal Volunteers on identification of National Lok Adalat and also to mobilize general public to bring maximum number of cases for the National Lok Adalat.
7.	a) Inspection of Children Home(s) and Observation Home(s) by the Observation and Children Homes Committee as instructed by this Authority letter dated 21.06.2024 and other direction mentioned therein to be followed. b) The report of inspection on the format as provided in “Manual for District Legal Services Authorities, 2023” be sent to concerned District Legal Services for necessary action.
8.	To organise Training Programme for Para Legal Volunteers as per modules of Training programme for Para Legal Volunteers framed by the NALSA and also by associating Senior Advocate(s) of their respective District as a Resource person.
9.	To organise virtual training programme for legal aid defence counsel and remand counsel of District Legal Services Authority/Sub-Divisional Legal Services Committee on NALSA Portal/Legal Services Management System (LSMS) by Secretary, District Legal Services Authority.
10.	Meeting of Para Legal Volunteers and other functionaries associated with legal services by District Legal Services Authority/Sub-Divisional Legal Services Committees for the effective implementation of legal services programme.
11.	a) Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. b) To impress upon the Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
12.	a) To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. b) The Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accidents and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accidents, Matrimonial disputes and Domestic Violence Cases.
13.	Verification of diary of the record of daily legal services activities of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.
14.	Inspection of Jail by the Chairman/Secretary, District Legal Services Authority as per Hon’ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
15.	a) Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. b) The Secretary, DLSA to send monthly statement of the entire District in

	consolidated form to this Authority.
16.	Review of monthly Impact Assessment of various Legal Services Activities/Camps by the Secretary and suggestion, if any, for further improvement.
17.	To ensure the timely payment of bills of Legal Aid Defence Counsels, PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
18.	Reports in all the above activities to be submitted. (Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).

Plan of Action November, 2024

1.	<p>a) Meeting/Interaction of Ld. Chairmen/Secretaries, District Legal Services Authorities and the Chairmen, Sub Divisional Legal Services Committees with Bar Association(s), Banks, Insurance Companies, Financial Institutions, NGOs and other Government Departments on weekly basis regarding maximum identification of cases. The emphasis should be on low amount cheque bounce and MACT cases at Pre and Post litigation stage(s) for the upcoming National Lok Adalat on 14.12.2024. Stress should also be made for identification of the Land Acquisition Cases, Family Matters, Compoundable Criminal Cases etc.</p> <p>b) Targets may be given to PLVs for identification of cases for National Lok Adalat and also to mobilize general public to bring maximum numbers of cases at Pre and Post litigation stage(s) for the National Lok Adalat.</p> <p>c) Report be made how many cases identified by for upcoming National Lok Adalat on weekly basis (category wise).</p> <p>d) Ld. Secretaries to hold meetings with Superintendents of Police for identification of compoundable cases.</p>
2.	Video Conferencing of Chairperson(s), District Legal Services Authorities with all Judicial Officers of the Civil and Sessions Divisions regarding progress in identification of cases for National Lok Adalat, may be convened.
3.	Observance of ' National Legal Services Day ' on 9th November, 2024 . Further instructions of organizing Legal Services Day from the National Legal Services Authority, New Delhi, will be provided in due course.
4.	Observance of ' Children Day ' on 14th November, 2024 Sensitization programme at the Legal Literacy Club set up in the School(s) under the District legal Services Authority by associating Legal Aid Defense Counsel/Legal Services panel lawyers on the following scheme- NALSA (Child Friendly Legal Services to Children and their Protection), 2015 . A camp in any such school involving participants (60-75) may be organized.
5.	Special Drive for monitoring of Jail reform issues -including issues of appeal of convicts, screening of potential juveniles, bail bond of UTPs, and other matter relating to inmates including plea bargaining, parole furlough remission, premature release (Monitoring of Database) While conducting Jail visit/inspection, they may organize awareness programme for Jail inmates and educate them with various provision and law relating to juvenile Justice. The relevant provisions regarding age of juvenility and its determination in court proceedings must be discussed with them. The detailed reports regarding the number of prisoners who have been provided legal assistance should mention the type of assistance, aid, or advise provided during inspection/visit.

6.	The Secretary, DLSAs will organize the Awareness Programme on Solid Waste Management for Representatives of Panchayati Raj Institutions, Mahila Mandals, Yuvak Mandals, trained Para Legal Volunteers, other functionaries associated with legal services, etc. through virtual mode .
7.	Observance of ' Law Day ' on 26th November, 2024 . a) A seminar/camp will be organized by the District Legal Services Authority on the occasion of Constitutional Day, during which the Preamble to the Constitution of India will be publicly recited. b) A camp in a college of the districts may be held in constitutional duties (60-70 participants).
8.	To organize Virtual Awareness Programme for officers/officials of RTOs, Traffic Officers, Insurance Companies etc. on: a) Road safety, Chapters XI and XII of the M.V. Amendment Act and Motor Vehicles Amendment Rules, 2022. b) Modified Claims Tribunal Agreed Procedure (MCTP)
9.	Inspection of Children Home(s) and Observation Home(s) by the Observation and Children Home Committee as instructed by this Authority letter 21.06.2024 and other directions mentioned therein to be followed. The report of inspection on the format as provided in " Manual for District Legal Services Authority 2023 " be submitted to concerned District Legal Services Authority for necessary action.
10.	To organize Training Programme for Legal Services Panel Lawyers as per modules of Training programme for Panel Lawyers framed by the NALSA and also by associating Senior Advocate(s) of their respective District as a Resource person.
11.	Meeting of Para Legal Volunteers and other functionaries associated with legal services by District Legal Services Authority/Sub-Divisional Legal Services Committees for the effective implementation of legal services programme.
12.	a) Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction to clear the backlog of the pending cases of Mediation. b) To impress upon Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.
13.	a) To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public. b) The Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accidents and Matrimonial Dispute cases and boost up Pre-litigation cases of Motor Accident ,

	Matrimonial disputes and Domestic Violence Cases.
14.	Verification of daily diary of PLVs by Secretary, DLSA at District Headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them
15.	Inspection of Jail by the Secretaries, District Legal Services Authorities as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
16.	<p>a. Maintenance of Record of Legal Aid Cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA.</p> <p>b. The Secretary, DLSA to send monthly statement of the entire District in consolidated form to this Authority.</p>
17.	Review of monthly Impact Assessment of various Legal Services Activities/Camps by the Secretary and suggestions, if any for further improvement.
18.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
19.	<p>Reports in all the above activities to be submitted.</p> <p>(Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).</p>

Plan of Action December, 2024

1.	<p>a. The Chairperson, District Legal Services Authority to supervise and emphasize the identification of cases by the Courts located within his Division for the upcoming National Lok Adalat on 14.12.2024.</p> <p>b. The emphasis should be on low amount cheque bounce and MACT cases at Pre and Post litigation stage(s). Stress should also be made for identification of Land Acquisition Cases, Family Matters, Compoundable Criminal Cases etc. A meeting with Superintendent of Police for identification of Compoundable Criminal Cases may be held.</p> <p>c. Daily Status report regarding cases identified for National Lok Adalat be sent to this Authority.</p> <p>d. Meeting/Interaction of Ld. Chairman/Secretary, District Legal Services Authority and the Chairmen, Sub Divisional Legal Services Committees with Bar Association(s), Banks, Insurance Companies, Financial Institutions, NGOs and other Government Departments for their co-operation in the identification of cases for National Lok Adalat.</p> <p>e. Targets may be given to PLVs for identification of cases for National Lok Adalat and also to mobilize general public to bring maximum numbers of cases for the National Lok Adalat.</p> <p>f. Video Conferencing of Chairman, District Legal Services Authority with all Judicial Officers of the Civil and Sessions Division regarding progress in identification of cases for National Lok Adalat, may be convened.</p>
2.	<p>Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving staff of District/(s) Sub Divisional(s) Judiciary and District Legal Services Authorities and Sub Divisional Legal Services Committees, Legal Services Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide Citizen Centric Services on NALSA Legal Services Mobile App and salient features of application and helpline number 15100 through virtual mode.</p>
3.	<p>Special drive for monitoring of Jail reform issues-including issues of appeal of convicts, screening of potential juvenile, bail bond issues of UTPs, and other matter relating to inmates including plea bargaining, parole furlough remission, premature release (Monitoring of Database)</p> <p>While conducting Jail visit/inspection, they may organize awareness programme for Jail inmates and educate them with various provision and law relating to Juvenile Justice. The relevant provisions regarding age of juvenility and its determination in court proceedings must be discussed with them.</p> <p>The detailed reports regarding the number of prisoners who have been provided legal assistance should mention the type of assistance, aid, or advice provided during inspection/visit.</p>

4.	<p>Inspection of Children Home(s) and Observation Home(s) by the Observation and Children Home Committee as instructed by this Authority letter 21.06.2024 and other directions mentioned therein to be followed.</p> <p>The report of inspection on the format as provided in “Manual for District Legal Services Authority 2023” be sen to concerned District Legal Services Authority for necessary action.</p>
5.	<p>Observation of “Disability Day” on 3rd December, 2024. Suitable programme to be organized at District and Sub-Division level.</p> <p>a. One Camp in the District on Legal Services for Differently Abled Children Scheme, 2021, NALSA (Legal Services to the Mentally Ill and Mentally Disabled Persons) Scheme 2015 and provisions of Persons with Disability Act may be discussed and deliberate upon. (60-70 Participants.).</p> <p>b. Please ensure the number of persons identified as beneficiaries under the aforementioned scheme is also mentioned in the relevant reports.</p>
6.	<p>Observation of “Human Rights Day” on 10th December, 2024. Suitable programmes to be organized at District and Sub-Division level.</p> <p>a. Awareness Camp at Sub Divisional Level especially in rural areas/slums/construction workers may be organized. Emphasis should be on issue of Human Rights and Access to Justice (60-70 participants).</p> <p>b. The Secretary, District Legal services Authority will be the convener of the camp.</p> <p>c. The camp will organized before or after the court working hours.</p>
7.	<p>Observation of “World Energy Conservation Day on 14th December, 2024” to be organized at District and Sub-Division level.</p>
8.	<p>Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving Police officers, stakeholders, beneficiaries and Remand Counsel(s) deputed for providing legal assistance at Pre-Arrest, Arrest and Remand stage on the following topics</p> <ul style="list-style-type: none"> ➤ Maximizing the Early Access to suspects at Pre-Arrest Stage ➤ Early Access to Justice at Pre-Arrest, Arrest and Remand stage ➤ Rights of the arrested persons ➤ Duties and functions of Legal Aid Counsel under H.P. Legal Aid Counsel Scheme, 2003. <p>Emphasis be made on extending Legal Services at Pre-Arrest stage, Arrest and Remand Stage in coordination with Police</p>
9.	<p>Quarterly inspection of Jail by Ld. Chairman, District Legal Services Authority in compliance of this Authority letter No. 85-LSA/UTPs/2024/1335-36 dated 09.05. 2024. Subsequently, Inspection report on the prescribed format be sent to this Authority for follow up.</p>
10.	<p>a. To sensitize the members of Panchayati Raj Institutions, Local</p>

	<p>Bodies, Police Officers/Officials, Officers/Officials of Transport Department, Para Legal Volunteers manning VLC&SCs on “Compensation to Victims of Hit & Run Motor Accidents, Schemes 2022” so as to aware the general masses of the availability of the scheme. It may be done by virtual mode.</p> <p>b. To convene the meeting of the Monitoring Committee constituted to oversee the implementation of the scheme, in compliance with the directions issued by the Hon’ble Supreme Court in I.A. No. 71387 of 2023 in W.P. (C) No. 295 of 2012 titled 'S. Rajasekaran v/s Union of India and others'.</p> <p>c. The Convener (Secretary), District Legal Services Authority shall assess the work/progress made by the District Level Committee.</p> <p>d. The Secretary of the District Legal Services Authority is required to send quarterly report on the functioning of the Monitoring Committee within his district.</p>
11.	<p>Organising awareness programmes for students of Schools/Colleges on “Human Rights, NALSA (Legal Services to the Victim of Drug Abuse and Eradication of Drugs Menace) Scheme, 2015 and NDPS Act” to educate the students about the danger of Drug Abuse by the Secretary, District Legal Services Authority and Legal Aid Defense Counsel/Legal Services Panel Lawyers in coordination with Police Department may be conducted in a physical mode (60-70 participants).</p>
12.	<p>Meeting of Para Legal Volunteers and other functionaries associated with legal services to be organized by DLSAs & TLSCs for the effective implementation of Legal Services Programmes.</p>
13.	<p>a. Chairman, District Legal Services Authority to take efforts to boost up mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in his jurisdiction, to clear the backlog of the pending cases of mediation.</p> <p>b. To impress upon Judicial Officers to refer more cases for mediation in order to utilize the services of Trained Mediators.</p>
14.	<p>a. To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants to encourage them to refer their cases for mediation. Awareness programmes may be organized for litigant public in this regard.</p> <p>b. The Secretary, DLSA to coordinate the activities carried out in Pre-litigation Desks/Clinics established for Motor Accidents, Matrimonial Disputes and Domestic Violence Cases and boost up Pre-litigation Procedure in such matters.</p>
15.	<p>Verification of daily diary of PLVs by Secretary, DLSA at District Headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.</p>

16.	Inspection of Jail by the Secretaries, District Legal Services Authorities as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.
17.	<p>a. Maintenance of Record of Legal Aid Cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA.</p> <p>b. The Secretary, DLSA to send monthly statement of the entire District in consolidated form to this Authority.</p>
18.	Review of monthly Impact Assessment of various Legal Services Activities/Camps by the Secretary and suggestions, if any for further improvement.
19.	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc.
20.	<p>Reports in all the above activities to be submitted.</p> <p>(Above activities are as broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/instructions issued from time to time etc.).</p>