

**Government of Himachal Pradesh**  
**Department of Higher Education**

No. EDN-A-Kha (2)-61/2018

Dated: Shimla-02,

1-10-2018

**NOTIFICATION**

The Governor, Himachal Pradesh, on the recommendations of H.P. Public Service Commission, is pleased to order to offer appointment as Assistant Professor in Botany (College Cadre) on contract basis to the following candidate with immediate effect, subject to the terms and conditions as indicated in this Notification.

The Governor, Himachal Pradesh is further pleased to post them on their fresh appointment as Assistant Professor (College Cadre) in the College, shown against her name:-

S.N.	Name of candidates	Subject	Place of posting
01	Sh. Lomeshwar S/o Sh. Nand Lal, VPO Chhatri, Tehsil-Thunag, Mandi, Himachal Pradesh, Pin: 175047.	Botany	GDC-Seraj at Lambathach (Mandi)
02	Ms. Indu Chauhan D/o Sh. Prem Singh Chauhan, Near SD School, Habban Road, Rajgarh, PO & Tehsil-Rajgarh, Sirmour, Himachal Pradesh, Pin: 173101.	Botany	GDC-Sunni (Shimla)
03	Ms. Madhvi Joshi D/o Sh. S.K. Joshi W/o Ar. Vijay Thakur, Assistant Architect, O/o Chief Architect, HP PWD Nirman Bhawan Vihar, Shimla, HP, Pin-171002.	Botany	GDC-Arki (Solan)
04	Sh. Pankaj Sharma S/o Sh. Chet Ram Sharma C/o SH. B.B. Gautam Naina Niwas, Below Engine Ghar, Sangti, Sanjauli, Shimla, Nigam Vihar Shimla, HP, Pin: 171006.	Botany	GDC-Karsog (Mandi)
05	Sh. Arvind Kumar S/o Sh. Pritam Chand, Village Chhabot, Ghirthan, PO-Amroh, Tehsil-Hamirpur, Himachal Pradesh, Pin-177020.	Botany	GDC-Barsar (HMR)
06	Ms. Manu Priya D/o Sh. Ravinder Pal, VPO Nandpur Bhatoli, Tehsil-Dehra, Distt., Kangra, Himachal Pradesh, Pin 176033.	Botany	GDC-Nagrota Surian (Kangra)
07	Sh. Nitesh Kumar S/o SH. Nanak Chand Chauhan, Vill. Sahi-Da-Ghat PO-Bhukkar, Tehsil-Bhoranj, Hamirpur, Himachal Pradesh, Pin-177024.	Botany	GDC-Sujanpur Tihra (HMR)
08	Sh. Gian Chand S/o Sh. Savitar Chand Vill, Khani Pandh, PO-Dughilag, Tehsil-Kullu, Distt., Kullu, Himachal Pradesh, Pin-175102.	Botany	GDC-Anni (Kullu)

The above appointment is to be issued on the following terms and conditions:-

1. The Assistant Professor (College Cadre) in the Department of Higher Education, H.P. will be engaged on contract basis initially for one year, which may be extendable on year to year basis.
2. The Assistant Professor (College Cadre) appointed on contract basis will be paid consolidated fixed contractual amount @ Rs. 21,600 P.M. (Rs. Twenty one thousand and six hundred only) (which shall be equal to initial of the pay band + Grade pay). An amount of Rs. 648/- as annual increase in contractual emoluments for the subsequent years will be allowed if contract is extended beyond one year and no other allied benefits such as senior/selection scales etc. shall be given.
3. The Pr. Secretary/Secretary (Hr. Education) to the Government of Himachal Pradesh will be appointing and disciplinary authority.

4. She/He will not be governed by the rules, regulations and orders in force from time to time as applicable to other government servants such as CCS (CCA) Rules, 1965 and CCS (Conduct) Rules, 1964 as are applicable in Himachal Pradesh.
5. Before submitting the report to the Government, the contract appointee shall sign an agreement as per Annexure -A.
6. The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.
7. During the contract service, no advance will be given to him / her.
8. Contractual Appointee, Assistant Professor (Colleges) will be entitled for one day's casual leave after putting in one month service. However, the contract employee will also be entitled for 180 days Maternity Leave for females and 10 day's Medical Leave. He/She shall not be entitled for Medical Reimbursement and LTA etc. No Leave of any other kind except above is admissible to the contractual appointee Assistant Professor (Colleges). Provided that the un-availed Casual Leave and Medical Leave can be accumulated upto the Calendar Year and will not be carried forward for the next Calendar Year.
9. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination from the contract. Contract Appointee shall not be entitled for contractual amount for the period of absence from duty.
10. Transfer of a contract appointee will be permitted from one place to another after putting three years of service at one place or as per orders in vogue.
11. Selected candidate will have to submit a certificate of his/her fitness from Medical Board, DDU Hospital, Shimla-1. Woman candidate pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The woman candidate will be re-examined for the fitness.
12. Contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular officials at the minimum of pay scale.
13. The candidate engaged on contract basis under these Rules shall have no right to claim for regularization/ permanent absorption as Assistant Professor (College cadre) in the Department at any stage.
14. The appointment is provisional and is subject to the educational qualification and other certificates being verified through the proper channels and if the verification reveals that the claim for belonging to reserve categories, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.
15. He/she will have to give a declaration to the effect that he/she has only one living spouse (if married).
16. He/she will have to take an oath of allegiance/faithfulness to the Constitution of India or making a solemn affirmation.
17. He/she will have to produce all the certificates in original at the time of joining this appointment.
18. He / she will have to submit his / her joining report alongwith the details of attestation form (Annexure-B) and also submit the self - declaration certifying that all the facts and details given in the form are correct.
19. The appointment is provisional and is subject to the verification of character & antecedents of the candidate. If the character & antecedents of the candidate is found not verified or any false information is given by the candidates in his / her self - declaration, the provisional appointment letter will be cancelled forthwith and other criminal / legal action will also be, taken as a consequence.

If, the above terms and conditions are acceptable to him/her, should report for duty within 10 days from the issue of this Notification i.e. on or before 11.10.2018 in the concerned Government College, failing which this offer of appointment shall stand cancelled and no further correspondence shall be entertained in this behalf. No Travelling allowance will be allowed to join the contract appointment.

**By Order**


Dr. Arun Kumar Sharma  
**Secretary (Hr.Edu.) to the  
Govt. of Himachal Pradesh**

Endst. No. EDN-A-Kha (2)-61/2018 Dated: Shimla-02,

1-10-2018

Copy for information and necessary action to :-

1. The Director Higher Education, HP Shimla-01 alongwith the record received from the HPPSC and with the direction to maintain the personal file of the newly contract appointee Assistant Professor and keep all the records of individual concerned. The Directorate of Higher Education may also ensure that the newly contract appointee fulfill all the requisite educational qualification and other criteria required under the R & P Rules of the Assistant Professor (College Cadre).
2. The **Principal**, concerned Government Degree College with the direction to submit the DOB certificates, medical fitness certificate and other certificates / credentials of the incumbent(s) **to the Director of Higher Education** after verifying the photocopies from the original certificates. He / She should also be administered Oath as mentioned in Para 15, 16 and certificate to this effect be also sent to the Director of Higher Education. The Principal should accept joining as per the above Terms & Conditions including after production of Medical Fitness Certificate, Agreement duly signed by the candidate on Judicial Paper and completing all codal formalities. The **Principal**, concerned Government Degree College(s) is further directed to send the Attestation Form in original to the Government directly with the direction to submit the attestation form (Annexure-B) as well as self - declaration certificate to the Government direct so that the necessary verification can be made out as per requirement.
3. The Secretary, H.P. Public Service Commission, Shimla-2 w.r.t the letter No.3-68/2017-PSC(R-1)-710 dated 19<sup>th</sup> September, 2018, for information.
4. The Chief Medical Officer, DDU Hospital, Shimla-1 with the request to send the medical fitness report / certificate to the Director of Higher Education, Himachal Pradesh, Shimla-1.
5. The individual concerned (By name by Speed/registered post).
6. Guard file.

  
Deputy Secretary (Hr.Edu.) to the  
Government of Himachal Pradesh



**Form of contract/agreement to be executed between the \_\_\_\_\_ (Name of the post) and the Government of Himachal Pradesh through \_\_\_\_\_ (Designation of the Appointing Authority).**

This agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ Between \_\_\_\_\_ Sh. / Smt. \_\_\_\_\_ S/o/D/o Shri \_\_\_\_\_ R/o \_\_\_\_\_

Contract appointee (hereinafter called the FIRST PARTY), AND the Governor of Himachal Pradesh through \_\_\_\_\_ (Designation of the Appointing Authority) Himachal Pradesh (here-in-after the SECOND PARTY).

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a Assistant Professor (College Cadre) on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as an Assistant Professor (Colleges) for a period of 1 year commencing on day of \_\_\_\_\_ and ending on the day of \_\_\_\_\_. It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on \_\_\_\_\_. And information notice shall not be necessary.  
Provided that for-further extension / renewal of contract period the HOD shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed / extended.
2. The contractual amount of the FIRST PARTY will be Rs. 21,600/- per month.
3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good or if a regular incumbent is appointed / posted against the vacancy for which the first party was engaged on contract.
4. Contractual Appointee Assistant Professor (Colleges) will be entitled for one day's casual leave after putting in one month service. However, the contract employee will also be entitled for 12 weeks Maternity Leave and 10 day's Medical Leave. He/She shall not be entitled for Medical Re-imburement and LTA etc. No Leave of any other kind except above is admissible to the contractual appointee Assistant Professor (Colleges). Provided that the un-availed Casual Leave and Medical Leave can be accumulated upto the Calendar Year and will not be carried forward for the next Calendar Year.
5. Unauthorized absence from the duty without the approval of the controlling Officer shall automatically lead to the termination of the contract. A contractual appointee will not be entitled for contractual amount for the period of absence from duty.

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6. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.

7. Selected candidate will have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. In case of women candidates pregnancy beyond twelve weeks will render her temporarily unfit till the confinement is over. The women candidate should be re-examined for fitness from an authorized Medical Officer/Practitioner.

8. Contract appointee shall be entitled to TA/DA, if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.

9. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee(s).

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Full Address)

(Signature of the FIRST PARTY)

2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Full Address)

IN THE PRESENCE OF WITNESS:

1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Full Address)

(Signature of the SECOND PARTY)

2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Full Address)

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ATTESTATION FORM

<p>Affix signed Passport size (5 cms. X 7 cms.) Approx. copy of recent photograph</p>	<p>1.</p> <p>2.</p> <p>3.</p>	<p style="text-align: center;"><b>**WARNING</b></p> <p>The furnishing of false information or suppression of any factual information in the Attestation Form would be disqualification, and is likely to render the candidate unfit for employment under the government.</p> <p>If detained, arrested, prosecuted, bound down, fines convicted, debarred, acquitted etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the Attestation Form has been sent early, failing which it will be deemed to be a suppression of factual information.</p> <p>If, the fact that false information has been furnished or that there has been suppression of any factual information in the Attestation Form comes to notice at any time during the service of a person his services would be liable to be terminated.</p>	
<p>1.</p>	<p>Name in full (in block capitals) with aliases, if any, (Please indicate if you have added or dropped in any stage, any part of your name or surname):</p>	<p>Surname</p>	<p>Name</p>
<p>2.</p>	<p>Present Address in full (i.e. Village, Thana and District, or House No., Lane/Street/Road &amp; Town):</p>		
<p>3.(a)</p>	<p>Home Address in full (i.e. Village, Thana &amp; District, or House No., Lane/Street/Road and Town and name of District Headquarters)</p>		
<p>(b)</p>	<p>If originally a resident of Pakistan/Bangladesh (erstwhile East Pakistan) the address in that country and the date of migration to Indian Union.</p>		
<p>4.</p>	<p>Adhar Card No. (if available)</p>		
<p>5.</p>	<p>PAN No. (if available)</p>		
<p>6.</p>	<p>Nationality</p>		
<p>7.(a)</p>	<p>Date of Birth</p>		
<p>(b)</p>	<p>Present age</p>		
<p>(c)</p>	<p>Age at Matriculation</p>		
<p>8.(a)</p>	<p>Place of birth, district and state in which situated</p>		

(b)	District and State to which you belong					
(c)	District and State to which your father originally belong					
9.(a)	Your Religion					
(b)	Are you a member of a scheduled Caste/Scheduled Tribe/Other Backward Classes? (Answer Yes/No)					
10.	Particulars of places (with periods of residence) where you have resided for more than one year at a time during the preceding five years. In case of any abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years, should be given.					
	From	To	Residential Address in full (i.e. Village Thana & District or House No. Lane/Street/Road & Town	Name of the District Head Quarter or the place mentioned in preceding column.		
11.	Name (in full & aliases if any	Nationality (by birth & or by domicile	Place of birth	Occupation if employed give designation & official address	Present postal address (if dead give last address	Permanent Home address
	a) Father					
	b) Mother					
	c) Spouse					
12.	Information to be furnished with regard to son(s) and/or daughters in case they are studying/living in a foreign country:					
	Name	Nationality by birth & or by domicile	Place of birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in the previous column	
13.	Educational Qualification showing places of education with years in Schools and Colleges since 15 <sup>th</sup> year of age:					
	Name of School/College (with full address	Date of Entering	Date of Leaving	Examination Passed		

14. (a)					
Are you holding or have any time held an appointment under Central or State Government or a Semi-Government or a Quasi Government body or an autonomous body or a public Sector Undertaking or a private firm or institution? If so, give full particulars with date of employment up-to-date					
Period		Designation, emoluments & nature of employment	Full name & address of employer	Reasons for leaving previous service	
From	To				
14.(b)					
If the previous employment was under the Government of India/a State Government/ undertaking owned or controlled by the Government of India or a State Government/ and Autonomous Body/University/Local Body.					
If you had left service on giving a month's notice under Rule 3 of the Central Civil Services (Temporary Service) Rules 1965, or any similar corresponding rules, were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date(s), before your service actually terminated?					
15. (i)	(a)	Have you ever been kept under detention?			Yes/No
	(b)	Have you ever been arrested?			Yes/No
	(c)	Have you ever been prosecuted? (i.e has a charge sheet in a criminal case been filed against you in any court of law)			Yes/No
	(d)	Is any criminal case pending against you in any Court of Law at the time of filing up this Attestation form?			Yes/No
	(e)	Have you ever been convicted by a court of law for any offence?			Yes/No
	(f)	Whether discharged/expelled/withdrawn from any training/institution under the Government or otherwise?			Yes/No
	(g)	Have you ever been rusticated by any University or any other educational authority/institution?			Yes/No
	(h)	Have you ever been debarred / disqualified by any Public Service Commission/Staff Selection Commission for any of its examination/selection?			Yes/No
(ii)		If the answer to any of the above mentioned question is 'Yes' give full particulars of the case/arrest/detention/fine/conviction/sentence/punishment etc and/or the nature of the case pending in the Court/University/Educational Authority etc at the time of filling up this attestation form.			
Notes:	(i)	Please also see the 'WARNING' at the top of this Attestation Form.			
	(ii)	Specific answers to each of the questions should be given by striking out 'Yes' or 'No' as the case may be			
16.	Names of two responsible person of your locality or two references to whom you are known.		1)		



2)

**DECLARATION**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of Candidate:

Date:

Place:

**TO BE FILLED BY THE OFFICE**

- i) Name, Designation and full address of the appointment authority.

Principal Secretary(Hr.Edu.) to the  
Government of Himachal Pradesh.

- ii) Post for which the candidate is being considered.

Assistant Professor(College Cadre) on Contract basis  
Subject:-