

No. GAD-B(F)4-1/2018

Government of Himachal Pradesh
General Administration Department
(Section-B)

From

The Secretary(GAD)to the
Government of Himachal Pradesh.

To.

All Administrative Secretaries/HODs
All Deputy Commissioners of H.P

Dated:-

2018

Sub:-

REGARDING INVITING NOMINATIONS FOR
HIMACHAL GAURAV PURSKAR / PRERNA SROT
SAMMAN / CIVIL SERVICES AWARD-2019.

Sir,

I am directed to intive your kind attention on the subject cited above and to say that three State Level Awards, namely Himachal Gaurav Purskar, Prerna Srot Samaan and Civil Service Award are conferred on the occasion of Himachal Day i.e 15th April every year. These awards are based on various recommendation received through your office and other channels.

As per prevailing practice nomination / recommendation for these three above mentioned awards are invited every year so as to reach this office by the 31st December positively to enable broad based consideration. Recommendations are to be send on the Prescribed Performa. It is essential that in addition to the bio-data in the Prescribed Proforma, a breif write-up(citation) in Hindi(maximum two pages) in narrative form clearly bringing out the distinguished and exceptional achievements / services justifying the recommendation is also sent.

Over the year, it has been observed that while making recommendation for the above mentioned awards instructions are not

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being adhered to properly and all applications along with lot of uncalled for and unnecessary papers / photographs etc., which do not in any way assist in the making of final choice are being forwarded which is leading to accumulation of piles of paper in this office. In view of this you are requested to ensure that **while making recommendations only relevant papers required under the prescribed forms may be sent to this office.** **The last date for receipt of nominations / recommendations in GAD is 31st December, 2018.** The cut off date may strictly be adhered to. It would not be possible to consider recommendations received after cut off date.

Schemes, alongwith Prescribed Proforma for sending nomination are available on the Govt. website at www.himachal.nic.in/gad. **You are also requested to kindly send recommendation / nominations of eligible persons / organizations after due verifications.**

Yours faithfully,

(Ved Prakash Garg)
Dy. Secretary(GAD)to the
Government of Himachal Pradesh

Endst. No. As above

Dated :- Shimla. 5-10-2018

Copy forwarded to:-

1. Director Public Relation, Himachal Pradesh with the request that vide publicity of last date of receiving nomination in GAD for above awards be made through electronic and print media.

✓ 2. Sr. Tech. Director & SIO, NIC. He is requested to flash the above information on the Home page of Govt. website.

Yours faithfully,

(Ved Prakash Garg)
Dy. Secretary(GAD)to the
Government of Himachal Pradesh