

**No. Fin.-F-(A)-11-11/2004**  
**Government of Himachal Pradesh**  
**Finance Department**  
**(Expenditure Control-II)**

**From**

**The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.**

**To**

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-171002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. All the Heads of Departments in H.P. Secretariat
5. All Chief Executive Officers,/Managing Directors of H.P. Public Sector Undertakings/Boards/ Autonomous Bodies etc.
6. The Secretary to Lokayukta, H.P. Shimla-2
7. The Secretary, H.P. Public Service Commission, Shimla-2.
8. All Deputy Commissioners in H.P. Secretariat
9. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
10. The Registrars of all the Universities in H.P.

**Dated Shimla-171 002 the 30<sup>th</sup> April, 2005.**

**Subject:-** Need for economy without impeding the pace of development revision of economy instructions and issue of financial guidelines.

**Sir,**

In partial modification of this Department's letter No. Fin-1-C-(14)-1-/83 dated 06.09.1995 on the above cited subject, with a view to ensure meaningful expenditure control vis-à-vis the speedy disposal of the issues at the Government level, it has now been decided to carry out certain changes in the financial delegations issued vide F.D.'s instructions *ibid*. I am, therefore, directed to request you to kindly insure henceforth the strict compliance of the following amendments made in the aforesaid instructions in all the departments/organizations working your control:-

<b>SERIAL NO.</b>	<b>NAME OF SOE</b>	<b>EXISTING PROVISION</b>	<b>AMENDED PROVISION</b>
22.	COMPENSATION	All cases to be referred to F.D.	Chief Engineers/HODs= upto 1.00 lac A.D.s = Full powers except for where negligence is proved and

			responsibility is to be fixed in which cases it will be referred to F.D.
31	GRANT-IN-AID	Full power to the A.D.s subject to notification of rules/norms with concurrence of Finance department. Wherever Utilization Certificates are shall be subject to submission of Utilization Certificates of previous quarter, having been received by A.D.	
32.	SUBSIDY	Full power to the A.D. subject to notification of rate and patterns with prior concurrence of Finance Department.	All cases to be referred to F.D.

Yours faithfully,  
Sd/-  
(AJAI BHANDARI)  
Secretary( Finance-Exp.) to the  
Govt. of Himachal Pradesh, Shimla-02

Endst. No. As above Dated Shimla-02, the 30<sup>th</sup> April, 2005.

Copy of the above is forwarded to all the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

Sd/-  
(AJAI BHANDARI)  
Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, Shimla-02.

**No. Fin.-I-(C)14-1/92-Vol.II  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control-II)**

**From**

**The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.**

**To**

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-171002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. The Registrar General, H.P. High Court, Shimla-1
5. All the Heads of Departments in H.P. Secretariat
6. All Chief Executive Officers,/Managing Directors of H.P. Public Sector Undertakings/Boards/ Autonomous Bodies etc.
7. The Secretary to Lokayukta, H.P. Shimla-2
8. The Secretary, H.P. Public Service Commission, Shimla-2.
9. All Deputy Commissioners in H.P. Secretariat
10. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
11. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 25<sup>th</sup> February, 2005.

**Subject:- Regarding fixed minimum charges for attached Government Vehicles with Officers of the State Government.**

**Sir,**

The issue of revising the rates for private journey over and above the schematic design as prescribed therein had been engaging the attention of the Government for quite some time past and after careful considerations, it has now been decided that in partial modification of this department's letter of even number dated 17.11.2000 on above subject, the rates for private journey henceforth would be Rs. 5.50 per kilometer within the State and Rs. 11/- per kilometer out of State. In addition, there would be an extinguishment of all private journey credits at the end of each calendar month.

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You are, therefore, requested to kindly ensure the strict compliance of the aforesaid instructions of the Government in the offices/organizations working under your control.

Yours faithfully,  
Sd/-  
(AJAI BHANDARI)  
Secretary( Finance-Exp.) to the  
Govt. of Himachal Pradesh, Shimla-02.

Endst. No. As above Dated Shimla-02, the 25<sup>th</sup> February, 2005.

Copy of the above is forwarded to all the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

Sd/-  
(AJAI BHANDARI)  
Secretary (Finance-Exp.) to the  
Govt. of Himachal Pradesh, Shimla-02.

**No. Fin.-F-(A)-(4)-2/2005**  
**Government of Himachal Pradesh**  
**Finance Department**  
**(Expenditure Control-II)**

**From**

**The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.**

**To**

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-171002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. The Registrar General, H.P. High Court, Shimla-1
5. All the Heads of Departments in H.P. Secretariat
6. All Chief Executive Officers,/Managing Directors of H.P. Public Sector Undertakings/Boards/ Autonomous Bodies etc.
7. The Secretary to Lokayukta, H.P. Shimla-2
8. The Secretary, H.P. Public Service Commission, Shimla-2.
9. All Deputy Commissioners in H.P. Secretariat
10. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
11. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 30<sup>th</sup> April, 2005.

**Subject:-** Control in expenditure on Government Telephones – revision of economy instructions thereto.

**Sir,**

1. On above subject, I am directed to refer to this Department's letter No.Fin.I-C-(14)-1/83 dated 10.02.1997 vide which ISD (International Subscriber Dialing) facility was taken out of the ambit of the residential phones from all the categories of the personnel except Hon'ble Chief Minister and members of Council of Ministers.

2. After due considerations and in partial modification of F.D.'s instructions *ibid*, it has now been decided that those getting salaries in the grade of Principal Secretaries and above in Government, may be allowed to reconnect to the ISD facility. Any cost over and above normative monthly charges allowed by the Government will have to be paid by them from their own pockets, in case the

overall bill is in excess of the control amount indicated presumptively for each category.

**You are, therefore, requested to kindly ensure the strict compliance of the aforesaid instructions accordingly.**

Yours faithfully,

Sd/-

**(AJAI BHANDARI)**

**Secretary (Finance-Exp.) to the  
Govt. of Himachal Pradesh, Shimla-02.**

**No. Fin.-F-(A)-(11)-4/2004**  
**Government of Himachal Pradesh**  
**Finance Department**  
**(Expenditure Control-II)**

**From**

**The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.**

**To**

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-171002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. All the Heads of Departments in H.P. Secretariat
5. All Chief Executive Officers,/Managing Directors of H.P. Public Sector Undertakings/Boards/ Autonomous Bodies etc.
6. The Secretary to Lokayukta, H.P. Shimla-2
7. The Secretary, H.P. Public Service Commission, Shimla-2.
8. All Deputy Commissioners in H.P. Secretariat
9. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
10. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 03<sup>rd</sup> September, 2005.

**Subject:-** Need for economy without impeding the pace of development – revision of economy instructions and issue of financial guidelines.

**Sir,**

It has been observed that large number of proposals are received in Finance Department from administrative departments in fag end of the financial year in month of March for financial concurrence or for expenditure sanction, which make it difficult for F.D. to examine these proposals meaningfully and timely. So as to curve this tendency and to ensure appropriate scrutiny of such cases in F.D., it has been decided that henceforth Administrative Department will ensure submission of proposals for expenditure sanction or F.D.'s concurrence before 15<sup>th</sup> of the March failing which A.D. will squarely be responsible for lapse of budget on this account.

You are requested to kindly issue appropriate directions in this regard to all concerned under your control for strict compliance of these instructions.

Yours faithfully,

Sd/-

Under Secretary (Finance-Exp.) to the  
Govt. of Himachal Pradesh, Shimla-02.

**No. Fin.-(F)-1-C-(14)-1/83**  
**Government of Himachal Pradesh**  
**Finance Department**  
**(Expenditure Control-II)**

**From**

**The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.**

**To**

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-171002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. The Registrar General, H.P. High Court, Shimla-1
5. All the Heads of Departments in H.P. Secretariat
6. All Chief Executive Officers,/Managing Directors of H.P. Public Sector Undertakings/Boards/ Autonomous Bodies etc.
7. The Secretary, H.P. Subordinate Services Selection Board, Hamirpur.
8. The Secretary to Lokayukta, H.P. SHIMLA-2
9. The Secretary, H.P. Public Service Commission, Shimla-2.
10. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA-2.
11. All Deputy Commissioners in H.P. Secretariat
12. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
13. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 12<sup>th</sup> December, 2005.

**Subject:-** Latest instructions regarding continuation of temporary post in the various Departments/PSUs of the Government.

**Sir,**

On the above subject, it has been observed at the Government level that various Departments/Organizations of the Government are not seeking continuation of the temporary posts on yearly/regular basis. Some of the Administrative Departments are moving proposals for continuation of temporary posts for the last three or more preceding years which posts, otherwise, are required to be got continued from Finance Department exactly in the first month of every establishment year viz. in March of every year as an establishment starts from 1<sup>st</sup> March to last February. Thus, the issue, in question, has been considered in depth at the Government level and finally, it has been decided that all the Government Departments/PSUs would henceforth ensure the continuation of all the temporary posts on yearly basis before the start of the establishment year failing which no such continuation will be allowed in subsequent months/years. Simultaneously, the Budget Wing

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of the Finance Department would seek certificate from concerned Administrative Departments regarding having sought the permission of F.D. for continuation of the posts in ensuing establishment year, failing which such posts be not reflected in the Budget Book/ Demands for the concerned financial year.

You are, therefore, requested to kindly ensure the strict compliance of the aforesaid instructions of the Government forthwith in the Departments/PSUs working under your control.

Yours faithfully,

Sd/-

Under Secretary (Finance-Exp.) to the  
Govt. of Himachal Pradesh, Shimla-02.