

**PERSONAL ATTENTION
MOST URGENT**

No. Fin.-F-(A)-(11)-6/2003
Government of Himachal Pradesh
Finance Department
(Expenditure control-II)

From

The Principal Secretary(Finance) to the
Government of Himachal Pradesh.

To

All the Administrative Secretaries to the
Government of Himachal Pradesh, SHIMLA-171002.

Dated Shimla-171002, the 19th November,2003.

**Subject:- Instruction(s) regarding request for by name concurrence of
Finance Department for by name engagement on Contract,
Daily wage & Part-time basis.**

Sir,

Of late, it has been observed that many Departments are sending cases for engagement of the individual (by name) on contract/daily wage/part-time basis against the exiting vacancies. These are referred on the basis of the request of the individual or public representatives. In this regard, the attention is invited to this Department's letter No. Fin.OI-C-(14)-1/83 dated 08-07-1998 wherein it is stipulated that not vacant post is to be filled up by direct recruitment without obtaining prior approval/concurrence of finance Department. Accordingly, the proposals seeking such approval have to be submitted to Finance Department alongwith need and justification for filling up particular number of vacancies and capacity in which persons are to be engaged i.e. regular/ adhoc/contract/tenure /daily wage/part-time. After approval of finance Department such post(s) is /are required to be filled up by the Department in accordance with R & P Rules and laid down procedure. To accord concurrence to the proposals for engagement of individuals is not allocated domain of the Finance Department.

It has therefore been decided that henceforth proposals seeking concurrence for engagement of individual(s) (by name) against vacancy will not be entertained in Finance Department. Only the proposal seeking permission for filling up of vacancies, in general, by normal mode, will be processed in Finance Department.

You are requested to kindly ensure the compliance accordingly.

Yours faithfully,
Sd/-

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, Shimla-2.

Endst. No As above. Dated Shimla-171002, the 19th November,2003.

Copy of the above is forwarded to all the Head of Departments, MDs/CEOs of Boards/ Corporations in H.P. with the request not to route such proposals to F.D.

Sd/-

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, Shimla-2.