

No. Fin.-1C (14) 1/83
Government of Himachal Pradesh
'Finance Department'

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh.

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of Departments in Himachal Pradesh.
3. All Managing Directors of Boards/ Corporations in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.

Dated Shimla-2, the 7th April, 1998

Subject:- Instruction regarding grant of permission for tour out side State.

Sir,

I am directed to invite your attention to Sr. No. 5 of instructions regarding control in expenditure issued by the Finance Department vide letter No. Fin 1.C (14) 1/83 dated 10.2.1997 and instruction issued vide Finance Department letter No. Fin. 1 C (14) 1/83 dated 6.9.1995. With a view to streamline the matter, it has now been decided that in super session of all previous instructions on the subject, the tours will henceforth be regulated as under:-

Sr. No.	Description of Service/Post	Authority competent to grant Permission.
1	2	3
1.	Any journey performed outside the State in Government Vehicle.	Chief Secretary
2.	For journeys performed outside the State but in Government Vehicle:-	
(1)	All Financial Commissioners-cum-Secretaries	They may plan their tour as requirement but will inform the Chief Secretary before undertaking the tour.

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- (II) Divisional Commissioner/Deputy Commissioners, Administrative Secretaries.
Heads of Departments, Managing Directors of
Boards/Corporations, Special Secretaries, Addl.
Secretaries/ Joint Secretaries/ Deputy Secretaries/
Under Secretaries & All other officers/staff of Secretariat.
- (III) Officer Staff of Departments/ Board/ Respective HOD/M.Ds. Corp.
- (IV) Tours upto Chandigarh /Jalandhar/ Ambala/ Controlling Officer (he will
Nangal/ Hoshiarpur /Pathankot/ Dehradun. Competent to allow the
movement of Government
vehicles up to these
destinations.)

It is, therefore, requested that these instructions may be brought to the notice of all concerned.

Yours faithfully,

Sd/
(Kanwar Shamsher Singh)
Financial Commissioner-cum-
Secretary (Finance) to the
Government of Himachal Pradesh

No. Fin. 1-C(14)-1/83
Government of Himachal Pradesh
Finance (Expenditure Control) Department

Dated Shimla-171002, the 8th July 1998

From

The F.C.(Finance) to the
Govt. of Himachal Pradesh,
Shimla-2.

To

1. All Admn. Secretaries of the Govt. of H.P.Shimla.
2. All Head of Department in H.P.
3. All managing Directors of Boards/Corporation in Himachal Pradesh.
4. All Vice Chancellors of Universities in H.P.
5. All Special Secretaries/ Addl. Secretaries/ Joint Secretaries/ Deputy Secretaries/ Under Secretaries in H.P.

Subject :-

Need for economy without impeding the pace of
development – Economy instructions

Sir/Madam,

I am directed to refer to this Department's letter of even number dated 6th September,1995 on the subject mentioned above and to say that a complete ban was imposed on filling up of vacant posts by direct recruitment in terms of decision contained in item No. 1(i) of above letter and it was made clear that no vacant post shall be filled by direct recruitment without concurrence of Finance Department.

It has come to the notice of the Finance Department that some departments are filling up vacant posts by engaging persons on contract, adhoc, daily wage or on part-time basis without obtaining concurrence of finance Department which is in contravention of the Govt. instructions referred to above. It is again made clear that for filling up of any vacant post by any mode, concurrence of Finance Department is necessary .

I am, therefore, to request you to kindly censure that in future, no vacant post is filled up by direct recruitment, without obtaining prior approval/ concurrence of the Finance Department even . If such posts are proposed to be filled up by engaging persons on adhoc/daily / contract / tenure or part-time basis. It is further clarified

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that for filling up of a post by direct recruitment or by anyone of above methods, availability of a post is necessary. In cases, where post is not available, it will be necessary to get the post created by obtaining approval of F.D. & Council of Ministers before the same can be filled up.

It is, therefore, requested that above instructions may kindly be brought to the notice of all offices under your control for strict compliance. Receipt of this letter may kindly be acknowledgment.

Your's faithfully,

Sd /-

Joint Secretary (Fin-Expdt.) to the
Government of Himachal Pradesh

No. Fin.-C(14)-1/83-

Dated, the 8th July, 1998.

Copy is forward to all District Treasury Officers/ Treasury Officers in
Himachal Pradesh.

Sd /-

Joint Secretary (Fin-Expdt.) to the
Government of Himachal Pradesh