

PERSONAL ATTENTION

No. Fin-F-( A )-( 11 )-11/2004  
Government of Himachal Pradesh  
Finance Department  
( Expenditure Control - II )

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From

The Additional Chief Secretary (Finance) to the  
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the  
Government of Himachal Pradesh.
2. The Secretary to Governor, H. P. SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. The Registrar General, H.P. High Court, SHIMLA -2
5. All the Heads of Departments in H. P.

Dated Shimla - 171 002, the 14<sup>th</sup> March, 2018.

Subject: Delegation of financial powers and revision of  
economy instruction(s) - Constitution of 'Purchase  
Committee(s)' regarding.

Sir,

1. It has been observed that the provision(s) have  
been made in the delegation(s) circulated by this  
Department on 03.06.2014 for constitution of the  
'Purchase Committee(s)' at departmental level/Head(s) of  
Department(s) level/District level. In these 'Purchase  
Committee(s)', the officers of SAS are to be nominated  
as member(s) by the Department at various levels. There  
is no provision for nominating the officers of Finance  
Department in the State Government, as member(s) in  
these 'Purchase Committee(s)'.

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2. There are instances that the Department(s) are constituting "Purchase Committee(s)" with the title as "Representative of Secretary (Finance)" and the agenda is given in the meeting itself. Such constitution(s) of "Purchase Committee(s)" are not in accordance with the provisions of delegation dated 03.06.2014 as the representatives of Secretary (Finance) is being reflected in these Committees whereas, the officers of SAS should be nominated by designations as "representatives of Finance Department" in the purchase committees at different level(s).

3. It is, therefore, reiterated that the constitutions of "Purchase Committee(s)" by Department or organization of the Government henceforth be made strictly in accordance with the provision(s) of delegation made in the instruction of this Department circulated on 03.06.2014.

4. All concerned working under you, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on [www.himachal.nic.in/finance](http://www.himachal.nic.in/finance) under the link "Expenditure".

 Yours faithfully,

[ RAJENDER SHARMA ]

Under Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, SHIMLA -2.

Phone No. 0177-2880330

Endst. No. As above. Dated Shimla - 2, the 14.03.2018.  
Copy of the above is forwarded to :-

1. All Chief Executive Officers/Managing Directors of H.P.Public Sector Undertakings/Boards/Corporations
2. The Secretary, H. P. Subordinate Services Selection Board, Hamirpur.
3. The Secretary to Lokayukta, H. P., SHIMLA - 2.
4. The Secretary, H. P. Public Service Commission, SHIMLA - 2.
5. The Secretary, H. P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
6. The All the Deputy Commissioners in H. P.
7. The Registrars of all the Universities in H. P.
8. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.



[ RAJENDER SHARMA ]

Under Secretary (Finance-Exp.) to the  
Government of Himachal Pradesh, SHIMLA -2.  
Phone No. 0177-2880330