

No. PER (AP)-C-B (2)-1/2009.
Government of Himachal Pradesh
Department of Personnel (AP-III)

Dated: Shimla-171002, the 17th January, 2011.

From

The Principal Secretary (Personnel) to the
Government of Himachal Pradesh

To

1. All the Principal Secretaries/Secretaries to the Government of Himachal Pradesh, Shimla-171002.
2. All Divisional Commissioners in Himachal Pradesh.
3. All Heads of Departments in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.

Subject: - Regularization of daily wagers/contract appointee-Instructions thereof.

Sir,

I am directed to refer to the subject noted above and to say that instances have come to the notice of the Government that persons employed as part time Safai Karamchari or Chowkidar are being regularized as peon and daily wagers are also regularized against other posts and services. Consequent upon their regularization no one is left to perform the duties of Safai Karamchari/Chowkidar.

2. As per instructions issued by the State Government from time to time part time workers are initially converted to whole time paid workers with same designation after completion of 10 years of continuous service as such on a specific cut off date. Further the incumbents who have completed 8 years of service as daily wager on a particular cut off date prescribed by the Government may be regularized on the same post on which he has completed prescribed length of service as daily wager.

Contd. on Page 2/-

3. Keeping in view the above situation, it is emphasized upon all concerned to implement the Government instructions that the incumbents working on daily wage basis be regularized on the same post(s) on which they had been engaged in accordance with the provisions contained in instructions strictly issued from time to time failing which the Government will view any departure/lapse from these instructions seriously.

Yours faithfully,

Neelika
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh.
As

Endst. No. PER (AP)-C-B (2)-1/2009 Dated: Shimla-171002, 17th January, 2011.

- Copy forwarded to the following for information and necessary action:-
1. The Special Secretary-cum-Principal Private Secretary to Chief Minister, H.P. Shimla-171002 with reference to his U.O. No. Pr. P.S./CM/4/Per/2010, dated: 11th November, 2010.
 2. The Secretary, H.P. Public Service Commission, Shimla-2.
 3. The Deputy Secretary (Finance-Expenditure) to the Government of Himachal Pradesh, Shimla-171002.
 4. The Finance (Regulation) Department, H.P. Secretariat, Shimla-171002.
 5. All the Section Officers in H.P. Secretariat, Shimla-171002 for necessary action.
 6. Copy to file No. Per (AP)-C-B (2)-2/2010 relates to daily wage cell for compliance.
 7. Copy to Guard file (200 copies).

Neelika
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh.
As

PERSONAL ATTENTION

No. Fin-F-(A)-(11)-2/2011
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the
Government of Himachal Pradesh.
2. The Secretary to Governor, H. P. SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. The Registrar General, H.P. High Court, SHIMLA - 2
5. All the Heads of Departments in H. P.

Dated Shimla - 171 002, the

10th February, 2011.


Subject :- Regularization of Daily Wager(s)/Contract Appointee(s) -
Instructions thereof.

Sir,

On the above subject, I am directed to invite your kind attention towards
Department of Personnel's instruction No. PER (AP)-C-B-(2)-1/2009 dated 17th January,
2011 and to say that these instructions may be adhered to strictly.

As per these instructions, the daily wagers/Contract Appointees, upon
completion of the required number of years of service as per the Government policy, could
be considered for regularization only on the same post on which they have completed
prescribed length of service. Thus, the Departments are requested not to send any cases
to the Finance Department requesting for conversion of posts in this regard.

Yours faithfully,

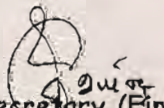

Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

Endst. No. As above. Dated Shimla - 02, the

10.02.2011.

Copy of the above is forwarded to :-

1. All Chief Executive Officers/Managing Directors of
H.P.Public Sector Undertakings/Boards/Corporations
2. The Secretary, H. P. Subordinate Services Selection
Board, Hamirpur.
3. The Secretary to Lokayukta, H. P., SHIMLA - 2.
4. The Secretary, H. P. Public Service Commission,
SHIMLA - 2.
5. The Secretary, H. P. Electricity Regulatory
Commission, Khalini, SHIMLA - 2.
6. The All the Deputy Commissioners in H. P.
7. The Registrars of all the Universities in H. P.
8. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for
information and similar necessary action.


Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

PERSONAL ATTENTION

No. Fin-I-(C)-14-1/92
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H. P. SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. The Registrar General, H.P. High Court, SHIMLA -2
5. All the Heads of Departments in H. P.
6. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporation
7. The Secretary, H. P. Subordinate Services Selection Board, Hamirpur.
8. The Secretary to Lokayukta, H. P., SHIMLA - 2.
9. The Secretary, H. P. Public Service Commission, SHIMLA - 2.
10. The Secretary, H. P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
11. The All the Deputy Commissioners in H. P.
12. The Registrar of all the Universities in H. P.

Dated Shimla - 171 002, the 05th April, 2011.

Subject :- Regarding new scheme for dealing with official phones at residences - Clarification thereof.

Sir,

In continuation of this Department's letter of even number dated 01.08.2007 on the above subject, I am directed to clarify that in case of both husband and wife are Government employees and are entitled for payment of "Fixed Bimonthly Residential Telephone Amount", having a single landline telephone at their residence should suffice to get entitled amount by both of them. Accordingly, in order to remove ambiguity in Condition No. (i) below Para-2 of the said F.D.'s instructions dated the

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01st August, 2007, the following be substituted:-

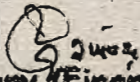
"(i) The Officer(s) concerned shall have to get a Cell/Landline Phone Set(s) in their own name(s) at their level for being eligible to draw the fixed residential telephone/mobile amount.

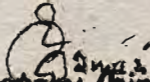
Provided that the officer(s) who are couple case (being husband & wife) living together in the same residence, shall not require to have two different Landline Phone Set(s) if one of the aforesaid two officers, is having Landline Phone Set in his/her own name because two different Phone Set(s) cause un-necessary payment of double rentals which is not justified & economical."

Other terms & conditions as issued from time to time shall remain unchanged.

It is, therefore, requested that instructions so issued may be brought to notice of all concerned under you, for implementation.

Yours faithfully,


Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.
Endst. No. As above. Dated Shimla - 171002, the 05th April, 2011
Copy of the above is forwarded to all the District
Treasury Officers/Treasury Officers in Himachal Pradesh for
information and similar necessary action.


Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

PERSONAL ATTENTION
MOST URGENT/TIME BOUND

No. Fin-F-(F)-(11)-11/2004-I
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H. P. SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. All the Heads of Departments in H. P.
5. The Secretary, H. P. Subordinate Services Selection Board, Hamirpur.
6. The Secretary to Lokayukta, H. P., SHIMLA - 2.
7. The Secretary, H. P. Public Service Commission, SHIMLA - 2.
8. The All the Deputy Commissioners in H. P.

Dated Shimla - 171 002, the 21st July, 2011.

Subject :- Decision to declare the cadre of Sweeper(s) as dying cadre in the Government Department(s) - Instruction(s) thereof.

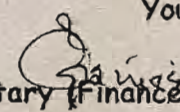
Sir,

1. On the above cited subject, it has been decided by the Government, henceforth to fill up the posts of Sweepers by outsourcing and to declare the cadre of this post as dying cadre in all the Government Department(s).

2. For this purpose the Department(s) if need be resort to process of outsourcing of the job(s) of the post(s) of Sweeper as per procedure laid down in Rule-112 of the H. P. Financial Rules, 2009. All the Government Departments would take appropriate action on need basis manner accordingly.

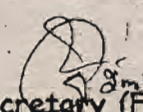
3. It is requested that all concerned under you may please be instructed to adhere to these instructions in letter & spirit.

Yours faithfully,


Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA-2.

Endst. No. As above. Dated Shimla-02, the 21st July, 2011.

Copy of the above is forwarded to all the District Treasury Officers/Treasury Officers in Himachal Pradesh for necessary action.


Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA-2.

PERSONAL ATTENTION

No. Fin.1-(C)-14-1/92-Vol.-II
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the
Government of Himachal Pradesh.
2. The Secretary to Governor, H. P. SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. The Registrar General, H.P. High Court, SHIMLA -2
5. All the Heads of Departments in H. P.

Dated Shimla - 171 002, the

21st July, 2011.

Subject :- Regarding fixed minimum charges for attached/non-attached
Government vehicles with Officers/officials of the State
Government.

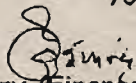
Sir,

1. The issue of revising the rates for private journey over and above
the schematic design as prescribed therein had been engaging the attention of
the Government for quite some time past and after careful consideration, it has
now been decided that :-

- a) *in partial modification of this Department's letter of even
number dated 25th February, 2005 on the above subject, the
flat rates for private journey(s) in attached Government
vehicles henceforth would be Rs. 7.00 per Kilometer
irrespective of the journey(s) being within or outside the
State;*
- b) *in partial modification of this Department's letter of even
number dated 22nd April, 1999 vide item No. 4(8) on the above
subject, the rates as mentioned in Para (a) above would also
apply henceforth for official persons using Government vehicles
for private journey(s) who are not entitled to attached
vehicles.*

2. All concerned working under you, may kindly be instructed to
adhere to the above instructions in its letter & spirit. This letter/instruction may
also be seen on www.himachal.nic.in/finance under the link "Expenditure".

Yours faithfully,


Deputy Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

Endst. No. As above. Dated Shimla - 171 002, the

21st July, 2011.

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No. Fin-F-(A)-(11)-2/2011
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the
Government of Himachal Pradesh.
2. The Secretary to Governor, H. P. SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. The Registrar General, H.P. High Court, SHIMLA - 2
5. All the Heads of Departments in H. P.

Dated Shimla - 171 002, the

15th November, 2011.

Subject :- Delegation of power(s) to accord expenditure sanction(s) under
Finance Commission Grants and Additional Central Assistance (ACA)
- Latest Instructions thereof.

Sir,

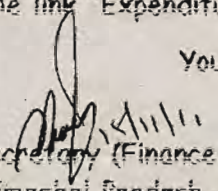
With a view to accelerate efficiency in administration vis-à-vis to ensure speedy implementation of the various ongoing Scheme(s)/Project(s)/ Programme(s) either sponsored or funded by the Central Government, it has been decided by the Government that all the Administrative Secretary(s) would henceforth issue expenditure sanction(s) at their own level within the authorized budgetary ceilings in respect of Additional Central Assistance (ACA) for the 2011-12 year Annual Plan which are directly related to reimbursement/receipt from Government of India except those proposal(s) involving creation/filling up of posts, purchase of vehicles/furniture items etc. on this account. The gist of such scheme(s) is hereunder:-

1. Tribal Sub-Plan (TSP)
2. Grants Under Proviso to Article 275(1)
3. Border Areas Development Programme
4. Accelerated Irrigation Benefit Programme (AIBP)
5. Roads and Bridges
6. National Social Assistance Programme (NSAP), including
Annapurna
7. National E-Governance Action Plan (NEGAP)
8. Backward Region Grant Fund (BRGF)
9. Jawaharlal Nehru National Urban Renewal Mission (JNNURM)
10. Rashtriya Krishi Vikas Yojna (RKVY)

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All concerned working under you, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".

Yours faithfully,

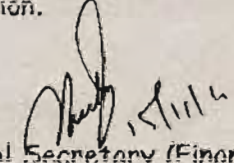

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

Endst. No. As above. Dated Shimla - 171 002, the

15.11.2011.

Copy of the above is forwarded to :-

1. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
2. The Secretary, H. P. Subordinate Services Selection Board, Hamirpur.
3. The Secretary to Lokayukta, H. P., SHIMLA - 2.
4. The Secretary, H. P. Public Service Commission, SHIMLA - 2.
5. The Secretary, H. P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
6. The All the Deputy Commissioners in H. P.
7. The Registrars of all the Universities in H. P.
8. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.


Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

PERSONAL ATTENTION

No. Fin-F-(A)-(11)11/2004
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

All the Administrative Secretaries to the
Government of Himachal Pradesh, SHIMLA - 171 002.

Dated Shimla - 171 002, the 21st November, 2011.

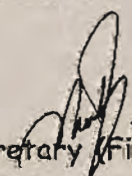
Subject :- Need recruitment without impeding the pace of development
- Revision of economy instructions thereto.

Sir,

On the above subject, I am directed to refer this Department's letter of even dated 17th December, 2004 (Copy enclosed) vide which a complete ban was imposed on filling up of vacant posts by direct recruitment or by any mode including contract, adhoc, daily wage, part-time but for prior concurrence of Finance Department. Apart from other parameters prescribed therein, it was specifically made clear [vide Para-(1)] that fresh recruitments within Government for functional Department(s) will require prior concurrence of Finance Department and approval of the Cabinet will be mandatory, which implied that only newly created posts vis-à-vis the posts to be filled up by any mode of direct recruitment will need the prior approval of the Cabinet and there is no need to seek the prior approval of the Cabinet for filling up of posts on secondment or deployment basis within the Government Department(s)/PSU(s) if there is a provision of secondment or deployment in their R & P Rules.

This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".

Yours faithfully,


Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

PERSONAL ATTENTION

No. Fin-F-(A)-(11)-2/2011
Government of Himachal Pradesh
Finance Department
(Expenditure Control - II)

From

.....
The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA - 2.

To

All the Administrative Secretaries to the
Government of Himachal Pradesh, SHIMLA - 171 002.

Dated Shimla - 171 002, the 26th November, 2011.

Subject :- Delegation of power(s) to accord expenditure sanction(s) under
Centrally Sponsored Scheme(s) - Latest Instructions thereof.

Sir,

On the above subject, I am directed to intimate that as per present practice for release of funds under various Centrally Sponsored Scheme(s), cases for providing additionality against Central Share for which token provision exists in the budget are being received in Budget Section(s) of this Department. Once the additional funds are allowed by the Budget Section(s) of Finance Department to the respective Administrative Department(s), they move their proposals again to this Department for according expenditure sanction(s) which implies that they have to come up twice to Finance Department for clearance of a single proposal.

In order to avoid duplicacy/delay in incurring expenditure on such schemes vis-à-vis to simplify the procedural requirement(s) thereof, it has been decided that henceforth Administrative Department(s) would be competent to accord expenditure sanction(s) once the additional funds are provided by Budget Section(s) of Finance Department under any of the Central Sponsored Scheme, except for those component(s) of Centrally Sponsored Scheme(s) which involve creation/filling up of posts, purchase of vehicles/furniture items etc. on this account. Further, this is subject to compliance of rules/norms/guidelines framed for the Centrally Sponsored Scheme(s).

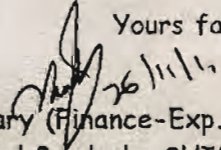
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Similarly, for release of State Share under Centrally Sponsored Scheme(s) for which provision is made in the budget, the Administrative Department(s) move proposal(s) to Finance Department for according expenditure sanction(s). Henceforth, Administrative Department(s) would be competent to accord expenditure sanction(s) for State Share as well, at its own level only on receipt of matching Central Share, except for those proposal(s) involving creation/filling up of posts, purchase of vehicles/furniture items etc. on this account. Further, this is subject to compliance of rules/norms/guidelines framed for the Centrally Sponsored Scheme(s).

For cases involving creation/filling up of posts, purchase of vehicles/furniture items etc. under Central Share as well as State Share, a specific proposal will have to be sent to Finance Department for consideration as usual.

All concerned working under you, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".

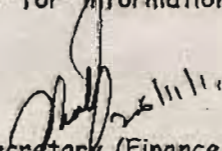
Yours faithfully,


Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.

Endst. No. As above. Dated Shimla - 171 002, the

26.11.2011.

Copy of the above is forwarded to all the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.


Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA -2.