

15

20-Health-A

55

5.9.13

5

Government of Himachal Pradesh
Department of Health & Family Welfare

No. Health- A- H (1) -1/2011

Dated Shimla-02 3rd Sept., 2013

NOTIFICATION

In exercise of the powers conferred under section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011 and in continuation of this Department Notification of even number dated 1.12.2011 the Governor, Himachal Pradesh is pleased to notify following more services under this act :-

Sr No	Name of Service/ Public Services	Designated Officer	Format of the application	List of documents required to obtain service	Person who can request for service	Time line for service	First Appellate Authority	Remarks
OPD Slip								
1	OPD Slips/ Tickets	SMO/MO Incharge of the respective Institutions	NA	No	Patient / attendant	Within 30 Minutes	PHC & CHC - BMO CH&RH -CMO ZH-Sr. MS	Free of cost
Emergency call attending								
2	Emergency call attending in peripheral Institutions on call	SMO or MO authorized by Head of Instt.	OPD Slips	OPD Slips	Patient/ attendant	1 hour	PHC & CHC - BMO CH&RH -CMO ZH-Sr MS	Fee as prescribed by RKS concerned
	Emergency call attending in Institutions on call	SMO or MO authorized by Head of Instt.	OPD Slips	OPD Slips	Patient/ attendant	15 min.	PHC & CHC - BMO CH&RH -CMO ZH-Sr MS	Fee as prescribed by RKS concerned
Discharge of patient								
3.	Discharge of patient D.H.S. Add. D.H.S. M.D. NRHM D.H.S. & R Pvt. Secy.	SMO or MO authorized by Head of Instt.	NA	NA	Patient / attendant on completion of the treatment	Within 4 hours and 30 minutes on request of patient's attendant	PHC & CHC - BMO CH&RH -CMO ZH-Sr. MS	Fee as prescribed by RKS concerned

Handwritten signature/initials

- A.O.
- Supdt. Med-I
- Supdt. Med-II
- Supdt. Med-III
- Supdt. Med-IV
- Supdt. Med-V
- Supdt. Med-VI
- Supdt. Med-VII

2992
7-9-13
56
3397
12-9-13

Lab. Testing Reporting

Lab. Testing reporting routine	SMO or MO authorized by Head of Instt.	Lab. Investigation slip issued to the patient by concerned Instt.	Lab. Investigation slip issued to the patient by concerned Instt.	Patient / attendant	Same day by 3 PM	PHC & CHC - BMO CH&RH -CMO ZH-Sr. MS	Fee as prescribed by RKS concerned
Lab. Testing reporting emergency	SMO or MO authorized by Head of Instt.	Lab. Investigation slip issued to the patient by concerned Instt.	Lab. Investigation slip issued to the patient by concerned Instt.	Patient / attendant	Same day within 2 hours (if test is feasible in two hours)	PHC & CHC - BMO CH&RH -CMO ZH-Sr. MS	Fee as prescribed by RKS concerned

Foot Note : 1 All certificates shall be issued only during routine working hours.
2. Please obtain the acknowledgement of your application.

The request for service on the application / form prescribed alongwith specified documents can be made to the designated officers or to a person subordinate to him authorized to receive such applications. All designated officers are required to issue order for authorized person and display in the Notice Board as per section 5 of the Act.

An appeal under Section 6 can be filed before the first appellate authority within thirty days from the date of rejection of application or the expiry of the stipulated time limit.

An appeal against the order of the first appellate authority can be filed before the State Information Commission, Himachal Pradesh, who is the second appellate authority.

By order

ad:- 6/12/13

1.5.

d. D.H.S

Endst. No. As Above

Dated

Principal Secretary (Health) to the Government of Himachal Pradesh Shimla-02

3rd Sept., 2013

Copy forwarded to the following and information and necessary action to:-

(1) NRHM

1) All the Administrative Secretaries to the Govt. of H.P.

(2) R

2) The Addl. Chief Secretary (AR) to the Government of H.P.

(3) R

3) The Director of Himachal Pradesh, H.P. Shimla-02

(4) R

4) The Director, NIC, H.P. Shimla-02

- 1) Sd/-
- 2) Sd/- Med-II
- 3) Sd/- Med-III
- 4) Sd/- Med-IV
- 5) Sd/- Med-V
- 6) Sd/- Med-VI
- 7) Sd/- Med-VII
- 8) I.C.C.
- 9) M.S.

[Handwritten signature]

P. R. Shukla

[Signature]
03.9.13
Additional Secretary (Health) to the Government of Himachal Pradesh.

73-Health-B (8.12.11) 5178
12/12/11
3656 (10)
13-12-11

Government of Himachal Pradesh
Department of Health & Family Welfare.

No. Health-A-H(1)-1/2011

Dated, Shimla-2, the 30th Nov., 2011

NOTIFICATION

In exercise of the powers conferred under section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011, Governor, Himachal Pradesh is pleased to notify various services, authorities & time limits under this act as under:-

Sr. No.	Name of Service/ Public Service	Designated Officer	Format of the application	List of documents required to obtain service	Person who can request for service	Time limit for service	First Appellate Authority	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.
1) Issuance of Medical Certificates								
	a) Post Illness - (Fitness)	IGMC, Shimla Hospital Administrator Dr.RPGMC, Tanda Hospital Administrator KNH, Shimla Superintendent-Grade-II	No application required	OPD Slip and Discharge Slip	Patient	Same Day during working hours	Principal, IGMC for IGMC & KNH Principal Dr.RPGMC, Tanda	No fee prescribed
	b) Medical Certificate of Fitness for Driving License	-----do-----	Prescribed Application Form	Two recent passport size Photographs along with medical report	Applicant	Within 2 Working days after the submission of the application form and documents	-----do-----	Fee as prescribed by RKS concerned
	c) Service by Fitness	-----do-----	Request from Appointing Authority	Medical Examination Report	Appointed person	Within three working days	-----do-----	Fee as prescribed by the RKS concerned

9/12/2011

A.O.
Supt. Med-I
Supt. Med-II
Supt. Med-III
Supt. Med-IV
Supt. Med-V
Supt. Med-VI
Supt. Med-VI
13/12/11

9/12
Dr. Ravi Sharma
13/12/11

20

11

1.	2.	3.	4.	5.	6.	7.	8.	9.
	2) Disability Certificate:- i) Without Expert opinion/investigations	----do---	Application on plain paper	Three recent passport size photographs, any Residential Proof (Electricity bill/ Telephone bill/Passport/ Aadhar Card/ Ration Card/ Voter ID Card)	Affected Person/ Guardian	30 Days	----do---	No fee prescribed
	ii) With Expert Opinion/Investigation	----do----	Application on plain paper	Three recent passport size photographs, any Residential Proof (Electricity bill/ Telephone bill/Passport/ Aadhar Card/ Ration Card/ Voter ID Card)	Affected Person/ Guardian	Same day during work-ing hours (After the receipt of opinion / Report)		No fee prescribed

	3.	4.	5.	6.	7.	8.	9.
Post-mortem Report							
i) without visceral/chemical examination	-----do---	Not applicable	Not applicable	Requisition from Police/Magistrate	Within 72 working Hrs of conducting Post Mortem	-----do---	No fee prescribed
ii) with visceral/chemical examination	-----do--	Not applicable	Not applicable	Requisition from police/Magistrate	Within 2 days during working Hrs after the receipt of report		No fee prescribed
Foot Note: 1.All certificates shall be issued only during routine working hours. 2. Please obtain the acknowledgement of your application							

The request for service on the application/form prescribed alongwith specified documents can be made to the designated officer or to a person subordinate to him authorized to receive such applications. All designated officers are required to issue order for authorized person and display in the Notice Board as per section 5 of the Act.

An appeal under Section-6 can be filed before the first appellate authority within thirty days from the date of rejection of application or the expiry of the stipulated time limit.

An appeal against the order of the first appellate authority can be filed before the State Information Commission, Himachal Pradesh, who is the second appellate authority.

By order

Secretary(Health)to the
Govt. of Himachal Pradesh
Dated Shimla-2, the 30th Nov., 2011

Endst. No. As above

Copy forwarded to the following for information and necessary action to:-

1. All the Administrative Secretaries to the Govt. of HP.
2. The Secretary(AR)to the Govt. of HP.
3. The Director of Health Services, HP, Shimla-9.
4. The Director, NIC, HP, Shimla-2.


Special Secretary(Health)to the
Govt. of Himachal Pradesh.