

NO. - H C W - H (11) G. (7) 2/2018
Office of the Directorate of Health Services

Block No.6 SDA Complex- Kusumpti Shimla -9

Dated Shimla: 5th January 2018

NOTICE INVITING TENDER/QUOTATIONS

Sealed Tenders/Quotations for supply and installation, by way of upgradation of old system into IP DIGITAL EPABX/Communication system are hereby invited from the reputed Companies/Manufacturers/Dealers having minimum 3 years' experience in installation and operation of the Digital EPBX in minimum 5 reputed Govt./Private offices.

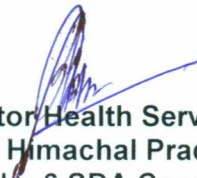
The tenders should reach the office of the undersigned on or before 19th January 2018 at 12.30 PM and the same shall be opened on the same day at 3.00 PM in the presence of the tenderers or their representatives who wish to be present at the time of opening of tenders. In case of any doubt, the same may be got clarified from the undersigned, by visiting the office on any working day.

Tender form can be procured from the Office of undersigned by depositing a sum of Rs.300/-(Rupees three hundred) only in cash on any working day up to 17th January 2018 (5.00 PM).

Tender form can also be downloaded from our website himachal.nic.in/health which shall be considered only if the tender document fee as prescribed is deposited before submission of the tenders/quotations. The requisite fee can be deposited with the cashier of this Office or can be submitted during submission of the bid/quotation along with Demand Draft of Rs.300/- (Rupees three hundred) only in favour of Director Health Services, HP Shimla-9 on any working day up to 17th January 2018 upto 05.00 PM.

The tenderers/firms/Company/bidders shall have to furnish the offer in single envelope super scribed on the right side of the envelope the

words "Tenders for supply and Installation of the Digital EPBX. Not to be opened before 19-01-2018".



Director Health Services,
Himachal Pradesh,
Block No. 6, SDA Complex,
Kusumpti-Shimla-171009.

Priced document (not for free circulation)

(Cost of tender document-Rs.300/)

**TENDER DOCUMENT
FOR INSTALLATION OF
DIGITAL EPBX BY WAY
OF UPGRADATION IN
DIRECTORATE OF
HEALTH SERVICES HP**

OFFICE OF THE DIRECTOR HEALTH SERVICES HP

Brief particulars of the contract

No.

Receipt No. _____ Date-

- I. Name of the party & Address _____
to whom the tender is sold. _____

- II Description of work/Supply. **Installation of Digital EPBX by way of
upgradation in Directorate of Health Services
HP Shimla-9**
- III Earnest money deposit **Rs. 10000/=** _____
(Rupees Ten Thousand) only
- IV Tender Document cost. **Rs.300/-**
(Rupees Three Hundred) only
- V Date of issue 05-01-2018 to 17-01-2018 upto 05.00 PM
- VI Last date of submission **19-01-2018** up to 12:30 PM
- VII Date of opening the tender **19-01-2018, at 3PM**

Signature of issuing authority with Stamp

LETTER OF INVITATION OF BIDS

Office of the Director Health Services
HP Block No.6,SDA Complex,
Shimla-9

Dated Shimla 5th January 2018

To

M/s

Subject:- Supply of tender document .

Sir,

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Tender form can also be downloaded from our website himachal.nic.in/health which shall be considered only if the tender document fee as prescribed is deposited in cash or through DD before submission of the tenders/quotations. The requisite fee can be deposited with the cashier of this Office or can be submitted during submission of the bid/quotation along with

Demand Draft of Rs.300/- (Rupees three hundred) only in favour of Director Health Services, HP Shimla-9 on any working day up to 19th January 2018 at 12.30 PM.

The tenderers/firms/Company/bidders shall have to furnish the offer in single envelope super scribed on the right side of the envelope the words **“Tenders for supply and Installation of the Digital EPBX. Not to be opened before 19-01-2018”**.

Authorised Signatory,

NO. -

Office of the Directorate of Health Services

Block No.6 SDA Complex- Kusumpti Shimla -9

Dated Shimla: 5th January 2018

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**Director Health Services,
Himachal Pradesh,
Block No. 6, SDA Complex,
Kusumpti-Shimla-171009.**

The details of the Supply/work or service to be rendered by the contractor/Bidder

- The Bidder shall have to install by way of upgradation the EPBX in the directorate of Health Services HP Shimla.
- The Bidder shall have to install the EPBX by way of Upgradation from the existing system of TATA Company which had been installed in the year 1998.
- The Bidder can examine/inspect the existing system/EPBX on any working day by taking specific permission of the undersigned or some authorised officer.

The facilities and inputs which shall be provided to the contractor by the Department

Nothing shall be provided by the department to the contractor except the facility to examine/inspect the existing system/EPBX and premises on any working day by taking specific permission of the undersigned or some authorised officer.

Eligibility criteria for performing the contract

(Terms and Conditions)

- 1 The supply and Installation of the above items has to be done by the supplier at, Directorate of Health Services Block No.6 SDA Complex- Kusumpti Shimla -9.
- 2 The rates for the supply and installation by way of upgradation should be quoted on F.O R. basis.
- 3 Rate of GST applicable may be indicated in the quotation separately.
- 4 Quotations should on letter head according to the proforma given with this tender document of the firm containing of GST number and PAN number etc.
- 5 The firms already made or make supplies of EPABX Systems in Govt. Semi Govt. Departments institutions in H.P., may attach photocopies Supply orders and work satisfaction report duly issued by some authorised officer of the department/organisation concerned.
- 6 The material is required to be delivered at destination within 2 weeks from the date of receipt of supply order
- 7 The supplier will have to follow all instructions, guidelines of the indenting Department with regard to supply and Installation and maintenance shall be provided by the supplier along with AMC at the rates agreed upon the total cost of the System and UPS only.
- 8 The Supplier will adopt preventive measures from lightening etc. for safety of EPABX and shall/will have to make at least five visits during warranty period.
- 9 The preference will be given to the authorised dealer and he/it will have to provide the proof of the dealership, partnership or franchise.
- 10 The tenderer(s) shall have to furnish earnest money of Rs. 10,000/=/- (Rupees Ten thousand) only in the shape of demand draft only drawn in favour of Director Health Services HP, Shimla-9 along with the quotations/tenderers.
- 11 The successful bidder will have to deposit a performance security in shape of duly pledged FDR in the name of Director Health Service to tune of 10% of the cost of basic machinery for the period of guarantee/warranty.

- 12 The earnest money of successful tenderer(s) shall be retained/can be treated as a part of performance security till the faithful execution/ completion of the contract if otherwise the tenderer (s) desires so.
- 13 Conditional tenders and tenders without earnest money shall not be entertained.
- 14 The rates should be quoted on the prescribed format i.e. Annexure "A" enclosed with the tender document duly signed by the Supplier or Tenderer. Rates should separately show the applicable Taxes/levies etc. in Indian currency.
- 15 Telegraphic tenders and tenders not on the prescribed form shall not be entertained.
- 16 The tenders having cutting/poor writing will not be entertained.
- 17 The validity of the tender should be at least for not less than 60 days from the date of opening and the final approval thereof. No request for the increase of rates will be entertained during the period of contract.
- 18 Failure to discharge the contractual obligations by the tenderer/Supplier, will lead to black listing of the firm for future supplies/tendering to the department and the security deposit shall be forfeited in the whole.
- 19 Any dispute is subject to the jurisdiction Shimla only. In event of dispute, the same shall be referred for arbitration to the Secretary Health to the Govt. of Himachal Pradesh Shimla-2, or any other officer appointed by him/her. The award of the Arbitrator shall be final and binding on both parties.
- 20 Tender not supported with the earnest money will be rejected straightway.
- 21 Service/Income Tax shall have to be paid by the Contractor/Transporter as per the prevalent rates under rules at the time of receiving payments.
- 22 The sealed quotations placed in an envelope duly super scribed "QUOTATION FOR EPABX" should reach the undersigned on or before 19th January 2018 upto 12:30 PM positively and the same shall be opened on same day at 3:00 PM. Any quotation received after scheduled date & time shall not be entertained.
- 23 The undersigned reserves the right to accept or reject all or any tender without assigning any reason whatsoever at any stage.

Statutory and contractual obligations to be complied with by the contractor

1. The successful Tenderer / Supplier shall have to enter into an agreement with the department for smooth completion of the job and to enter into the AMC/CMC for five years after the period of warranty/Guarantee which shall be taken into account for determination of **Lowest bid**.

Contractor's past experience in similar work or services

1. If contractor have any past experience of the similar job with HP Government earlier the same may be submitted along with the tender.
2. **Contractor having past experience and a repute with state Government Departments will be given preference.**

Technical Specifications as required and rates to be quoted in following annexure

ANNEXURE "A"

SNO	ITEM DISCRIPTION	QTY (NO'S)	Rates quoted (In rupees only)	
			Without Taxes	With Taxes
	Technical specifications of the System			
1	Upgradation of old system into IP based Digital EPABX Communication System, with buy back offer (Old System TATA-XPS-30) Expandable up to 512 ports. System equipped with 120 SLT Extensions, 08 no's Trunk Ports, 8 no's Digital Ports, 01no's PRI Card, 2no's of GSM ports, one no's Operator Console - Inbuilt features: Voice Guided Auto attendant, IP at CORE, CLI both internal and externals, GSM integration, IP SLT support up to 900 no's, IP TRUNKING support,	01		
1(a)	By Back Price Offer for Old (complete) System TATA-PSX-130	1		
	Net Price after by back offer			

	Specifications of the other related items/services			
2	200 pair MDF box	01		
3	IPM (INTIGRATED PROTECTION MODULE 5 TH STAGE)	130		
4	ON LINE UPS WITH 3 TO 4 HOURS BACKUP (1 KVA) of reputed brand (NUMARIC /EMERSON/ENLOVA)	01		
5	20 /30 PAIR MDF box (per MDF)	07		
6	Cabling of room per extension	01		
8	20 pair jelly filled cable	01/mtr		
7	Installation charges if any	01		
	Certifications/Licences			
8	TEC Certification	Yes/No		
9	ISO Certifications	Yes/No		
10	Production License (If required)	Yes/No		
11	AMC/CMC for five years after warranty	Of unit 1 & 4 above		
12	Any other(if any)			

Signature of the Tenderer

Annexure-“B”

List of client Department Organisations to be attached by Bidder.