

Government of Himachal Pradesh

RFD

(Results-Framework Document) for

Prosecution

(2013-2014)

Section 1: Vision, Mission, Objectives and Functions

Vision

Ensure secured enviornment through punishment to offenders & protection to the innocent and protecting the interest of the State Government in courts in the State.

Mission

To secure high rate of conviction in CourtsHigher Success rate in Civil Cases. Ensure better human resource development by enhancing skills of its Prosecutors, offering better access of latest law.

Objectives

- 1 To facilitate the functioning of departments by providing efficient legal advice/ opinion relating to matter referred to by the departments to it as well as examination of proposals as to its legality in order to ensure good goverance.
- To render professionally, efficiently legal service in conduct of civil cases on behalf of State in H.P and Union of India in the Courts of law and tribunals.
- 3 To secure convictioin/ appropriate punishments to the criminals in the court of law and also compensation to the victim of crime.
- 4 Improve the quality of human resource in the Department
- 5 To provide better infrastructure to empower its employees to discharge their functions effetively.
- To take measure to reduce litigation and encourage settlement of dispute by Alternate Dispute Resolution Methods as spelt out in the H.P. Litigation Policy.
- 7 To provide legal aid to the needy and being part of District Legal Aid Committee.

Functions

- To render legal advice to the Heads of the Departments, District Magistrates and other concerned Departments in respect of threatened and pending litigation affecting the State and its officers.
- 2 To conduct civil, criminal and revenue litigation affecting the State and its officers in the various subordinate courts.
- 3 To scrutinize charge sheets (challans) in criminal cases before their final submission in the Court to conduct the Prosecution ably and efficiently and to secure conviction of the criminals to get them appropriately arranged in appropriate situation seek compensation for the victim of crime to balm their sprain reason out of crime.
- 4 To improve the quality of human resoruce, the department is arranging and providing necessary training to the Prosecutors as well as its officials and Lap Tops equipped with software containing latest Law on the subject are being provided to the Prosecutors in the phased manner.
- The District Attorneys being Member Secretary to reduce pendence litigation drive of stale case are doing work to reduce the criminal Litigatin whereas Director of Prosecution as a Member of Department Level Monitoring Committee constituted under the ADR and H.P. State Litigatin Policy is also recommending cases of department which could be settled outside the Court.

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Section 1: Vision, Mission, Objectives and Functions

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Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

			Success				Target /	Criteria \	/alue		
Objective	Weight	Action		Success Indicator		Weight	Excellent	Very Good	Good	Fair	Poor
							100%	90%	80%	70%	60%
[1] To facilitate the functioning of departments by providing efficient legal advice/ opinion relating to matter referred to by the departments to it as well as examination of proposals as to its legality in order to ensure good goverance.	10.00	[1.1] To give legal opinion to the various departments located at District level.	[1.1.1]	Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated	cases newely introduce d	10.00	10	8	7	6	5
[2] To render professionally, efficiently legal service in conduct of civil cases on behalf of State in H.P and Union of India in the Courts of law and tribunals.	15.00	[2.1] The cases which are decided in favour of the State to recommend filing of appeal to the Administrative Departments and defend civil appeals which are filed by aggrieved party in the trial.		Numer of cases of decided in favour of the State.(Sucess rate in Civil cases).	%	8.00	85	80	75	70	65
		[2.2] To give legal opinion in civil and revenue cases.	[2.2.1]	-	days	7.00	4	5	6	7	9
[3] To secure convictioin/ appropriate punishments to the criminals in the court of law and also compensation to the victim of crime.	20.00	[3.1] Enhance conviction rate in criminal cases.	[3.1.1]	Conviction rate in Session Trials (henious crimes like murder, rape dacoity, narcotic drugs, etc).	%	8.00	40	38	35	33	29
			[3.1.2]	number of criminal appeals decided in favour of the State (Success rate in criminal appeals)	%	4.00	55	53	52	49	47
			[3.1.3]	Conviction rate in non-session trials.	%	4.00	38	36	34	32	30

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Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

							Target /	Criteria \	/alue	
Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		[3.2] Ensure proper investigation of the criminal cases and secure compensation to the victim under Section 357-A, B.C and 358 etc. victim of crime.	taken to scrutinize the challans.	days	4.00	4	5	6	7	8
[4] Improve the quality of human resource in the Department	10.00	[4.1] To enhance the knowledge of its human resources by sponsoring officers/ officials to attend various training programmes, workshops, refresher courses etc. held in various institutes int he State and out of the State	officials who attende	number	5.00	130	120	90	80	70
		[4.2] Ensure that all the vacancies (61 as on date) are filled up so that shortage manpower does not come inthe way of discharging the functions by the Department.	[4.2.1] Number of vacancies filed up	Number	5.00	18	14	10	10	6
[5] To provide better infrastructure to empower its employees to discharge their functions effetively.	10.00	[5.1] Providing Laptops to all the Prosecutors loaded with law software to enable better access to latest law and rulings of the Apex Court and High Courts.	[5.1.1] To enhance the efficiency of Prosecutors in conducting Civil as well as Criminal cases effectively laptops equipped with latest software of	Number	10.00	30	25	20	15	10

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Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

							Target /	Criteria \	/alue	
Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			law declared by Supreme Court, High Courts and revenue cases are being provided to each of the Prosecutors.							
[6] To take measure to reduce litigation and encourage settlement of dispute by Alternate Dispute Resolution Methods as spelt out in the H.P. Litigation Policy.	10.00	[6.1] Under the H.P. State Litigation Policy, the cases which can be settled outside the Court by Alternate Dispute Resolution Mehods are identified in the Department Level Monitoring Committee and also under Section 89 of Code of Civil Procedure.	[6.1.1] Number of cases are decided under ADR method and efforts made therefor.	newly introduce d	5.00	1		-	1	
		[6.2] At District Level Pendency Reduction of Stale and ineffective criminal cases by filing applications special proceedings under Section 258 and 320 by withdrawal from Prosecution.		Number	5.00	300	275	200	150	100
[7] To provide legal aid to the needy and being part of District Legal Aid Committee.	5.00	[7.1] The District Attorney is a Member of the District Legal Aid Committee and being part thereof render effective service to provide legal aid to the victim discrimination to	legal aid is given	newly introduce d	5.00	-			-	

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Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

01: "							Target /	Criteria '	Value			
Objective	Weight	Action	Action Success Ur		Weight	Excellent	Very Good	Good	Fair	Poor		
			maicator					100%	90%	80%	70%	60%
		enforce their legal right.										
* Efficient Functioning of the RFD System	5.00	Timely submission of Draft for Approval	On-time submission	Date	2.0	31/05/2013	05/06/2013	12/06/2013	15/06/2013			
		Timely submission of Results	On-time submission	Date	2.0	15/05/2014	22/05/2014	29/05/2014	07/06/2014			
		Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years	Date	1.0	30/06/2013	31/07/2013	31/08/2013	30/09/2013			
* Improving Internal Efficiency / responsiveness /service delivery of Department	5.00	Develop RFDs for all Subordinate Offices	Percentage of RCs covered	%	1.0	100	75	50	25			
		Implementation of Sevottam	Percentage of cases disposed off in time	%	2.0	100	90	80	70			
		Redress of public Grievancies(E. Samadhan)	Create a compliant system to implement, monitor and review Citizen's / Client's Charter	Date	2.0	31/05/2013	30/06/2013	31/07/2013	31/08/2013			
* Annual Plan Performace	3.00	Submission of qtly. Plan Expenditure Report	No of Reports submitted on time (By 10th of August, November, Febuary and Mayl)	No	3.0	4	3	2	1			
* Performance of Flagship Programmes, ACA and EAPs	3.00	Submission of monthly progress report of Flagship Programmes/ACA releases/ Expen. & reimbursement of EAPs (if any)	No of reports submitted on time (by 10th of next month)	No	3.0	12	11	10	8			
* Twenty Point Programme	2.00	Submission of monthly progress report	No of reports submitted on time (By 10th of next month)	No	2.0	12	11	10	8			

^{*} Mandatory Objective(s)

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Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

					Target / Criteria Value						
Objective	Weight	Action	Success Indicator		Unit W	Weight	Excellent	Very Good	Good	Fair	Poor
			a.ca.c.			100%	90%	80%	70%	60%	
* Budget Assurances	2.00		No of reports submitted on time (By 10th of next month)	No	2.0	12	11	10	8		

^{*} Mandatory Objective(s)

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Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
[1] To facilitate the functioning of departments by providing efficient legal advice/ opinion relating to matter referred to by the departments to it as well as examination of proposals as to its legality in order to ensure good goverance.	[1.1] To give legal opinion to the various departments located at District level.	[1.1.1] Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated	cases newely introduced	8	6	5	5	5
[2] To render professionally, efficiently legal service in conduct of civil cases on behalf of State in H.P and Union of India in the Courts of law and tribunals.	[2.1] The cases which are decided in favour of the State to recommend filing of appeal to the Administrative Departments and defend civil appeals which are filed by aggrieved party in the trial.	[2.1.1] Numer of cases of decided in favour of the State.(Sucess rate in Civil cases).	%	80	81	82	84	85
	[2.2] To give legal opinion in civil and revenue cases.	[2.2.1] -	days	10	8	8	6	5
[3] To secure convictioin/ appropriate punishments to the criminals in the court of law and also compensation to the victim of crime.	[3.1] Enhance conviction rate in criminal cases.	[3.1.1] Conviction rate in Session Trials (henious crimes like murder, rape dacoity, narcotic drugs, etc).	%	29	28	35	38	39
		[3.1.2] number of criminal appeals decided in favour of the State (Success rate in criminal appeals)	%	50	48	50	52	52

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Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
		[3.1.3] Conviction rate in non- session trials.	%	37	35	39	40	42
	[3.2] Ensure proper investigation of the criminal cases and secure compensation to the victim under Section 357-A, B.C and 358 etc. victim of crime.	[3.2.1] Number of days taken to scrutinize the challans.	days	10	5	5	5	5
[4] Improve the quality of human resource in the Department	[4.1] To enhance the knowledge of its human resources by sponsoring officers/ officials to attend various training programmes, workshops, refresher courses etc. held in various institutes int he State and out of the State	[4.1.1] Number of officers/ officials who attendd the trainings, workshops or refresher courses	number	130	135	135	140	140
	[4.2] Ensure that all the vacancies (61 as on date) are filled up so that shortage manpower does not come inthe way of discharging the functions by the Department.	[4.2.1] Number of vacancies filed up	Number	-		14	-	
[5] To provide better infrastructure to empower its employees to discharge their	[5.1] Providing Laptops to all the Prosecutors loaded with law	[5.1.1] To enhance the efficiency of Prosecutors in	Number	30	30	30	30	30

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Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
functions effetively.	software to enable better access to latest law and rulings of the Apex Court and High Courts.	conducting Civil as well as Criminal cases effectively laptops equipped with latest software of law declared by Supreme Court, High Courts and revenue cases are being provided to each of the Prosecutors.						
[6] To take measure to reduce litigation and encourage settlement of dispute by Alternate Dispute Resolution Methods as spelt out in the H.P. Litigation Policy.	[6.1] Under the H.P. State Litigation Policy, the cases which can be settled outside the Court by Alternate Dispute Resolution Mehods are identified in the Department Level Monitoring Committee and also under Section 89 of Code of Civil Procedure.	[6.1.1] Number of cases are decided under ADR method and efforts made therefor.	newly introduced	1	1	-		
	[6.2] At District Level Pendency Reduction of Stale and ineffective criminal cases by filling applications special proceedings under Section 258 and 320 by withdrawal from Prosecution.	[6.2.1] Number of cases decided / withdrawal from prosecution.	Number	301	314	300	285	300

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Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
[7] To provide legal aid to the needy and being part of District Legal Aid Committee.	[7.1] The District Attorney is a Member of the District Legal Aid Committee and being part thereof render effective service to provide legal aid to the victim discrimination to enforce their legal right.	[7.1.1] No of cases in which legal aid is given	newly introduced	-			-	
* Efficient Functioning of the RFD System	Timely submission of Draft for Approval	On-time submission	Date			05/06/2013		
	Timely submission of Results	On-time submission	Date			22/05/2014		
	Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years	Date	-		31/07/2013		
Improving Internal Efficiency / responsiveness /service delivery of Department	Develop RFDs for all Subordinate Offices	Percentage of RCs covered	%	-		75	-	
	Implementation of Sevottam	Percentage of cases disposed off in time	%	-	-	90		
	Redress of public Grievancies(E. Samadhan)	Create a compliant system to implement, monitor and review Citizen's / Client's Charter	Date	-		30/06/2013	-	
* Annual Plan Performace	Submission of qtly. Plan Expenditure Report	No of Reports submitted on time (By 10th of August, November, Febuary and Mayl)	No	-	-	3		

^{*} Mandatory Objective(s)

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Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 11/12	Actual Value for FY 12/13	Target Value for FY 13/14	Projected Value for FY 14/15	Projected Value for FY 15/16
Performance of Flagship Programmes, ACA and EAPs	Submission of monthly progress report of Flagship Programmes/ACA releases/ Expen. & reimbursement of EAPs (if any)	No of reports submitted on time (by 10th of next month)	No	-	-	11	-	
* Twenty Point Programme	Submission of monthly progress report	No of reports submitted on time (By 10th of next month)	No		-	11		
* Budget Assurances		No of reports submitted on time (By 10th of next month)	No		-	11	-	

^{*} Mandatory Objective(s)

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Section 4: Acronym

SI.No	Acronym	Description
1	Сі.Арр.	Civil Appeal
2	C.r.	Conviction Rate
3	Cri.App.	Criminal Appeal
4	JMIC	Judicial Magistrate lst Class
5	L.O	Law Officer
6	N.S.T.	Non-Session Trials

Section 4: Acronym

SI.No	Acronym	Description
7	S.T	Session Trial

Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

SI.No	Success indicator	Description	Definition	Measurement	General Comments
1	[1.1.1] Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated		The Law Officers of this Department represent and defend the State in subordinate Courts viz Civil Judge (Junior and Senior Divisions), Additional District Judges and District Judges in case filed by or against the State of HP which involve government property in the form of land, buildings, government money in case of land acquisition etc. The cases are conducted by the Attorneys on the basis of record provided by the concerned Departments.	The Success rate in civil cases for the year 2012-13 is 81%	
2	[2.2.1] -	number of cases decided in favour of the State (Success rate in civil cases)	Involve government property in the form of land, buildings, government money in cas of land acquisition etc. The cases are conducted by the Attorneys on the basis of record provided by the concerned Departments.	The success rate in Civil Cases for the year 2012-13 is 81%.	

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Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

SI.No	Success indicator	Description	Definition	Measurement	General Comments
3	(3.1.1] Conviction rate in Session Trials (henious crimes like murder, rape dacoity, narcotic drugs, etc).		There are some cases which are classified as henious crimes like murder, rape, attempt to murder, cacoity, NDPS offences, agaisnt women, SCs/STs etc. which are triable by the Court of Sessions.	The rate of convication in such cases is 28%	Punishments to the Offenders.
4	[3.1.2] number of criminal appeals decided in favour of the State (Success rate in criminal appeals)		Appeals in the Court of District & Sessions Judge are filed in the Criminal cases which end in acquittal or inadequate sentence is passed.	Percentage of appeals decided in favour fo the State is 53 %	
5	[3.1.3] Conviction rate in non-session trials.		These cases which are not of henious nature or as classified in the IPC and tried by the lower Courts like Judicial magistrates.	The conviction rate in such cases is 35%	

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$\begin{tabular}{ll} Section 5: \\ Specific Performance Requirements from other Departments \\ \end{tabular}$

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government	HP	Departments	Police	[2.2.1] -	The Collection of relevant oral as well as scientic evidence in all cases and if not possible at least in henious crimes. 2. Videography of witnesses be also made during the interrogation so as to confront witnesses in case they turn hostile during trial in the Court. 3. The age of the prosecutrix in rape cases be proved strictly as per the record (i.e. death adn birth and school record. Teh person who got the entry made in the relevant record be cited and examined as prosecution witness. 4. Site Plan especially in henious criems and in accident cases be prepared strictly as per conditions prevalent on the spot and the minute	For effective prosecution of criminal cases so that there should be no lacuna/ lapse druing the trial due to which convictor rate may improve.	We need assistance from the Police for successful prosecution of the cases as pointed out earlier.	Cases will fail and conviction rate may fail.

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$\begin{tabular}{ll} Section 5: \\ Specific Performance Requirements from other Departments \\ \end{tabular}$

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government	НР	Departments	Police	[2.2.1] -	details of teh facts observed on the scene of occurrence be highlighted in the spot map and the marginal notes to this effect be also recorded correctly. 5. In embezzlement cases of entrustment of property and thereafter the mode of misappropriation be proved from the record. 6. In henious crimes the prosecutor who is conducting the trail be also taken to the spot where the occurrence had taken place. 7. All the challans should be presented for scrutiny to the concerned Prosecutor and compliance to the observations made by the Prosecutor be also shown to him before presenting the Challan in the Court.	For effective prosecution of criminal cases so that there should be no lacuna/ lapse druing the trial due to which convictor rate may improve.	We need assistance from the Police for successful prosecution of the cases as pointed out earlier.	Cases will fail and conviction rate may fall.

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$\begin{tabular}{ll} Section 5: \\ Specific Performance Requirements from other Departments \\ \end{tabular}$

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government	НР	Departments	Police	[2.2.1] -	8. The police should also make arrangements for Parvi of their cases during the trial in order to give proper assistance to the Prosecutor. 9. IO should also hold conference with the concerned Prosecutor before the start of the trial and discuss minute details fo the case with the Prosecutor. 10. The police should also keep liaison with the witness cited in the criminal cases so that they may not trun hostile during the trial.	For effective prosecution of criminal cases so that there should be no lacuna! alpse druing the trial due to which convictor rate may improve.	We need assistance from the Police for successful prosecution of the cases as pointed out earlier.	Cases will fail and conviction rate may fall.
			Forest	[1.1.1] Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated	strictly as per the Forest Manual and Land Record Manual in	To protect Forest Wealth and punish the forest offenders.	we require that assitance from the Forest Department in prosecuting every forest case should be there.	Cases will fail which will be demoralizing for the public at large.

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$\begin{tabular}{ll} Section 5: \\ Specific Performance Requirements from other Departments \\ \end{tabular}$

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
			Forest	[1.1.1] Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated.	and (ii) in 1992 (2) Shimla law cases, P 307 titled as State of	To protect Forest Wealth and punish the forest offenders.	we require that assitance from the Forest Department in prosecuting every forest case should be there.	Cases will fail which will be demoralizing for the public at large.

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$\begin{tabular}{ll} Section 5: \\ Specific Performance Requirements from other Departments \\ \end{tabular}$

L	∟ocation Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
				Forest	[1.1.1] Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated	plants. In these places, the Forest Department should conduct regular patrolling fo the forest areas.	To protect Forest Wealth and punish the forest offenders.		Cases will fail which will be demoralizing for the public at large.
				Revenue	[1.1.1] Success is judged from the fact that whenever departmental action challenged whether stand of department is vindicated	We need proper assistance from the officers and staff of the Revenue Department. During the pendency of the civil suits all documentary evidence available should be produced in the Court	To save the Government land from the encroachers	We need assistance from the Revenue Department in defending the interest of the State.	If the cases fail, it will effect the Government Exchequer and will also lose the prime government land which will have demoralizing effect on the public at large
				State Forensic Science Lab	[2.2.1] -	The reports should contain all relevant details as per orders of the Hon'ble High Court in ND&PS and excise cases. 2. We also expect the Forensic Experts to visit the scene of occurrence along with polic so that no valuable evidence should be lost sight of investigation agency.	For proving the case of prosecution so that accused persons are convicted.	We expect the Forensic Department to supply reports well in time so that there should not be any delay n decision of the case.	In absence of FSL reports, there is liklihood of failure of the criminal cases.

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Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
			Health And Family Welfare Department	[2.2.1] -	Opinion in medico legal report should be clear and relevant so as to ascertain the cause of death or injuries inflicted on the person of the victim vis-a-vis weapon of offence	For effective prosecution of the criminal case	Full cooperation from the medico experts in prosecution of the criminals	Cases will fail.
			Finance	[4.1.1] Number of officers/ officials who attendd the trainings, workshops or refresher courses	To fill up vacant posts of Law officers and ministerial staff and to create / upgrade more posts keeping in view the requirements	For efficient prosecuton of cases sot aht lack of human resource does nto become hindrance in the way of prosecution	100% posts to be filled up and further sanctioning of new posts as per demand raised from time to time	For want of law Officers, cases can not be prosecuted in crimial courts and cases fail and further due to lack of staff, the law officers cannot not function smoothly and efficiently so as to convert their efforts into successful prosecution of the cases.

Section 6: Outcome/Impact of Department/Ministry

	Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16
1	Drop in crime rate	Justice and Empowerment Forest Health	Increase in conviction rate and decrease in crime rate in the Society should be taken as a success indicator.	%	37%	38%	39%	40%	41%
2	interest of the Stat ein Civil cases		Increase in Percentage of success	%	80%	81%	81%	82%	83%

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