



Government of Himachal

**R F D**

Results Framework Document

for

Prosecution

(2011-2012)

## Section 1: Vision, Mission, Objectives and Functions

### Vision

Ensure secured environment through punishment to offenders & protection to the innocent and protecting the interest of the State Government in subordinate courts in the State by representing and defending the State properly

### Mission

To secure higher rate of conviction in

1. Session (heinous crimes like Rape, Murder, Dacoity), Non-session
2. Higher Success rate in Criminal appeals
3. Higher Success rate in Civil cases (on behalf of the State)
4. Ensure better human resource development by enhancing skills of its Prosecutors, offering better access to latest law by way of computerisation and providing other necessary infrastructure like accommodation etc.

### Objective

- 1 To secure punishment to the criminals in subordinate courts in the State
- 2 To protect the interests of State in subordinate civil courts
- 3 Improve the quality of human resource in the Department
- 4 To provide better infrastructure to its officers and officials

### Functions

- 1 To scrutinize charge sheets (challans) in criminal cases
- 2 To conduct civil, criminal and revenue litigation affecting the State and its officers in the various subordinate courts.
- 3 To examine judgments affecting the State and its officers and to advise the concerned Government Departments and District Magistrates whether further appeal/revision is to be filed on behalf of the State against the judgment/order passed against State.
- 4 To render legal advice to the Heads of the Departments, District Magistrates and other concerned Departments in respect of threatened and pending litigation affecting the State and its officers

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						Excellence 100%	VeryGood 90%	Good 80%	Fair 70%	Poor 60%
[1] To secure punishment to the criminals in subordinate courts in the State	49.00	[1.1] Enhance conviction rate in criminal cases	[1.1.1] Conviction rate in Session Trials (heinous crimes like murder, rape, dacoity, narcotic drugs, etc.	Percentage	14.70	35	34	33	32	31
			[1.1.2] Conviction rate in non-session trials	Percentage	12.25	34	32	30	28	26
			[1.1.3] Number of criminal appeals decided in favour of the State (success rate in criminal appeals)	Percentage	12.25	60	58	56	54	52
[2] To protect the interests of State in subordinate civil courts	10.00	[1.2] Ensure proper investigation of the criminal cases	[1.2.1] Number of days taken to scrutinize the challans	days	9.80	10	11	12	13	14
		[2.1] To conduct cases filed against or on behalf of the State in subordinate civil courts	[2.1.1] Number of cases decided in favour of the State (success rate in civil cases)	Percentage	10.00	85	80	75	70	65
[3] Improve the quality of human resource in the Department	20.00	[3.1] To enhance the knowledge of its human resource by sponsoring officers/officials to attend various training programmes, workshops, refresher courses etc. held in various institutes in the State and out of the State	[3.1.1] Number of officers/officials who attended the trainings, workshops or refresher courses	Number	10.00	110	100	90	80	70
		[3.2] Ensure that all the sanctioned posts are filled up so that shortage of manpower	[3.2.1] Number of vacancies filled up	Number	10.00	15	11	7	3	1

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						Excellence	Very Good	Good	Fair	Poor
		does not come in the way of discharging the functions by the Department				100%	90%	80%	70%	60%
[4] To provide better infrastructure to its officers and officials	10.00	[4.1] Providing Laptops to all the Prosecutors loaded with law software to enable better access to latest law and rulings of the Apex Court and High Courts	[4.1.1] Number of laptops provided to the Prosecutors (one laptop per Prosecutor)	Number	5.00	30	25	20	15	10
		[4.2] Construct office and residential accommodation for housing its subordinate offices and providing residences to its human resource(officers and officials)	[4.2.1] Number of new office or residential accommodations completed during the year	Number	5.00	5	4	3	2	1
* Efficient Functioning of the RFD System	5.00	Timely submission of Draft for Approval	On-time submission	Date	2.0	12/08/2011	16/08/2011	17/08/2011	18/08/2011	19/08/2011
		Timely submission of Results	On-time submission	Date	1.0	01/05/2012	02/05/2012	03/05/2012	04/05/2012	07/05/2012
		Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years	Date	2.0	20/02/2012	24/02/2012	29/02/2012	05/03/2012	09/03/2012
* Improving Internal Efficiency / responsiveness /service delivery of Department	4.00	Develop RFDs for all Responsibility Centers (Subordinate Offices, Attached Offices, Autonomous Bodies, Implementation of Sevottam	Percentage of RCs covered	%	2.0	100	95	90	85	80
			Create a compliant system to implement, monitor and review Citizen's / Client's Charter	Date	1.0	20/02/2012	24/02/2012	29/02/2012	05/03/2012	09/03/2012
			Create a Compliant system to redress and monitor public	Date	1.0	20/02/2012	24/02/2012	29/02/2012	05/03/2012	09/03/2012

\* Mandatory Objective(s)

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						Excellence	VeryGood	Good	Fair	Poor
			Grievances			100%	90%	80%	70%	60%
* Administrative Reforms	2.00	Identify potential areas of corruption related to departmental activities and develop an action plan to mitigate them	Finalize an action plan to mitigate potential areas of corruption.	Date	2.0	10/12/2011	15/12/2011	20/12/2011	24/12/2011	31/12/2011

\* Mandatory Objective(s)

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
1] To secure punishment to the criminals in subordinate courts in the State	[1.1] Enhance conviction rate in criminal cases	[1.1.1] Conviction rate in Session Trials (heinous crimes like murder, rape, dacoity, narcotic drugs, etc.	Percentage	29	33	34	34	34
		[1.1.2] Conviction rate in non-session trials	Percentage	35	33	34	34	34
		[1.1.3] Number of criminal appeals decided in favour of the State (success rate in criminal appeals)	Percentage	59	58	60	61	62
2] To protect the interests of State in subordinate civil courts	[1.2] Ensure proper investigation of the criminal cases	[1.2.1] Number of days taken to scrutinize the challans	days	10	10	10	10	10
	[2.1] To conduct cases filed against or on behalf of the State in subordinate civil courts	[2.1.1] Number of cases decided in favour of the State (success rate in civil cases)	Percentage	78	83	84	85	86
3] Improve the quality of human resource in the Department	[3.1] To enhance the knowledge of its human resource by sponsoring officers/officials to attend various training programmes, workshops, refresher courses etc. held in various institutes in the State and out of the State	[3.1.1] Number of officers/officials who attended the trainings, workshops or refresher courses	Number	84	110	120	120	120
	[3.2] Ensure that all the sanctioned posts are filled up so that shortage of manpower does not come in the	[3.2.1] Number of vacancies filled up	Number	0	0	15	15	10

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
[4] To provide better infrastructure to its officers and officials	way of discharging the functions by the Department							
	[4.1] Providing Laptops to all the Prosecutors loaded with law software to enable better access to latest law and rulings of the Apex Court and High Courts	[4.1.1] Number of laptops provided to the Prosecutors (one laptop per Prosecutor)	Number	0	0	30	30	30
[4.2] Construct office and residential accommodation for housing its subordinate offices and providing residences to its human resource(officers and officials)								
		[4.2.1] Number of new office or residential accommodations completed during the year	Number	0	0	5	5	5
* Efficient Functioning of the RFD System	Timely submission of Draft for Approval	On-time submission	Date	--	--	16/08/2011	16/08/2012	16/08/2013
	Timely submission of Results	On-time submission	Date	--	--	02/05/2012	02/05/2013	02/05/2014
	Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years	Date	--	--	24/02/2012	24/02/2013	02/02/2013
* Improving Internal Efficiency / responsiveness /service delivery of Department	Develop RFDs for all Responsibility Centers (Subordinate Offices, Attached Offices, Autonomous Bodies,	Percentage of RCs covered	%	--	--	95	95	95
	Implementation of Sevottam	Create a compliant system to implement, monitor and review Citizen's / Client's Charter	Date	--	--	24/02/2012	24/02/2013	24/02/2013

\* Mandatory Objective(s)

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
		Create a Compliant system to redress and monitor public Grievances	Date	--	--	24/02/2012	24/02/2013	24/02/2013
* Administrative Reforms	Identify potential areas of corruption related to departmental activities and develop an action plan to mitigate them	Finalize an action plan to mitigate potential areas of corruption.	Date	--	--	15/12/2011	15/12/2012	15/12/2013

\* Mandatory Objective(s)



**Section 4:**  
**Description and Definition of Success Indicators**  
**and Proposed Measurement Methodology**

Sr. No.	Objective	Success Indicator	Definition and explanation of success indicator
1	To secure punishment to the criminals in subordinate courts in the State	Conviction rate in Session Trials (heinous crimes like murder, rape, dacoity, narcotic drugs forest related offences etc. etc.)	There are some cases which are classified as heinous crimes like murder, rape, attempt to murder, dacoity, NDPS offences, against women, SCs/STs etc. which are triable by the court of Sessions. The rate of conviction in session trials (heinous crimes) is 33%.
		Conviction rate in non-session trials	The cases which are not of heinous nature or as classified in the IPC, and tried by the lower courts like Judicial Magistrates. Presently the rate of conviction in such cases is 33%.
		Number of criminal appeals decided in favour of the State (success rate in criminal appeals)	Appeals in the court of District & Sessions Judge are filed in the criminal cases which end in acquittal or inadequate sentence is passed. Presently the percentage of appeals decided in favour of the State is 58%
2	To protect the interests of State in subordinate civil courts	Number of cases decided in favour of the State (success rate in civil cases)	The Law Officers of this Department represent and defend the State in subordinate courts viz. Civil Judge (Junior and Senior Divisions), Additional District Judges and District Judges in case filed by or against the State of HP which involve government property in the form of land, buildings, government money in case of land acquisition etc. The cases are conducted by the Attorneys on the basis of record provided by the concerned Departments.
3	Improve the quality of human resource in the Department	Number of officers/officials who attended the trainings, workshops or refresher courses	Officers/ officials of this Department are nominated to attend various trainings, workshops, refresher courses conducted by various Institutes like HIPA, INCFS LNJN New Delhi, HP Judicial Academy, FSL Junga and others. In the year 2009-10, 84 officers of this Department attended such courses and in 2010-11, 100 officers/official attended the same. Efforts will be made to sponsor more and more officers to improve their skills in discharging their duties.

		Number of vacancies filled up	Hundred percent incumbency is utmost necessary for the efficient working of the Department and to achieve the target. For want of adequate human resources/manpower, it is very difficult to conduct civil and criminal cases. Presently there are 40 posts of various categories lying vacant and efforts will be made to fill up all the vacancies on year basis.
4	To provide better infrastructure to its human resource	Number of laptops provided to the Prosecutors (one laptop per Prosecutor)	Providing basic infrastructure to its offices is one of the priorities of the Department and efforts are afoot to provide computers and laptops to all the Prosecutors of this Department and in this year 30 laptops have been provided and in the ensuing years, all the officers/Prosecutors will be provided with laptops.
		Number of new office or residential accommodations completed during the year	Presently at 10 places, the work of construction of office/residential accommodation is going on and in a phased manner, office/residential accommodation will be constructed in respect of each office of the Prosecution Department in the State.

**Section 5:  
Specific Performance Requirements from other Departments**

Department	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it
1. Police Department	Investigation of criminal cases properly	Proper collection of all types of evidence and ensuring presence of witnesses	For proving the offence of the accused and to ensure conviction	Every case be investigated properly and sincere efforts be made to procure presence of witnesses	Case will fail in the absence of proper evidence and presence of witnesses
2. Forest Department	Proper demarcation of forest land, produce etc. in forest cases	Proper assistance from the forest officers/ officials	For proving site map, seizure memo etc.	Full support from forest department	Case fails against the accused for want of proving of various documents etc.
3. Revenue Department	Demarcation of land etc.	Proper assistants from officers and field staff of revenue department like Patwari and kanungos	For identification of land in government revenue cases and in various civil cases	Full assistance from the revenue officers/officials	Case fails for want of proper identification of land
4. Forensic Science laboratory Junga, CFSL Chandigarh,	Timely supply of reports	For proving contraband materials in NDPS, Excise cases and for proving cause of death etc. in criminal cases	For proving cases against accused persons	Timely supply of reports and proper analysis as per law	Case fails for want of supply of reports and preparation of reports as per the law especially in NDPS cases
5. Health Department	Evidence of medical officers in the form of medico-legal certificate etc.	For proving various documents issued by the medical officers	For proving the case against accused	To ensure presence of witnesses from the Health Department	Case fails for want of proving of various documents issued by the medical officers
5. Home / Finance Department	Sanctioning of posts /filling up of vacant posts	To fill up the vacant posts of law officers and ministerial staff and to create more posts keeping in view the requirements	For efficient prosecution of cases so that lack of human resource does not become hindrance in the way of prosecution	100% posts to be filled and up and further sanctioning of new posts as per demands submitted from time to time	For want of law officers, cases can not be prosecuted in criminal courts and cases fail and further due to lack of staff, the law officers can not function smoothly and efficiently so as to convert their efforts into successful prosecution of the cases.

## Section 6: Outcome/Impact of Department/Ministry

Outcome/Impact of Department/Minist	Jointly responsible for influencing this outcome / impact with the following department (s) /	Success Indicator	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14
1 Enhanced Secured Environment through punishment to offenders and protection to innocents	Police, FSL Excise & Taxation Social Justice & Empowerment Forest Health	Increase in Conviction rate	34%	33%	35%	36%	37%
2 Ensuring protection of the interests of the State in civil cases	Forest, Revenue All the other Government Departments to whom cases pertain	Increase in Percentage of success	78%	83%	84%	85%	86%