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Government of Himachal Pradesh
Department of Home(F)

No.Home-F(F)6-1/2011

Dated: 13 November, 2011

NOTIFICATION

In exercise of the powers conferred under section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011 and the Rule-4 of the Himachal Pradesh Public Service Guarantee Rules, 2011 the Governor, Himachal Pradesh is pleased to notify various services, authorities and time limits under the Act as under:

Sr. No	Name of Service/ Public service	Designated officer	Format of the application to obtain service	List of Documents required to obtain service	Person who can request for service	Time limit for service	First Appellate authority	Remarks
1	2	3	4	5	6	7	8	9
1	Issue of Fire Report	Divisional Fire Officer/Station Fire Officer/Sub Fire Officer	Application on plain papers	No document required, however application should include date, time and place of Fire	Any person	7 days	Chief Fire Officer	No fees required
2	Issue of NOC for fire safety	Chief Fire Officer	Application on plain papers	Site Plan, recommendations of Divisional Fire Officer/ Station Fire Officer/ Sub Fire Officer of the concern area	Any person	30 days	Director Fire Services	No fees required
3	Fire Safety Training	Divisional Fire Officer/ Station Fire Officer/Sub Fire Officer	Application on plain papers	Strength of Trainee (Minimum 15 persons)	Any Institute /Office	As per the time frame indicated in the request or 30 days	Chief Fire Officer	No fees required

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The request for service on the application/form prescribed alongwith specified documents can be made to the designated officer or to a person subordinate to him authorised to receive such applications. All designated officers are required to issue order for authorised person and display in the Notice Board as per section 5 of the Act.

An Appeal under Section 6 can be filed before the first appellate authority within thirty days from the date of rejection of application or the expiry of the stipulated time limits.

An appeal against the order of the First Appellate Authority can be filed before the State Information commission, Himachal Pradesh, who is the second Appellate Authority.

By Order

Principal Secretary(Home) to the
Government of Himachal Pradesh

Endst. No. as above

Dated: 4th November, 2011.

Copy is forwarded to the following:-

1. All the Administrative Secretaries to the Govt. of Himachal Pradesh.
2. The Secretary(AR) to the Govt. of H.P., Shimla-2.
3. ADG(P)-cum-Director, Fire Services, Shimla-2.
4. The Director, NIC, HP, Shimla-2.

Under Secretary(Home) to the
Government of Himachal Pradesh