

To

All the Deputy Directors of Elementary Education  
Himachal Pradesh.

**Subject: - Detailed instructions regarding filling up of vacant posts of C&V category of 494 posts of Shastri in the Department of Elementary Education Himachal Pradesh on contract basis.**

Memo:

As you are aware of the fact that the Hon'ble High Court of HP has ordered that the opportunity to apply for the recruitment of District cadre posts has to be provided to all the eligible candidates irrespective of their domicile Districts. During previous batch-wise recruitment drive, it was observed that the candidates were running from District to District for the selection as a teacher, which was an unnecessary exercise on the part of candidates i.e. wastage of time as well as money and non optimal use of human resources. Moreover, the candidates who stand in the selection-cum-merit list or in waiting list lose opportunities to get appointment as the candidate falling in the merit list run from one District to another to join in the District of his/her choice. This all is fatigue exercise and benefits none. To avoid this situation the Directorate of Elementary Education has decided that:

- 1) **The counseling shall be conducted with effect from 17<sup>th</sup> to 18<sup>th</sup> November, 2023 by the selection committee to be constituted under the chairmanship of the DDEEs of the Districts.** Since the candidates may apply for the post of any of the Districts in the state, therefore, the counseling shall be conducted in all Districts irrespective of the availability of the vacant post. **The candidates who are eligible for the post as per the conditions mentioned in the advertisement will appear for counseling of batch-wise recruitment in their home District only.** During the course of counseling process the candidates will have to submit the order of preferences of the Districts on prescribed format (Annexure-A) wherein post(s) is available in H.P. in which they want to be posted. The preference once exercised shall not be changed at any circumstance. **The details of running batches of the each District are being provided as below. The Deputy Directors shall ensure its wide publicity through the press for the convenience of the candidates.**

The detail of category wise number of post to be filled (as per the information received from the District)

Name of District	GEN	EWS	GEN WFF	OBC	OBC (BPL)	OBC (WFF)	SC	SC (BPL)	ST	ST (BPL)	Total
Bilaspur	0	0	0	0	0	0	0	0	0	0	0
Chamba	0	0	0	0	0	0	0	0	0	0	0
Hamirpur	0	3	0	2	2	0	3	0	1	0	11
Kangra	18	7	2	10	1	0	13	0	1	0	52
Kinnaur	1	0	0	0	0	0	0	0	0	0	1
Kullu	5	1	0	2	0	0	1	0	0	0	9
L&S	0	0	0	0	0	0	0	0	0	0	0
Mandi	22	7	0	9	2	1	11	3	3	1	59
Shimla	2	0	0	1	0	0	1	0	0	0	4
Sirmour	2	1	0	1	0	0	0	0	0	0	4
Solan	12	4	0	4	1	0	7	1	1	1	31
Una	8	3	0	3	1	1	4	1	1	0	22
<b>Total</b>	<b>70</b>	<b>26</b>	<b>2</b>	<b>32</b>	<b>7</b>	<b>2</b>	<b>40</b>	<b>5</b>	<b>7</b>	<b>2</b>	<b>193</b>

**The details of running batches under each category in each District of the State.**

Name of District	GEN	EWS	GEN WFF	OBC	OBC (BPL)	OBC (WFF)	SC	SC (BPL)	ST	ST (BPL)
Bilaspur	-	-	-	-	-	-	-	-	-	-
Chamba	-	-	-	-	-	-	-	-	-	-
Hamirpur	-	15.07.2005	-	11.09.2013	Up to date	-	10.07.2008	-	Up to date	-
Kangra	2005	2005	2007	2007	2011	-	2008	-	2007	-
Kinnaur	2004	-	-	-	-	-	-	-	-	-
Kullu	2005	2005	-	2009	-	-	2008	-	-	-
L&S	-	-	-	-	-	-	-	-	-	-
Mandi	04.07.2005	21.07.2007	-	22.12.2008	28.01.2011	Up to date	11.07.2008	04.08.2012	26.12.2007	11.07.2008
Shimla	20.07.2004	-	-	15.07.2006 07.09.2005	-	-	22.12.2008	-	-	-
Sirmour	05.02.2005	09.08.2005	-	-	-	-	-	-	-	-
Solan	22.09.2001	08.08.2002	-	22.07.2005	21.07.2007	-	11.07.2008	22.12.2008	20.07.2004	20.07.2004
Una	17.08.2001	21.08.1998	-	05.07.2005	14.07.2006	Up to date	21.07.2007	17.08.2009	10.07.2008	-

**2) The candidates of different categories to be called for counseling will be up to following batches:-**

GEN	EWS	GEN WFF	OBC	OBC (BPL)	OBC (WFF)	SC	SC (BPL)	ST	ST (BPL)
31.12.2006	31.12.2006	31.12.2007	31.12.2009	31.12.2008	Up to date	31.12.2009	31.12.2009	31.12.2007	31.12.2008

**3) The appointment of Shastries will be made purely on the basis of existing R&P Rules read with the NCTE norms and guidelines issued from time to time (Govt. instructions vide letter No. EDN-C-A(3)-1/2016-Vol-I dated 27.09.2023).**

1.	<p><b>(a) Essential Qualification</b> as per R&amp;P Rules read with the NCTE notifications issued from time to time till date.</p>	<p>(a) Shastri/Graduation with Sanskrit/Post Graduation in Sanskrit from recognized University with at least 50% marks either in Shastri or in Graduation or in Post Graduation and Bachelor of Education (B.Ed.) from National Council for Teacher Education recognized institution.</p> <p align="center">OR</p> <p>Senior Secondary (or its equivalent) with at least 50% marks and 4-year Bachelor in Elementary Education (B.El.Ed.) with Sanskrit.</p> <p align="center">OR</p> <p>Senior Secondary (or its equivalent) with at least 50% marks and 4-year B.A./B.Sc.Ed. with Sanskrit or B.A.Ed./B.Sc.Ed. with Sanskrit.</p> <p align="center">OR</p> <p>Graduation with Sanskrit at least 50% marks and 1-year B.Ed. (Special Education)</p> <p align="center">OR</p> <p>Post-Graduation in Sanskrit with minimum 55% marks or equivalent grade and three-year integrated B.Ed.-M.Ed.</p> <p align="center">OR</p> <p>4-years degree of B.A.Ed./B.Sc.Ed. with Sanskrit from any National Council for Teacher Education recognized institution.</p> <p align="center">AND</p> <p>(b) Pass in Teacher Eligibility Test (TET), to be conducted by the State Government in accordance with the guidelines framed by the NCTE for the purpose.</p> <p><b>Note: - (1)</b> Minimum percentage of marks in graduation shall not applicable to those incumbents, who had already taken admission to the Bachelor of Education or Bachelor of Elementary Education or equivalent course prior to the 29<sup>th</sup> July, 2011.</p> <p><b>Note: - (2)</b> A candidate shall be eligible for appointment to Class-III/Group-C post(s), if he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh: Provided that this</p>
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		condition shall not apply to the Bonafide Himachalis. <b>Note:- (3)</b> Relaxation up to 5% will be allowed in minimum educational qualifications and also in minimum qualifying marks for TET to the candidates belonging to SC/ST/OBC/PH categories of H.P. <b>Note:- (4)</b> Candidate must fulfill all the requisite qualification on the date of publication of advertisement for the recruitment of these posts.
	(b) Desirable Qualification	Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
2.	Age Criteria	Between 18 to 45 years. In case of Direct recruitment through batch wise basis, candidates who have crossed the upper age limit of 45 years shall also be considered for appointment in case they have registered their names before attaining the age of 45 years in employment exchange of H.P.
3.	Pay Scale	Fixed amount of Rs. 21360/- (i.e. equal to 60% of first cell of level 09 of the Pay Matrix of corresponding cadre of employees working on regular basis ) as per HPCS (RP) Rules, 2022.
4.	Any other information.	(i) For batch wise recruitment the batch will be reckoned from the date of issuance of B.Ed. pass certificate. If more than one candidate has been issued the final examination certificate on the same date than the inter-se-seniority would be determined on the basis of marks obtained in Graduation level and if there is still case of tie in that event senior in age would get precedence over junior in age. (ii) Those who are not willing to serve in the schools in interior and tribal areas of Himachal Pradesh need not come for counseling. (iii) The candidates will have to bring with them only the relevant degree /diploma in original with self attested copies thereof for the post and also latest certificates regarding their claim for consideration under any of the reserve categories of H.P. (iv) In case an Economically Weaker Section (EWS) candidate is not available for selection, the post will be treated automatically as de-reserved and will be filled up from a non EWS candidate of unreserved category.

- 4) The DDEEs will shortlist the candidates in order of merit as per the already prescribed procedure.
- 5) The DDEEs will submit the details of shortlisted candidates to this Directorate and the overall merit list of the state will be drawn at the Directorate level. **The number of candidates to be shortlisted by the Districts under each category shall not be more than the number of vacancies available under that category for the entire state.**
- 6) **The DDEEs will submit the details of shortlisted candidates in excel form as well as pdf form on the prescribed format (Annexure-B). The details of the shortlisted candidates must reach the Directorate by 25<sup>th</sup> November, 2023 positively.**
- 7) The list of the finally selected candidates for each District as well as the waiting list for each District shall be prepared at the Directorate level and sent to the District level for further appointment and necessary action.
- 8) The candidates shall be allotted District as per his/her rank in the overall merit list read with the order of preference of the candidates. The allotted District will be displayed on the website of DEE. Merely listing of name in the shortlist drawn at District level or overall merit list drawn at Directorate level does not confer any right to the candidate for posting. The appointment shall be made after verification of documents in support of the eligibility criteria. **The draft of the appointment letter shall be uniform throughout the State and the specimen shall be shared by the Directorate shortly.** The Principal/Headmaster concerned shall take the joining after verification of documents.
- 9) The vacant seats due to non-joining of selected candidates shall be filled up within stipulated period from the waiting list by the Deputy Directors concerned.
- 10) The draft of the appointment letter shall be made available by the Directorate and the DDEEs are directed to issue the appointment letters only as per the draft approved at Directorate level.
- 11) **The DDEEs are directed to affix a copy of these instructions on their office notice boards and also upload these instructions immediately on their official website for the information of the candidates.**


In view of above you are hereby directed to comply with the above stated procedure for the batch wise appointment of Shastri in your District and send a copy of this letter immediately as a requisition to the concerned Employment Exchanges requesting them to send the names of eligible candidates within fifteen days and ensure completion of the counseling process within the stipulated time period positively.

Encls:- 2 as above.

By order  
Director of Elementary Education  
Himachal Pradesh

Copy forwarded for information and necessary action to:-

1. The Director Labour & Employment Department HP Shimla-2 with the request to issue necessary guidelines to the District Employment Officers of all the Districts in HP with the directions to send the list of eligible candidates as per the eligibility criteria mention above to the respective Deputy Directors of Elementary Education within fifteen days please.
2. All the District Employment Officers in HP with the request to send the list of eligible candidates as per the eligibility criteria mention above to the respective Deputy Directors of Elementary Education within fifteen days positively.
- ✓ 3. The In-charge IT Cell (internal) with the direction to upload these instructions immediately on the official website of this Directorate for information of the candidates
4. Office notice board.
5. Guard file.

  
Additional Director (Admin)  
Directorate of Elementary Education  
Himachal Pradesh





**Annexure-A**

**O/o the Dy. Director Elemementary Education-----**

**Distt. -----HP**

**Form of order of Preference**

<b>Order of preferences</b>	<b>Name of the District where candidate wants to be posted.</b>
<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>4</b>	
<b>5</b>	
<b>6</b>	
<b>7</b>	
<b>8</b>	
<b>9</b>	

**Note:- Posts of Shastri are to be fill up in the District Hamirpur, Kangra, Kinnaur, Kullu, Mandi, Shimla, Sirmour, Solan and District Una.**