

MOST URGENT/TIME BOUND
PERSONAL ATTENTION

No. EDN-H(Ele.) 4(3)-10/2017
Department of Elementary Education,
Himachal Pradesh.

Dated Shimla-171001 the March 2018

09 MAR 2018

To

- 1 All the Deputy Directors (Elementary Education) Shimla - 1
- 2 All the Deputy Directors (Higher Education) HP.

Subject:-

Utilization certificate of school uniforms distributed to the school students under "Mahatma Gandhi Vardi Yojna" for the year 2017-18.

Sir/Madam

As you are already aware that the Himachal Pradesh State Civil Supplies Corporation has completed the supply of free school uniforms to the school students in the all 250 identified Indenting Officers(BEEO's & Principal's) under "Mahatma Gandhi Vardi Yojna" 2017-18 through L-I supplier firm in the State.

In view of the above, the Department has to make the final payment of school uniforms to Himachal Pradesh State Civil Supplies Corporation under "Mahatma Gandhi Vardi Yojna" for the year 2017-18 for which the utilization certificates in respect of total uniform sets received and distributed by the Indenting Officers are required from all the DDEE's & DDHE's.

In this context, you are therefore directed to furnish the utilization certificates in respect of total uniform sets received and distributed to the school students on the enclosed format Annexure-I duly authenticated & verified with your office seal & signature. Apart from this utilization certificates in respect of the funds given to you for stitching charges for the school students as well as transportation charges under "Mahatma Gandhi Vardi Yojna" during 2017-18 are also required to be furnished by you to this office on the enclosed format Annexure-I, II & III.

In view of the above, you are therefore, directed to furnish the aforementioned utilization certificates on prescribed format Annexure-I, II & III respectively to this office **on or before 15-03-2018 through e-mail: hpmdmstate@gmail.com**, so that the matter could be processed further, failing which the delay in the submission of desired utilization certificates to this office will be viewed seriously. However, it may be noted seriously that in case any Indenting Officers have received surplus uniform sets the detail of such unutilized uniform sets alongwith the detailed reasons for sending wrong demand to this office may also be furnished in the abovesaid certificates.

This may be treated as **Most Urgent & Time Bound.**


(Manmohan Sharma, HPAS) B
DIRECTOR, Elementary Education
Himachal Pradesh Shimla-171001
e-mail - eleeduhp@rediffmail.com
Phone No. 0177-2812464

**UTILIZATION CERTIFICATE IN RESPECT OF
SCHOOL UNIFORMS UNDER "MAHATMA GANDHI VARDI YOJNA"
FOR THE YEAR 2017-18.**

Sr. No	Total No. Of uniforms packets received			Total No. Of uniforms packets distributed			Surplus/balance uniforms packets		
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total

Note:-If you have surplus uniforms sets the tangible reason for sending excess demand of School uniforms may also be furnished here.

Deputy Director(Elementary Education)
-----, Distt. -----
Himachal Pradesh. /(With seal)
(In case of 1st to 5th classes)

OR

Deputy Director(Higher Education)
-----, Distt. -----
Himachal Pradesh.(with seal)
(In case of 6th to 10th classes)

UTILIZATION CERTIFICATE

Certified that the funds amounting to ₹ -----
/- (₹ -----) only received through RTGS/NEFT from
Directorate of Elementary Education, Himachal Pradesh on account of
the stitching charges of free school uniforms to the students under
"Mahatma Gandhi Vardi Yojna" for the year 2017-18 . Out of which
an amount of ₹-----/- (₹-----
) only have been distributed among all the beneficiary students by the
DDEE(in case of classes 1st -5th) -----District ----- HP and
by the DDHE(in case of classes 6th -10th)----- District -----
H.P.

Deputy Director(Elementary Education)
-----, Distt. -----
Himachal Pradesh.(With seal)
(In case of 1st to 5th classes)

OR

Deputy Director(Higher Education)
-----, Distt. -----
Himachal Pradesh.(with seal)
(In case of 6th to 10th classes)

UTILIZATION CERTIFICATE

Certified that the funds amounting to ₹ -----
/- (₹ -----) only received through RTGS/NEFT from
Directorate of Elementary Education, Himachal Pradesh on account of
the Transportation Charges for free school uniform under “Mahatma
Gandhi Vardi Yojna” for the year -----. Out of which an
amount of ₹-----/- (₹-----) only have been
utilized on the purpose for which it was sanctioned /released till date.

Deputy Director(Elementary Education)
-----, Distt. -----,
Himachal Pradesh.(with seal)
(In case of 1st to 5th classes)

OR

Deputy Director(Higher Education)
-----, Distt. -----,
Himachal Pradesh.(with seal)
(In case of 6th to 10th classes)