

Directorate of Elementary Education,
Himachal Pradesh Lal Pani Shimla.

No: EDN-H (2) B (2)-34/2017-Regularisation (contract) Dated: Shimla-171001, the August, 2018.

OFFICE ORDER

In pursuance to the decision conveyed vide letter No: PER(AP)C-B(2)-1/2018 dated 11.05.2018 from the office of the Principal Secretary (Personnel) to the Government of Himachal Pradesh and based on the verification by the Principal as well as by the Dy. Directors of Elementary Education concerned, recommendations of the screening Committee constituted at the Directorate level, the following Trained Graduate Teacher was appointed as TGT(NM) purely on contract basis against sanctioned vacant posts as per R&P Rules for the post at initial recruitment on contract basis and who have completed three years continuous services as on 31.3.2018, is hereby regularized as TGT in the minimum of the time scale of the post of Rs.10300-34800/ plus grade pay Rs. 3600/- plus other allowances as admissible from time to time with immediate effect. He shall be fixed at the minimum of the pay band pay:-

Sr. No.	Name of Teacher & Name of the School where presently posted (Sh./Smt./Miss)	Distt.	Subject /Desg.	D.O.B.	Date of Joining on first appointment on contract basis	Category as shown in his Apptt. Order.
1	Lucky, GMS Tikkri u/c GSSS Gumma (Shimla)	Shimla	NM	03.08.87	10.12.14	Genl (UR)

The above regularization will be subject to the fulfillment of requisite terms and conditions as under:-

1. The controlling officer/DDO/Headmaster/Principal is directed to verify all the certificates produced by the candidate concerned from the respective universities on priority basis and necessary entries to this effect be recorded in the service book of the TGT concerned. Any lapse in this regard shall be viewed seriously and would be the personal responsibility of the controlling officer (s).
2. The services of above contract Teacher (TGT) has been regularized as TGT as he has put in three years service as on 31.3.2018. Period of absence will not be counted towards length of service however; period of unauthorized absence on medical grounds should not be treated as break in service subject to production of medical certificate to this effect. Before accepting the joining, concerned DDO/Controlling Officer/Principal/ Headmaster is directed to ensure that no departmental enquiry/vigilance case is pending against the TGT whose services has been regularized. If in any time it comes to the notice of the authorities at a later stage, then the matter may be brought to the notice of the Department for immediate necessary action.
3. If the above regularized TGT has been transferred to another institution he will also be treated regularized where he is presently working. The Principal/Headmaster concerned shall download the regularization order from the departmental website in r/o the concerned teacher and allow his/her joining as well subject to the fulfillment of the all terms & conditions of the regularization orders.
4. If at any point of time, it is so decided or intended by the Government to ensure that the candidate thus regularized would have to improve qualification or undergo any training or exam under "RTE" or otherwise, the same would be required to be accomplished by the above teachers within the prescribed time else the regularization would automatically stand cancelled without giving any notice. An undertaking to this effect may be obtained from the teacher concerned before accepting his /her joining.
5. The seniority of the contract teacher so regularized shall be on the basis of his/her merit in the selection list.
6. It will be ensured by all the DDOs/Head of the institutions that no PTA(Contract) TGT shall allowed to join. In case any case is found in that event same may be referred back to this Directorate immediately.

The benefits of regularization will be subject to the following terms and conditions:-

- 1) The post is temporary but likely to be continued and TGT concerned will be on probation for two years which can be extended for another one year if he/she does not satisfactorily completes the probation period keeping in-view the work and conduct of the official.

- ii) Prior to granting benefits of regularization the concerned TGT shall have to submit the following documents/undertaking to their controlling /DDO:-
- i) That the regularized TGT should be medically fit for the post being considered for regularization. The incumbent will have to submit the Medical Fitness Certificate from the Chief Medical Officer/Medical Officer of the Illaqua/area concerned at the time of his /her joining.
 - ii) The regularization shall be subject to verification of latest character certificate issued by the Competent authority and antecedents of the candidate by the Head of the Institution.
 - iii) The regularized contract teacher shall liable to be posted anywhere in the State.
 - iv) The regularized contract Teacher TGT shall have to submit a declaration to the effect that if married, he/she has only one spouse living. The women teacher will declare that she has not married to a person having another living wife.
 - v) The regularized contract Teacher TGT will have to make an oath of allegiance/faithfulness to the Constitution of India.
 - vi) The regularized TGT belonging to SC/ST/OBC category etc. will furnish the parental certificate on the prescribed format issued by the competent authority.
 - vii) In case, the credential of the candidate and any of the certificates/documents produced by him/her are found false/wrong, at any stage, his/her services are liable to be terminated.
 - viii) The contract teacher so regularized shall have to serve in the difficult area/Sub-cadre area for a minimum period of three years.
 - ix) That candidate who is being regularized as TGT will have to ensure that she has acquired complete knowledge of the latest CCS/conduct rules within a fortnight and submit an undertaking to this effect in writing to his/her head of office /school.
 - x) The concerned candidate shall have to produce attested copies of his/her academic/professional qualification/domicile/ date of birth certificates etc.
 - xi) The concerned candidate shall furnish a declaration to the effect that he/she is not a dismissed employee of any Govt./Semi Govt. Department/Organization. He or She will have to give in writing whether he/she was ever convicted by the competent court of law and if so, the particulars of the offence and punishment be stated. Failing to disclose the facts, he/she will render himself/herself liable to be removed from service without any notice as and when the factual facts come to light. The candidate concerned shall have to produce the certificate of his/her being a citizen of India.
 - xii) The candidate shall have to produce the bonafide Himachali certificate issued by the competent authority.

Director Elementary Education,
Himachal Pradesh.

Endst No: Even dated:- August, 2018.

Copy forwarded for information and further n/a to:-

1. The Secretary (Education) to the Govt. of H.P. for kind information.
2. The Accountant General (Audit) H.P. Shimla-3.
3. The Accountant General (A&E) H.P. Shimla-3.
4. The Director of Higher Education, H.P.
5. All the Dy. Directors of Elementary Education, Himachal Pradesh.
6. The Concerned Principals/Headmasters with the directions to observe all the "Necessary directions for DDO/Controlling officer/ Principals/ Headmasters" mentioned above before allowing the benefit of regularization to the TGT concerned. It will also be ensured by all the DDOs/Head of the institutions that no PTA(Contract) TGT shall allowed to join. In case any case is found in that event same may be referred back to this Directorate immediately.
7. The D.A. dealing with seniority with the directions to prepare the seniority list of above teachers so regularized strictly as per merit in the selection list.
8. The D.A. dealing with transfer seats.
9. Guard file.

प्रारम्भिक शिक्षा निदेशालय
Director Elementary Education,
Himachal Pradesh.

27 SEP 2018

शिमला -1

No: EDN-H(2)B(2)34/2018-regularisation
Directorate of Elementary Education,
Himachal Pradesh Lal Pani Shimla.

Dated Shimla-171001 the September, 2018.

To

All the Dy. Directors of Elementary Education,
Himachal Pradesh.

Subject: Regularization of contract Appointees in the Government Departments Instructions thereof.

Sir,

This is reference to the Additional Chief Secretary (Personnel) to the Govt. of Himachal Pradesh office letter No. PER(AP)C-B(2)-1/2018 dated 11.05.2018 on the subject cited above.

In this regard, you are directed to collect the information on proforma given below from the Principals/Headmasters of the Govt. Senior Secondary Schools//High Schools under your control in respect of those TGTs who have completed three years continuous service on contract basis as on 30.09.2018 **except those contract TGTs whose services were taken over from PTA/GIA/SMC** on the proforma-"A" and forward the same to this Directorate on the proforma-"B" enclosed herewith in consolidated by 10.09.2018 positively along with required essential academic/professional qualification certificates/Degrees/character certificate/ work and conduct certificates (pen drive also). In case, there is no eligible candidate in your District, nil report to this effect be sent to this Directorate.

Encls. Performa-
"A" and "B"

Director Elementary Education,
Himachal Pradesh Shimla.

Endst No: Even dated:- September, 2018.

Copy forwarded for information and further n/a to:-

1. The Secretary (Education) to the Govt. of H.P. for kind information please.
2. The Principals/Headmasters in Himachal Pradesh with the directions to send the regularization proforma along with required essential academic/professional qualification certificates/ Degrees character certificate/ work and conduct certificates **to the concerned Deputy Director of Elementary Education. No direct correspondence to this effect will be entertained in this Directorate.**
3. In charge Monitoring Cell (Internal) to upload these instructions on department website.
4. Guard file.



Director Elementary Education,
Himachal Pradesh Shimla.

PROFORMA-"A"

SUBMISSION OF PARTICULARS IN R/O CONTRACT TEACHER FOR REGULARIATION AFTER COMPLETION OF 3 YEARS CONTINOUS SERVICE ON CONTRACT BASIS AS ON 30.09.2018 **except those contract TGTs whose services were taken over from PTA/GIA.**

1.	Name of the Contract Teachers			I.P. No.		
2.	Subject					
3.	Father's Name					
4.	Address of Present place of posting with contact No.					
		Phone No with STD code or Mob. No of Principal				
5.	Name of institution where initially joined. Also mention Distt. Mob. No./ phone No. of the institution					
		Phone No with STD code or Mob. No. of Principal/Headmaster				
6.	Permanent Address of candidate (Mob. No.)					
		Mob. No of teacher				
7.	Date of Birth			Male/Female		
8.	Date of joining	Appointment order No & date (Also attach the copy of same)				
9.	Category (Gen/SC/ST/OBC/PHH/EXM/BPL/WFF/Sports etc.) as per initial appointment on contract basis					
10.	Detail of un-authorized absence period, if any till 30.09.2018 for which salary not drawn:					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11.	Total length of service as on 30.09.2018 after excluding the period as mentioned in column No 10. In case E.O.L. on medical grounds in that event medical certificate be also attached					
12.	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	BA/BSc/B.Com					
	Professional (i.e B.Ed.)					

Signature of Contract TGT
(Name.....)

- It is certified that Sh/ Smt/Miss _____ is working as contract who was initially appointed as such vide Directorate of Elementary Education order No. _____ dated _____ (Copy attached).
- His/her work and conduct is _____ during the period w.e.f _____ till date.
- Certified that the information as mentioned above is correct as per the school/relevant record.

Date:.....

Signature of Principal/Headmaster/DDO (official seal)
(Name of signing officer.....)

Proforma "B"

Proforma for regularization in r/o those contract TGTs who are going to complete three years continuous contract service as on 30.09.2018 except those contract TGTs whose services were taken over from PTA/GIA.

Sr. No.	Name of the teacher, Name of the School where presently posted	Qualification		D.O.B	Date of joining on first appointment on contract basis	Period of un-authorized absence (Mention the dates)	No. of days of un-authorized absence	Total length of service as on 30.09.2018	Category SC/ST/OBC/PHH/EXM/ etc. as show in his/her appointment order	Remarks
		Academic	Professional							
1										
2										
3										
4										
5										
6										
7										

Certificate

Certified that above information is correct in all respect as per record.