

EDN-H (2) B (6)-1-18/2022-(Medical)
DIRECTORATE OF ELEMENTARY EDUCATION
HIMACHAL PRADESH LALPANI, SHIMLA-171001

Dated Shimla-171001

March, 2022.

OFFICE ORDER

With the prior approval of the competent authority the following TGT (s) is/are hereby transferred/adjusted to the institutions indicated against each with immediate effect. The transfer/adjustment will be subject to the conditions mentioned in these orders:-

| Sr. | Name & design. Sh./Smt | From | To | Remarks |
|-----|---------------------------|------------------------------------|------------------------------------|---|
| 1. | Shivani Gupta, TGT (Med.) | GHS Farotka u/c GSSS Bathri (Cba.) | GSSS, Bathri (Cba.) | Vice Sr. No. 2, vice-versa basis, without TTA/JT. |
| 2. | Anita Kumari TGT (Med.) | GSSS, Bathri (Cba.) | GHS Farotka u/c GSSS Bathri (Cba.) | Vice Sr. No. 1, vice versa basis, with TTA/JT. |

While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No. 1(a) in the schedule of RTE Act 2009 be complied strictly. In case, any violation of these instructions you will be entirely responsible.

1. **These orders be implemented in relaxation of ban on transfer.**
2. **In case of Condonation of short stay willingness of the concern incumbent may be obtained first.**
3. Willingness of the concerned teacher be obtained by the incharge/Head of the institution before relieving him/her. In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served sub-cadre/hard/tribal/difficult area in that event he/she relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the candidate is not on the verge of retirement.
7. All provisions as contained in O/M No: PER (AP-3)E(3)17/2021 dated 10.07.2013 "Comprehensive guiding principles 2013 -----for regulating the transfer of State Govt. Employee at point no.5" concession to certain categories of employees and 5.5 of O/M dated 17.09.2015 must be adhered strictly.

DIRECTOR

Endst. No. even dated Shimla-1, the

March, 2022

Copy forwarded for information and necessary action to the:-

1. The Dy. Director of Elementary Education, as mentioned above.
2. The Principal/Headmaster, as mentioned above. With the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving/joining of the concerned officials. The joining of the new incumbent be accepted only after the previous incumbent has been relieved. He/She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. Transfer of teachers on contract basis/teacher may not be implemented vice regular teacher.
3. The Nodal Officer (IT), Directorate of Elementary Education HP, Shimla.
4. Guard File.

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)

02 APR 2022

शिमला-1

DIRECTOR

EDN-H (2) B (6)-1-18/2022-(Medical)
DIRECTORATE OF ELEMENTARY EDUCATION
HIMACHAL PRADESH LALPANI, SHIMLA-171001
Dated Shimla-171001

March, 2022.

OFFICE ORDER

With the prior approval of the competent authority the following TGT (s) is/are hereby transferred/adjusted to the institutions indicated against each with immediate effect. The transfer/adjustment will be subject to the conditions mentioned in these orders:-

| Sr. | Name & design. Sh./Smt | From | To | Remarks |
|-----|-------------------------|---------------------|---------------------|---|
| 1. | Sunil Kumar, TGT (Med.) | GSSS, Dhanet (Una.) | GSSS, Arloo (Una.) | Vice Sr. No. 2, vice-versa on mutual basis, without TTA/JT. In condonation of short stay. |
| 2. | Vijay Kumar, TGT (Med.) | GSSS, Arloo (Una.) | GSSS, Dhanet (Una.) | Vice Sr. No. 1, vice versa on mutual basis, without TTA/JT. In condonation of short stay. |

While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No. 1(a) in the schedule of RTE Act 2009 be complied strictly. In case, any violation of these instructions you will be entirely responsible.

1. These orders be implemented in relaxation of ban on transfer.
2. In case of Condonation of short stay willingness of the concern incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/Head of the institution before relieving him/her. In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served sub-cadre/hard/tribal/difficult area in that event he/she relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the candidate is not on the verge of retirement.
7. All provisions as contained in O/M No: PER (AP-3)E(3)17/2021 dated 10.07.2013 "Comprehensive guiding principles 2013 ----for regulating the transfer of State Govt. Employee at point no.5" concession to certain categories of employees and 5.5 of O/M dated 17.09.2015 must be adhered strictly.

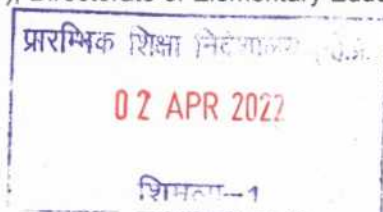
DIRECTOR

Endst. No. even dated Shimla-1, the

March, 2022

Copy forwarded for information and necessary action to the:-

1. The Dy. Director of Elementary Education, as mentioned above.
2. The Principal/Headmaster, as mentioned above. With the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving/joining of the concerned officials. The joining of the new incumbent be accepted only after the previous incumbent has been relieved. He/She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. Transfer of teachers on contract basis/teacher may not be implemented vice regular teacher.
3. The Nodal Officer (IT), Directorate of Elementary Education HP, Shimla.
4. Guard File.



DIRECTOR

EDN-H (2) B (6)-1-18/2022-(Medical)
DIRECTORATE OF ELEMENTARY EDUCATION
HIMACHAL PRADESH LALPANI, SHIMLA-171001
Dated Shimla-171001
OFFICE ORDER

March, 2022.

With the prior approval of the competent authority the following TGT (s) is/are hereby transferred/adjusted to the institutions indicated against each with immediate effect. The transfer/adjustment will be subject to the conditions mentioned in these orders:-

| Sr. | Name & design. Sh./Smt | From | To | Remarks |
|-----|--------------------------|------------------------|------------------------|---|
| 1. | Disha Sharma, TGT (Med.) | GSSS, Sultanpur (Klu.) | GSSS, Dhalpur (Klu.) | Vice Sr. No. 2, vice-versa on mutual basis, without TTA/JT. In condonation of short stay. |
| 2. | Abha Sharma, TGT (Med.) | GSSS, Dhalpur (Klu.) | GSSS, Sultanpur (Klu.) | Vice Sr. No. 1, vice versa on mutual basis, without TTA/JT. In condonation of short stay. |

While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No. 1(a) in the schedule of RTE Act 2009 be complied strictly. In case, any violation of these instructions you will be entirely responsible.

1. These orders be implemented in relaxation of ban on transfer.
2. In case of Condonation of short stay willingness of the concern incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/Head of the institution before relieving him/her. In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served sub-cadre/hard/tribal/difficult area in that event he/she relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the candidate is not on the verge of retirement.
7. All provisions as contained in O/M No: PER (AP-3)E(3)17/2021 dated 10.07.2013 "Comprehensive guiding principles 2013 -----for regulating the transfer of State Govt. Employee at point no.5" concession to certain categories of employees and 5.5 of O/M dated 17.09.2015 must be adhered strictly.


DIRECTOR

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March, 2022

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1. The Dy. Director of Elementary Education, as mentioned above.
2. The Principal/Headmaster, as mentioned above. With the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving/joining of the concerned officials. The joining of the new incumbent be accepted only after the previous incumbent has been relieved. He/She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. Transfer of teachers on contract basis/teacher may not be implemented vice regular teacher.
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4. Guard File.


DIRECTOR



EDN-H (2) B (6)-1-18/2022-(Medical)
DIRECTORATE OF ELEMENTARY EDUCATION
HIMACHAL PRADESH LALPANI, SHIMLA-171001
Dated Shimla-171001

March, 2022.

OFFICE ORDER

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| Sr. | Name & design. Sh./Smt | From | To | Remarks |
|-----|-----------------------------|----------------------|----------------------|---|
| 1. | Renu Bala, TGT (Med.) | GSSS, Chururu (Una.) | GSSS, Diara (Una.) | Vice Sr. No. 2, vice-versa basis, without TTA/JT. |
| 2. | Muneesh Bharwar, TGT (Med.) | GSSS, Diara (Una.) | GSSS, Chururu (Una.) | Vice Sr. No. 1, vice versa basis, with TTA/JT. |

While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No. 1(a) in the schedule of RTE Act 2009 be complied strictly. In case, any violation of these instructions you will be entirely responsible.

1. These orders be implemented in relaxation of ban on transfer.
2. In case of Condonation of short stay willingness of the concern incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/Head of the institution before relieving him/her. In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served sub-cadre/hard/tribal/difficult area in that event he/she relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the candidate is not on the verge of retirement.
7. All provisions as contained in O/M No: PER (AP-3)E(3)17/2021 dated 10.07.2013 "Comprehensive guiding principles 2013 ----for regulating the transfer of State Govt. Employee at point no.5" concession to certain categories of employees and 5.5 of O/M dated 17.09.2015 must be adhered strictly.

DIRECTOR

Endst. No. even dated Shimla-1, the

March, 2022

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1. The Dy. Director of Elementary Education, as mentioned above.
2. The Principal/Headmaster, as mentioned above. With the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving/joining of the concerned officials. The joining of the new incumbent be accepted only after the previous incumbent has been relieved. He/She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. Transfer of teachers on contract basis/teacher may not be implemented vice regular teacher.
3. The Nodal Officer (IT), Directorate of Elementary Education HP. Shimla
4. Guard File.



DIRECTOR

No: EDN-H (2) B (6)-1-18/2022-(Arts)
DIRECTORATE OF ELEMENTARY EDUCATION
H.P. LALPANI, Shimla-1
Dated Shimla-171001 March, 2022

OFFICE ORDER

With the prior approval of the competent authority the following TGT (s) is/ are hereby transferred/ adjusted to the institutions indicated against each name with immediate effect. The transfer/ adjustment will be subject to the conditions mentioned in these orders:-

| Sr No. | Name & Designation Sh/Smt. | From | To | Remarks |
|--------|----------------------------|---------------------------------|---------------------------------|--------------------------------|
| 1. | Rajeev Kumar, TGT(Arts) | GMSSS (Boys) Rohru (SML) | GMS Sharog u/c GSSS Arhal (SML) | Vice Sr. No.2, without TTA/JT. |
| 2. | Indu Deshta, TGT(Arts) | GMS Sharog u/c GSSS Arhal (SML) | GMSSS (Boys) Rohru (SML) | Vice Sr. No.1, with TTA/JT. |

Note:- While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No.1(a) in the schedule of RTE Act 2009 be complied strictly. Incase any violation of these instructions you will be entirely responsible.

1. These orders be implemented in relaxation of ban on transfers.
2. Incase of condonation of short stay willingness of the concerned incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/ Head of the institution before relieving him/her . In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served Sub-cadre/hard/tribal/difficult area in that event he/she may not be relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the incumbent is not on the verge of retirement.
7. All provisions as contained in O/M No:PER (AP-3) E (3)17/2021 dated 10.7.2013 "Comprehensive Guiding Principles 2013----for regulating the transfer of State Govt. Employees at point no.5"concession to certain categories of employees and 5.5. of O/M dated 17.9.15 must be adhered strictly.

DIRECTOR

Endst. No. even dated Shimla-1, the March, 2022

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1. The Dy. Director of Elementary Education as mentioned above.
2. The Principals/ Headmasters as mentioned above with the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving /joining of the concerned officials. **The joining of the new incumbent be accepted only after the previous incumbent has been relieved.** He/ She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. **Transfer of teachers on contract basis /Para teacher may not be implemented vice regular teacher.**
3. The Nodal officer (IT) Internal
4. Guard File.



DIRECTOR

No: EDN-H (2) B (6)-1-18/2022-(Arts)
DIRECTORATE OF ELEMENTARY EDUCATION
H.P. LALPANI, Shimla-1
Dated Shimla-171001 April, 2022

OFFICE ORDER

With the prior approval of the competent authority the following TGT (s) is/ are hereby transferred/ adjusted to the institutions indicated against each name with immediate effect. The transfer/ adjustment will be subject to the conditions mentioned in these orders:-

| Sr No. | Name & Designation Sh/Smt. | From | To | Remarks |
|--------|----------------------------|--------------------|--------------------|--|
| 1. | Vikram Jeet, TGT(Arts) | GSSS Chauri (HMR) | GHS Lohakhar (HMR) | Vice Sr. No. 2, without TTA/JT, on mutual basis, in condonation of short stay. |
| 2. | Shashi Bala, TGT(Arts) | GHS Lohakhar (HMR) | GSSS Nalti (HMR) | Vice Sr. No.3, without TTA/JT, on mutual basis, in condonation of short stay. |
| 3. | Nisha Kumari, TGT(Arts) | GSSS Nalti (HMR) | GSSS Chauri (HMR) | Vice Sr. No.1, without TTA/JT, on mutual basis. |

Note:- While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No.1(a) in the schedule of RTE Act 2009 be complied strictly. In case any violation of these instructions you will be entirely responsible.

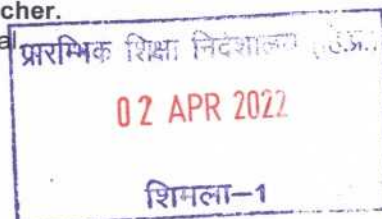
1. **These orders be implemented in relaxation of ban on transfers.**
2. **In case of condonation of short stay willingness of the concerned incumbent may be obtained first.**
3. **Willingness of the concerned teacher be obtained by the incharge/ Head of the institution before relieving him/her . In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.**
4. **If the incumbent has already served Sub-cadre/hard/tribal/difficult area in that event he/she may not be relieved again to areas ibid.**
5. **It must be ensured that the candidate is not specially abled.**
6. **It must be ensured that the incumbent is not on the verge of retirement.**
7. **All provisions as contained in O/M No:PER (AP-3) E (3)17/2021 dated 10.7.2013 "Comprehensive Guiding Principles 2013----for regulating the transfer of State Govt. Employees at point no.5"concession to certain categories of employees and 5.5. of O/M dated 17.9.15 must be adhered strictly.**

DIRECTOR

Endst. No. even dated Shimla-1, the April, 2022

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1. The Dy. Director of Elementary Education as mentioned above.
2. The Principals/ Headmasters as mentioned above with the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving /joining of the concerned officials. **The joining of the new incumbent be accepted only after the previous incumbent has been relieved.** He/ She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. **Transfer of teachers on contract basis /Para teacher may not be implemented vice regular teacher.**
3. The Nodal officer (IT) Internal
4. Guard File.



DIRECTOR

No: EDN-H (2) B (6)-1-18/2022-(Arts)
 DIRECTORATE OF ELEMENTARY EDUCATION
 H.P. LALPANI, Shimla-1
 Dated Shimla-171001 April, 2022

OFFICE ORDER

With the prior approval of the competent authority the following TGT (s) is/ are hereby transferred/ adjusted to the institutions indicated against each name with immediate effect. The transfer/ adjustment will be subject to the conditions mentioned in these orders:-

| Sr No. | Name & Designation Sh/Smt. | From | To | Remarks |
|--------|----------------------------|---|---|--|
| 1. | Parmod Singh, TGT(Arts) | GHS Gurial u/c GSSS Raja Ka Talab (KGR) | GMS Tikkri u/c GSSS Khargat (CBA) | Vice Sr. No. 2, without TTA/JT, on mutual basis. |
| 2. | Narinder Kumar, TGT(Arts) | GMS Tikkri u/c GSSS Khargat (CBA) | GHS Gurial u/c GSSS Raja Ka Talab (KGR) | Vice Sr. No.1, without TTA/JT, on mutual basis. |
| 3. | Basant Lal, TGT(Arts) | GHS Kareri 12/20 (SML) | GMS Pataina u/c GSSS Deothi (SML) | Against vacancy, without TTA/JT. |

Note:- While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No.1(a) in the schedule of RTE Act 2009 be complied strictly. Incase any violation of these instructions you will be entirely responsible.

1. These orders be implemented in relaxation of ban on transfers.
2. Incase of condonation of short stay willingness of the concerned incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/ Head of the institution before relieving him/her . In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served Sub-cadre/hard/tribal/difficult area in that event he/she may not be relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the incumbent is not on the verge of retirement.
7. All provisions as contained in O/M No:PER (AP-3) E (3)17/2021 dated 10.7.2013 "Comprehensive Guiding Principles 2013----for regulating the transfer of State Govt. Employees at point no.5"concession to certain categories of employees and 5.5. of O/M dated 17.9.15 must be adhered strictly.

DIRECTOR

Endst. No. even dated Shimla-1, the April, 2022

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1. The Dy. Director of Elementary Education as mentioned above.
2. The Principals/ Headmasters as mentioned above with the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving /joining of the concerned officials. **The joining of the new incumbent be accepted only after the previous incumbent has been relieved.** He/ She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer. **Transfer of teachers on contract basis /Para teacher may not be implemented vice regular teacher.**
3. The Nodal officer (IT) Internal
4. Guard File.



DIRECTOR

OFFICE ORDER

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| Sr No. | Name & Designation Sh/Smt. | From | To | Remarks |
|--------|----------------------------|---|-------------------------|-----------------------------------|
| 1. | Madhu Bala, TGT(Arts) | U/t from GSSS Hatli (CBA) to GHS Sanh (CBA) | GHS Kakrotighatta (CBA) | Vice Sr. No. 2, without TTA/JT. |
| 2. | Inder Singh, TGT(Arts) | GHS Kakrotighatta (CBA) | GSSS Khargat (CBA) | Vice Sr. No.3, with TTA/JT. |
| 3. | Kuldeep Katoch, TGT(Arts) | GSSS Khargat (CBA) | GHS Sanh (CBA) | In place of Sr.No.1, with TTA/JT. |

Note:- While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No.1(a) in the schedule of RTE Act 2009 be complied strictly. Incase any violation of these instructions you will be entirely responsible.

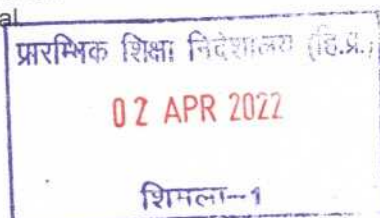
1. These orders be implemented in relaxation of ban on transfers.
2. Incase of condonation of short stay willingness of the concerned incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/ Head of the institution before relieving him/her . In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
4. If the incumbent has already served Sub-cadre/hard/tribal/difficult area in that event he/she may not be relieved again to areas ibid.
5. It must be ensured that the candidate is not specially abled.
6. It must be ensured that the incumbent is not on the verge of retirement.
7. All provisions as contained in O/M No:PER (AP-3) E (3)17/2021 dated 10.7.2013 "Comprehensive Guiding Principles 2013----for regulating the transfer of State Govt. Employees at point no.5"concession to certain categories of employees and 5.5. of O/M dated 17.9.15 must be adhered strictly.

DIRECTOR

Endst. No. even dated Shimla-1, the April, 2022

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3. The Nodal officer (IT) Internal
4. Guard File.



DIRECTOR

No: EDN-H (2) B (6)-1-18/2022-(Arts)
 DIRECTORATE OF ELEMENTARY EDUCATION
 H.P. LALPANI, Shimla-1
 Dated Shimla-171001 April, 2022

OFFICE ORDER

With the prior approval of the competent authority the following TGT (s) is/ are hereby transferred/ adjusted to the institutions indicated against each name with immediate effect. The transfer/ adjustment will be subject to the conditions mentioned in these orders:-

| Sr No. | Name & Designation Sh/Smt. | From | To | Remarks |
|--------|----------------------------|---------------------|---------------------|--|
| 1. | Sneh Lata, TGT(Arts) | GSSS Sarog (SML) | GSSS Sanjauli (SML) | Vice Sr. No. 2, without TTA/JT, on mutual basis, in condonation of short stay. |
| 2. | Dev Raj Sharma, TGT(Arts) | GSSS Sanjauli (SML) | GSSS Sarog (SML) | Vice Sr. No.1, without TTA/JT, on mutual basis, in condonation of short stay. |

Note:- While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No.1(a) in the schedule of RTE Act 2009 be complied strictly. In case any violation of these instructions you will be entirely responsible.

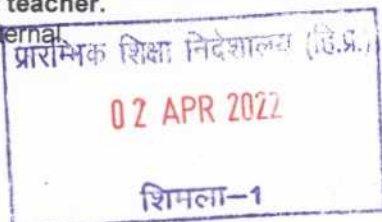
1. These orders be implemented in relaxation of ban on transfers.
2. In case of condonation of short stay willingness of the concerned incumbent may be obtained first.
3. Willingness of the concerned teacher be obtained by the incharge/ Head of the institution before relieving him/her . In case he/she is not willing for the transfer, then he/she may not be relieved and the case may be referred back alongwith his/her unwillingness in r/o mutual transfers.
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3. The Nodal officer (IT) Internal
4. Guard File.



DIRECTOR