

No. EDN-H (2) B (2) 5&6/2018-WEXM/Batchwise
Directorate of Elementary Education,
Himachal Pradesh, Lalpani, Shimla-1

Dated Shimla-171001, the

प्रारम्भिक शिक्षा निदेशालय (हिमाचल प्रदेश)
August, 2018

OFFICE ORDER

In continuation to this Directorate office orders No. EDN-H (2) B (2) 5&6/2018-WEXM-TGT(Arts) (Batchwise), No. EDN-H (2) B (2) 5&6/2018- WEXM-TGT(NM) (Batchwise), No. EDN-H (2) B (2) 5&6/2018- WEXM-TGT(Med) (Batchwise) & No. EDN-H (2) B (2) 5&6/2018-TGT(Med) (Batchwise) dated 25-08-2018, all the head of the institutions concerned will ensure and obtain an affidavit at the time of joining from the candidates under Ward of Exservicemen category to the effect that nor the father/husband of the candidate neither any other ward (i.e. son/daughter or wife) of his/her father/husband has got job in the H.P. Govt./Corporation/Board/Autonomous Body of H.P. as well as Central and other State/Union Territory Government or Public sector Undertaking/Autonomous Body/Banks, etc. under the control of the said Central or other State/ Union Territory Government under Ex-servicemen quota.

Boir
Director of Elementary Education
Himachal Pradesh
August, 2018.

Endst. No. even dated Shimla-171001

the

Copy for information and n/a to:-

1. The Secretary (Education) to the Govt. of Himachal Pradesh, Shimla-171002.
2. The Director of Higher Education, H.P Shimla-171001.
3. The Deputy Director of Higher/Elementary Education Mandi Distt. Mandi Himachal Pradesh with the direction that character and antecedents of the candidate appointed may be got verified within three months of the date of his joining and report be sent to this directorate within 10 days after completion of the scheduled date /time of three months. The intimation of the joining of the candidate may also be sent.
4. The concerned Principal/Headmaster with the directions that before accepting the joining report of the candidate a bond on Judicial Paper(in triplicate) is required to be executed between the Head of the institution and the contract appointee as per specimen copy enclosed. Original copy of the bond will be retained in the office of the school, other copy is to be handed over to the appointee and third copy will be forwarded to this directorate alongwith joining report. The joining will be treated incomplete if this office has not received aforesaid documents. The joining of appointee will be treated from the date of signing of the bond. It is further directed that on the joining of substitute the present incumbent be relieved immediately with the direction to report to the Directorate of Elementary Education for further posting forthwith.
5. The D.A. dealing with seniority/Transfer matters in the Establishment Branch-II (Internal) Directorate of Elementary Education with the directions that the separate seniority of the teachers appointed on contract basis be maintained.
6. The Concerned Employment Exchange.
7. Individual concerned through Registered post.
8. The Guard file.

प्रारम्भिक शिक्षा निदेशालय (हिमाचल प्रदेश)

Boir
Director of Elementary Education,
Himachal Pradesh

27 AUG 2018

शिमला - 1

Annexure-"A"

TERMS AND CONDITIONS of Contract Appointment (TGT)

1.	The concerned candidate will have to produce the medical fitness certificate from the Chief Medical Officer/Medical Officer of the Illaqa/area concerned at the time of his/her joining.
2.	The candidate concerned shall have to submit a declaration to the effect that if married, he/she has only one spouse living. The woman candidate(s) will declare that she has not married a person having a living wife.
3	The concerned candidate shall have to produce attested copies of his/her academic/professional qualification/domicile/ date of birth etc. certificates
4	The concerned candidate shall have to produce a character certificate from competent authority or Gazetted Officer.
5	The concerned candidate shall furnish a declaration to the effect that he/she is not a dismissed employee of any Govt./Semi Govt. Department/ Organization.
6	The appointment may be terminated at any time by a month's notice on either side without assigning any reason.
7	The concerned candidate will have to make an oath of allegiance/faithfulness to the constitution of India.
8	The candidate(s) belonging to SC/ST/OBC etc. will furnish the requisite certificate on the prescribed form only issued by the competent authority from H.P.
9.	His/her retention in service is subject to his/her character and antecedent being found satisfactory which should be got verified by the concerned Deputy Director/Head of concerned school within scheduled period of three months.
10	He/she will have to give in writing whether he/she was ever convicted by a court of law and if so the particulars of the offence and punishment be stated. Failing to disclose the facts, he/she will render himself/herself liable to be removed from service without any notice as and when the factual facts comes to light.
11	The candidate(s) concerned shall have to produce the certificate of his/her being a citizen of India.
12.	In case the candidate belongs to Antodaya/IRDP family he/she shall have to produce a certificate to this effect from Block Development Officer of the area concerned.
13	in case of any of the certificates/information produced/given by the candidate is found false/wrong, later on his/her services will be terminated.
14	The appointee shall have to serve in the difficult area Sub-Cadre for a minimum period of five years.
15.	The appointee shall have to submit an undertaking to the effect that he/she has passed educational/professional qualification from a recognized University/institution. If at any stage it is detected that the educational & professional qualification are not from a recognized University/institution then the services are liable to be terminated forthwith.
16.	The appointee shall have to submit an undertaking of having passed TET exam from HPSSSB Hamirpur. He/she shall have to place a copy of the TET certificate on record immediately after being issued by the HPSSSB Hamirpur.

Sd/-

Director of Elementary Education,
Himachal Pradesh

Annexure-B

Form of contract/ agreement to be executed between the Trained Graduate Teacher (Name of the post) and the Government of Himachal Pradesh through Director of Elementary Education. (Designation of the Appointing Authority).

This agreement is made on this _____ day of _____ in the year _____ between Sh./Smt. _____ S/O _____ Shri _____ R/O _____

Contract appointee (hereinafter called the FIRST PARTY), AND The Governor of Himachal Pradesh through Director of Elementary Education (Designation of the Appointing Authority)/Head of the Institution i.e Principal/Headmaster (here-in-after the SECOND PARTY). Whereas , the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a Trained Graduate Teacher (Name of the post) on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a Trained Graduate Teacher (Name of the post) for a period of 1 year commencing on day of _____ and ending on the day of _____. It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e on _____ And information/ notice shall not be necessary.
2. The contractual amount of the FIRST PARTY will be Rs.13900/- PM.
3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found good or if a regular incumbent is appointed/ posted against the vacancy for which the first party was engaged on contract.
4. The contractual appointment shall not confer any right to incumbent for the regularization of service at any stage.
5. Contractual Trained Graduate Teacher (Name of the post) will be entitled for one day casual leave after putting in one month service. This leave can be accumulated upto one year. No leave of any kind is admissible to the contractual Trained Graduate Teacher (Name of the post). He will not be entitled for Medical Reimbursement and L.T.C etc. Only maternity leave will be given as per Rules.
6. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. A contractual Trained Graduate Teacher (Name of the post) will not be entitled for contractual amount for the period of absence from duty.
7. Transfer of an official appointed on contract basis will not be permitted from one place to another in any case.
8. Selected candidate will have to submit a certificate of his/her fitness from a Government/ Registered Medical Practitioners. In case of Woman candidates pregnant beyond twelve weeks will render her temporarily unfit till the confinement is over. The woman candidate should be re-examined for fitness from an authorized Medical Officer/ Practitioner.
9. Contract appointee will be entitled to TA/DA, if required, to go on tour in connection with his/ her official duties at the same rate as applicable to regular counter-part official.
10. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee(s).

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1. _____

(Name and full Address)

(Signature of the FIRST PARTY)

2. _____

(Name and full Address)

IN THE PRESENCE OF WITNESS:

1. _____

(Name and full Address)

(Signature of the Second PARTY)

2. _____

(Name and full Address)

Annexure-A-I

Name of the candidate	
Father Name/husband name	
Date of Birth	
Category	
Date of joining	
Subject	

Signature of the candidates

Signature of the Principal/Head Master