

No. EDN-H(Ele)(3)-22/92(ACM)-DEE  
Directorate of Elementary Education  
Himachal Pradesh.

**PERSONAL ATTENTION**  
**URGENT**  
**TIME BOUND**

Dated Shimla -171001 the 4 April, 2015.

To

- 1.All the Deputy Director Elementary Education,  
in Himachal Pradesh.
- 2.All the Principals,  
District Instituted of Education & Training in H.P.

Sub: A schedule of Adhoc Committee meeting for settlement of Audit paras & Inspection reports.

Memo,

As you are aware that the Adhoc Committee Meeting of the Department is conducted every year for the settlement of old/outstanding Audit Para's and this year the said Adhoc Committee Meeting is scheduled to be held on 26 & 27.11.2015. During this meeting, outstanding pending audit paras of the department are to be considered for settlement.

It has come to the notice that there are a large number of pending audit paras which are required to be settled. Majority of the outstanding audit paras and inspection report relate to recovery of excess payment, losses to state Govt, writing of various dues or incurring expenditure etc. The Government has also taken a serious view for non-settlement of old/pending audit paras and directed that the audit paras lying pending for more then four/five years be settled on priority basis in a time bound manner.

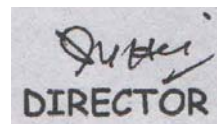
You are, therefore, directed to make serious efforts for settlement of old/outstanding pending audit paras of your office and also give necessary directions to all the BEEOs working under your control for ensuring compliance of the observations raised by the AGHP in r/o all the outstanding audit paras. Relevant original record should be got ready for discussion during Adhoc Committee Meeting it may also be ensured that Meeting be attended by the controlling office/DDOs of your office as well as BEEOs alongwith SO(F&A) posted in your office, so that maximum number of audit paras could be got settled .In case any clarification/guideline is required for making compliance to settle the paras same may be obtained from the Directorate on priority basis by deputing the concerned dealing assistant well conversant with the audit.

This exercise must be got completed by the end of August 2015 positively and all the above offices will submit the detail of all pending paras and the No. of paras to be placed for consideration before the Adhoc Committee on or before 15.09.2015 positively to this Directorate with original audit paras and relevant record/supporting documents i.e. copy of challan etc. for settlement of para on the following Performa:-

Sr.No.	Period of Audit and Insp.report	Para No	Complete detail of outstanding para	Reply/Comments of concerned DDEEs/Principal DIETs/BEEOs	Detail of documents attached	Remarks of HOD
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Note:-Compliance of each para be reported on separate sheet duly signed and verified by the Dy.DEE/Principal DIET and SO(F&A) alongwith supporting documents if any.

This may be treated as "Most Urgent" and any laxity in this regard will be viewed seriously.



DIRECTOR

Endst No. Even dated Shimla-171001 4 April, 2015  
Copy for information and further action to,

1. The Principal Secretary (Fin.) to the Govt. of H.P. Shimla-171002 w.r.t. letter No.Fin.D(A)5-1/2008-Vol.111 dated 21.03.2015.
2. The Principal Secretary (Edu.) to the Govt. of H.P.
3. The Senior Audit Officer Account .General(Audit). H.P. Shimla-3.
4. The Addl.Director (Admn) Directorate of Ele. Edu. H.P. Shimla-01. with the request that DDO of this Directorate may also be directed to submit all the outstanding audit paras by 30.09.2015 positively in an annotated form on the above prescribed Performa and all pending recovery/overpayment be made immediately, so that the compliance of all outstanding para pertaing to this Directoratae be submitted to the Adhoc Committee on dated 3<sup>rd</sup> &4<sup>th</sup> December 2015.
5. All the Section Officers (F&A) of respective DDEES/DIETs and this Directorate with the direction to scrutinized all the pending paras and submit the necessary reply of outstanding paras personally alongwith controlling office/DDO of your Districts before the Adhoc Committee Meeting on schedule date time and venue.
6. All the Block Elementary Education Officer with the direction to prepare the compliance of all outstanding paras and get it scrutinize from the Section Officer (F&A) posted in o/o Dy.DEE of your District, keeping in view of the direction and on the Performa mentioned above, so that he may be able to place the same before Adhoc committee meeting.

7. Superintendent Monitoring cell, Directorate of Ele. Edu. H.P. with the direction to access/upload this letter on Department Website and also mail to all the Dy. Director Ele. Edu./Principals DIETs in H.P.
8. Guard ffile.



DIRECTOR