

No. HIPA(S&S) 27/2007-V
Government of Himachal Pradesh
Fairlawns, Shimla-171012

Dated: September, 2016.

From:

The Director,
Himachal Pradesh Institute of Public Administration,
Fairlawns, Shimla-171012.

To

M/S-----

Subject:

Notice inviting quotations regarding refilling of
extinguishers installed in the office premises.

Dear Sir,

Quotations are hereby invited from the Proprietors/Individuals / Firms for refilling of the extinguishers along with minor, if required, installed in the HIPA premises. The detail of fire extinguisher(s) is given in Annexure-"A".

2. The interested party can inspect the equipment installed in the HIPA, between 10 AM to 5 PM on any working day.
3. The tenderer should have proper license/ TIN/ VAT No. The Copy of license / TIN / VAT No. may be enclosed with the rates.
4. The quotations should reach this office on or before 17.10.2016 and same will be opened on same day at 3.00 pm in the presence of tenderer or their representative who wish to remain present. In case of holiday on the date of opening of the quotations, the quotations will be opened on the next working day at the same time
5. The rates should be quoted against each item on the form attached at Annexure-"A" The rates must be quoted in figures as well as in words and should be **inclusive of all taxes and levies in Indian Currency.**
6. The tenderer shall have to furnish the offer in single envelope. The words "**Quotation for refilling of fire extinguishers**" due on 17.10.2016 shall have to be mentioned on the right side of the envelope.
7. The quotations having **cutting or over writing** will not be entertained.
8. The undersigned reserves the right to accept or reject all or any of the quotation without assigning any reason what so ever at any stage.
9. The rates will be valid up to one year from the date of issue of order and can be extended further keeping in view urgency/ performance. No request for the increase of rates will be entertained during the period of contract.



Additional Director,
H.P. Institute of Public Administration,
Fairlawns, Shimla-171012.

Annexure - "A"

Quotation regarding refilling of the extinguisher and minor repair.				
Sr.No.	Particular	Price		Tentative Qty.
		In figure	In words	
1.	Refilling of CO ₂ type capacity 2kg..			2 Nos.
2.	Refilling of CO ₂ type capacity 4.5kg.			6 Nos.
3.	Refilling of CO ₂ type capacity 6.5 kg.			14 Nos.
4.	Water CO ₂ type capacity LTS			76 Nos.
5.	Spare parts:			
	(i) Hose pipe.			
	(ii) Valve			
	(iii) Trolley			
	(iv) Horn			

*- In respect of Item No. 5.(pertaining to spare parts) price for each single item may be quoted.

Tenderer should enclose the copy of licence No. / TIN/ VAT

(Signature of Supplier)

With Seal and Date.