## **Notice**

Sealed quotations are invited from practitioners, individuals, professionals, consultants having proven work experience in website Development to undertake the work: **Web based solution for e journal-Administrative Development.** The bidder should have

- 1. Implemented or undertaken any such web based work in past,
- 2. Experience in publishing on line journal
- 3. Executed at least one such project with any State Government/university/NGO or other agency.

## **Scope of Work**

## Web based solution for e journal includes the following activities

- a. Development of a website for hosting the journal
- b. Three user domains for articles One for submission by authors, second for forwarding them to reviewers and third for the administrator to approve
- c. Online view of the journal
- d. Print ready version from the website in the standard design to be supplied by the Institute
- e. Handholding support for a year

Deliverables: The website with all the features is to be completed within maximum 30 days from date of award of work.

The desirous candidates may submit their proposal indicating their previous experience in the field with expected honorarium on or before 12<sup>th</sup> October, 2015

Director
HP Institute of Public Administration,
Fairlawn, Shimla