

[Authoritative English Text of this Department
No.Per (Training) B(2)-3/87, dated 18-3-1995 as
required under Clause (3) of Article 348 of the
Constitution of India]

PERSONNEL (TRAINING AND FOREIGN
ASSIGNMENTS) DEPARTMENT.

NOTIFICATION

Shimla-2, the 18th March, 1995.

No. Per (Training)B(2)-3/87:- In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh is pleased to make the Recruitment and Promotion Rules of Class-IV Services (Class-IV)(Peon/Chowkidar/ Kitchen Boy/Kitchen Bearer/Room Attendant), Cleaner-cum-Conductor, Library Attendant, Mali and Sweeper) in the Himachal Pradesh Institute of Public Administration, as per Annexure 'A' to 'E' attached to this notification, namely:-

1. Short title and commencement:- (1) These Rules may be called the Himachal Pradesh, Institute of Public Administration, Class-IV Services Recruitment and Promotion Rules, 1995.

(2) These Rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

2. Repeal and savings:- (1) The Himachal Pradesh, Institute of Public Administration, Class-IV Services Recruitment and Promotion Rules, 1973, Notified vide notification No. HIPA (Estt.)19/73, dated 3rd December, 1973 and as amended from time to time are hereby repealed.

2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the relevant rules, so repealed under sub-rule (1) supra shall be deemed to have been validly made, done or taken under these rules.

By Order,
S.N. VERMA
Commissioner-cum-Secretary.

RECRUITMENT AND PROMOTION RULES FOR THE POST OF SWEEPER (NON GAZETTED) CLASS-IV IN THE DEPARTMENT OF PERSONNEL (TRAINING) /HIPA HIMACHAL PRADESH.

1. Name of the Post : Sweeper
2. Number of Posts : Three (3)
3. Classification : Class -IV (Non-Gazetted)
4. Scale of Pay : Rs.750 with a start of Rs. 770-30-950-35-1160-40-1320-45-1410.
5. Whether Selection Post : Non-Selection or Non-Selection Post
6. Age for direct recruitment : Between 18 and 35 years.

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the government including those who have been appointed on adhoc or on contract basis;

Provided further that if a candidate appointed on adhoc basis had become overage on the date when he was appointed as such he shall not be eligible for any relaxation in the prescribed age limit by virtue of his such adhoc or contract appointment;

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government;

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitutions of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not

9. Period of probation, if any : Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.
10. Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods : By direct recruitment failing which by transfer.
11. In case of recruitment by promotion, deputation, transfer, grade from which promotion/deputation/transfer is to be made. By transfer from other Departments of H.P. Govt.
12. If a Departmental Promotion Committee exists, what is its composition : As may be constituted by the Govt. from time to time.
13. Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment : As required under the law.
14. Essential requirement for a direct recruitment. A candidate for appointment to any service or post must be :-
a) a citizen of India, or
b) a subject of Nepal, or
c) a subject of Bhutan, or

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Commission or other recruiting authority as the case may be, so consider necessary or expedient by a written test or practical test, the standard/syllabus, etc. of which, will be determined by the Commission / other recruiting authority as the case may be.

16. Reservation :

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/Scheduled Tribes/Backward Classes/Other Categories of persons issued by the Himachal Pradesh Government from time to time.

17. Power to Relax :

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the H.P.P.S.C., relax any of the provisions of these Rules with respect to any class or category of persons or posts.

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(घ) स्तम्भ संख्या 14 के सामने विद्यमान उपबन्धों के स्थान पर निम्नलिखित प्रतिस्थापित किये जाएंगे, अर्थात् :—

“किसी सेवा या पद पर नियुक्ति के लिए अभ्यर्थी का भारत का नागरिक होना अनिवार्य है” ।

आदेश द्वारा,

अरविन्द कौल,
अतिरिक्त मुख्य सचिव ।

[Authoritative English text of this Department notification No. Per.(Trg.)B(2)-3/87, dated, 9-6-2003 as required under clause (3) of Article 348 of the Constitution of India].

TRAINING AND FOREIGN ASSIGNMENT DEPARTMENT

NOTIFICATION

Shimla-171 002, the 9th June, 2003

No. Per.(Trg.)B(2)-3/87.—In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, is pleased to make the following rules further to amend the Himachal Pradesh Institute of Public Administration, Class-IV services (Peon/Chowkidar/Kitchen Boy/Kitchen Bearer/Room Attendant Cleaner-cum-Conductor, Library Attendant, Mali and Sweeper) Recruitment and Promotion Rules, 1995 notified vide this Department Notification of even number dated 18-3-1995, namely:—

1. *Short title and commencement.*—(i) These rules may be called the Himachal Pradesh Institute of Public Administration, Class-IV Services Recruitment and Promotion (First Amendment) Rules, 2003.

(ii) These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

2. *Amendment of Annexure “C”.*—In Annexure “C” to the Himachal Pradesh Institute of Public Administration, Class-IV Services Recruitment and Promotion Rules, 1995:—

(a) For the existing provisions against Column No. 4, the following shall be substituted, namely:—

“Rs. 1730-100-1230-110-3660-120-4260 + Rs. 80/- (Special Allowance)”

(b) For the existing provisions against Column No. 6, for the figures & words “Between 18 & 35 years” the figures & words “Between 18 and 45 years” shall be substituted;

(c) For the existing provisions against Column No. 11, the following shall be substituted, namely:—

By promotion from amongst the Class-IV employees having five years of regular service. For the purpose of promotion a joint seniority list based on the basis of length of service will be prepared without disturbing their *inter-se* seniority list.

(i) In all cases of promotion the continuous *ad hoc* service rendered in the feeder post if any, prior to regular appointment to the post shall be taken into account towards the

length of service as prescribed in these Rules for promotion subject to the condition that the *ad hoc* appointment/promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of Recruitment and Promotion Rules, provided that:—

- (i) in all cases where a junior person becomes eligible for consideration by virtue of his total length of service (including the service rendered on *ad hoc* basis followed by regular service/appointment) in the feeder post in view of the provision referred to above, all persons senior to him in the respective category/post/cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration:

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that prescribed in the Recruitment and Promotion Rules for the post, whichever is less:

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him shall also be deemed to be ineligible for consideration for such promotion.

Explanation.—The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be Ex-servicemen recruited under the provisions of Rule 3 of Demobilised Armed Forces Personnel (Reservation of Vacancies in Himachal State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority thereunder or recruited under the provisions of rule 3 of Ex-servicemen (Reservation of Vacancies in the Himachal Pradesh Technical Services) Rules, 1985 and having been given the benefit of seniority thereunder.

(2) Similarly in all cases of confirmation continuous *ad hoc* service rendered on the feeder post, if any, prior to the regular appointment against such post shall be taken into account towards the length of service, if the *ad hoc* appointment/promotion had been made after proper selection and in accordance with the provisions of the Recruitment and Promotion Rules:

Provided that *inter-se* seniority as a result of confirmation after taking into account, *ad hoc* service rendered as referred to above shall remain unchanged; and

- (d) For the existing provisions against Column No. 14, the following shall be substituted, namely:—

“A candidate for appointment to any service or post must be a citizen of India”.

By order,

ARVIND KAUL,
Additional Chief Secretary.