

R. P. Mali  
hina

1

[Authoritative English Text of this Department  
No. Per (Training) B(2)-3/87, dated 18-3-1995 as  
required under Clause (3) of Article 348 of the  
Constitution of India ]

PERSONNEL (TRAINING AND FOREIGN  
ASSIGNMENTS) DEPARTMENT.

NOTIFICATION

Shimla-2, the 18th March, 1995.

No. Per (Training) B(2)-3/87:- In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh is pleased to make the Recruitment and Promotion Rules of Class-IV Services (Class-IV)(Peon/Chowkidar/ Kitchen Boy/Kitchen Bearer/Room Attendant), Cleaner-cum-Conductor, Library Attendant, Mali and Sweeper) in the Himachal Pradesh Institute of Public Administration, as per Annexure 'A' to 'E' attached to this notification, namely:-

1. Short title and commencement:- (1) These Rules may be called the Himachal Pradesh, Institute of Public Administration, Class-IV Services Recruitment and Promotion Rules, 1995.

(2) These Rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

2. Repeal and savings:- (1) The Himachal Pradesh, Institute of Public Administration, Class-IV Services Recruitment and Promotion Rules, 1973, Notified vide notification No. HIPA (Estt.)19/73, dated 3rd December, 1973 and as amended from time to time are hereby repealed.

2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the relevant rules, so repealed under sub-rule (1) supra shall be deemed to have been validly made, done or taken under these rules.

By Order,  
S.N. VERMA  
Commissioner-cum-Secretary.



## ANNEXURE-D

## RECRUITMENT AND PROMOTION RULES FOR THE POST OF MALI (NON GAZETTED) CLASS-IV IN THE DEPARTMENT OF PERSONNEL (TRAINING) /HIPA HIMACHAL PRADESH.

1. Name of the Post : Mali
2. Number of Posts : Two (2)
3. Classification : Class -IV (Non-Gazetted)
4. Scale of Pay : Rs.750 with a start of Rs. 770-30-950-35-1160-40-1320-45-1410.
5. Whether Selection Post : Non-Selection or Non-Selection Post
6. Age for direct recruitment : Between 18 and 35 years.

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the government including those who have been appointed on adhoc or on contract basis;

Provided further that if a candidate appointed on adhoc basis had become overage on the date when he was appointed as such he shall not be eligible for any relaxation in the prescribed age limit by virtue of his such adhoc or contract appointment;

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government;

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitutions of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not



..2

however be admissible to such staff of the Public Sector Corporations/Autonomous Bodies who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.

(1) Age limit for direct recruitment will be reckoned on the first day of the year in which the Post(s) is/are advertised for inviting applications or notified to the Employment Exchanges or as the case may be.

(2) Age and experience in the case of direct recruitment relaxable at the discretion of the Himachal Pradesh Public Service Commission in case the candidate is otherwise well qualified.

7. Minimum Educational and Other Qualifications required for direct recruits :

a) ESSENTIAL :

He should be primary pass and should have adequate knowledge of gardening.

b) DESIRABLE QUALIFICATION :

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

8. Whether age and educational Age : N.A.  
qualifications prescribed for Educational N.A.  
direct recruits will apply in qualifications:  
the case of the promotees :



9. Period of probation, if any : Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.
10. Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods : By transfer from other Government Departments holding equivalent posts/ direct recruitment.
11. In case of recruitment by promotion, deputation, transfer, grade from which promotion/deputation/transfer is to be made. By transfer of experienced hands holding equivalent posts in other Government Departments after perusal of their service records.
12. If a Departmental Promotion Committee exists, what is its composition : As may be constituted by the Govt. from time to time.
13. Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment : As required under the law.
14. Essential requirement for a direct recruitment. A candidate for appointment to any service or post must be :-  
a) a citizen of India, or  
b) a subject of Nepal, or  
c) a subject of Bhutan, or



...4...

d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India.

e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India;

Provided that a candidate belonging to categories (b) (c) (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Himachal Pradesh Public Service Commission or other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India.

15. Selection for appointment to post by direct recruitment.

Selection for appointment to the post in the case of direct recruitment shall be made on the basis of viva-voce test if Himachal Pradesh Public Service



Commission or other recruiting authority as the case may be, so consider necessary or expedient by a written test or practical test, the standard/syllabus, etc. of which, will be determined by the Commission / other recruiting authority as the case may be.

16. Reservation :

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/Scheduled Tribes/Backward Classes/Other Categories of persons issued by the Himachal Pradesh Government from time to time.

17. Power to Relax :

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the H.P.P.S.C., relax any of the provisions of these Rules with respect to any class or category of persons or posts.

....



28

Authoritative English Text of Government Notification No. per. (Trg.) B(2)-3/87 dated the 30 November, 2002 as required under clause (3) of Article 348 of the Constitution of India.

---

Government of Himachal Pradesh  
Department of Training & Foreign Assignments.

No. per. (Trg.) B(2)-3/87 . Dated Shimla-2, the 30 November, 2002.

NOTIFICATION

In exercise of the powers conferred by proviso to Article-309 of the Constitution of India, the Governor, Himachal Pradesh is pleased to make the following Rules further to amend the Himachal Pradesh Institute of public Administration, Class-IV services (Peon/Chowkidar/Kitchen Boy/Kitchen Bearer/Room Attendant, Cleaner-Cum-Conductor, Library Attendant, Mali and Sweeper), Recruitment and Promotion Rules, 1995 notified vide this department notification of even number dated 18.3.1995; namely:-

Short title and commencement 1. (i)

These rules may be called the Himachal Pradesh, Institute of public Administration, Class-IV services Recruitment and Promotion (1st amendment) Rules, 2002.

(ii)

These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

Amendment of Annexure "A" 2.

In Annexure "A" to the Himachal Pradesh Institute of public Administration, Class-IV services Recruitment and promotion Rules, 1995:-

(a) For the existing provisions against column No. 4, the following shall be substituted, namely:-

"Rs. 2520-100-3220-110-3660-120-4260 (start with Rs. 2620/-) " the

(b) In column No. 6 for 4 figures and words "Between 18 and 35 years" the figures and words "Between 18 and 45 years" shall be substituted; and;

(c) For the existing provisions



... 2 ...

against column No.14, the following shall be substituted, namely:-

"A candidate for appointment to any service or post must be a citizen of India".

By Order

( Arvind Kaul )

Principal Secretary (Trg.) to the Govt. of Himachal Pradesh.

No. per. (Trg.) B(2)-3/87

Dated Shimla-2, the 30 November, 2002.

Copy forwarded to the following for information and necessary action:-

1. All The Administrative Secretaries to the Govt. of Himachal Pradesh.
2. The Director, H.P. Institute of public administration Fairlawns, Shimla-12 with 5 spare copies. He is requested to supply 130 copies of the official gazette of the concerned R & P Rules from the Controller Printing and Stationery, H.P. for placing the same in the Vidhan Sabha.
3. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
4. The Secretary, H.P. Public Service Commission Shimla-171002.
5. The Controller, Printing and Stationery, H.P. Shimla-5 for publication in the Rajpatra.
6. AID (Hindi), Law Department, H.P. Secretariat Shimla-2.
7. Guard File with 20 spare copies.

207 2 2002  
Under Secretary (Training) to the Government of Himachal Pradesh.

.....





# राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्य शासन द्वारा प्रकाशित

शिमला, शुक्रवार, 10 जनवरी, 2003/20 पौष, 1924

हिमाचल प्रदेश सरकार

प्रशिक्षण एवं विदेशी समनुदेशन विभाग

अधिसूचना

शिमला-171 002, 30 नवम्बर, 2002

संख्या का० (प्र०) (बी) 2-3/87.—हिमाचल प्रदेश के राज्यपाल, भारत के संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, इस विभाग की समसंख्यांक अधिसूचना तारीख 18 मार्च, 1995 द्वारा अधिसूचित हिमाचल प्रदेश लोक प्रशासन संस्थान में वर्ग-IV सेवाएं (चपड़ासी/चौकीदार/रसोई बालक/रसोई बैरा/कक्ष परिचर/क्लीनर-कम्पण्डक्टर/पुस्तकालय परिचर/माली एवं सफाई कर्मचारी) भर्ती एवं प्रोन्नति नियम, 1995 में और संशोधन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात् :—

1. संक्षिप्त नाम और प्रारम्भ.—(i) इन नियमों का संक्षिप्त नाम हिमाचल प्रदेश लोक प्रशासन संस्थान, चतुर्थ श्रेणी सेवाएं भर्ती एवं प्रोन्नति (प्रथम संशोधन) नियम, 2002 है।

(ii) ये नियम राजपत्र, हिमाचल प्रदेश में प्रकाशित किए जाने की तारीख से प्रवृत्त होंगे।

2. उपाबन्ध “क” का संशोधन.—हिमाचल प्रदेश लोक प्रशासन संस्थान, चतुर्थ श्रेणी सेवाएं भर्ती एवं प्रोन्नति नियम, 1995 के उपाबन्ध “क” में :—

(क) स्तम्भ संख्या 4 के सामने विद्यमान उपबन्धों के स्थान पर निम्नलिखित प्रतिस्थापित किये जाएंगे अर्थात् :—

“₹ 2520-100-3220-110-3660-120-4220 ₹ 0 (प्रारम्भ 2620/- ₹ 0 के साथ)”



(ख) स्तम्भ संख्या 6 में अंकों और शब्दों "18 वर्ष और 35 वर्ष के मध्य" के स्थान पर "18 से 45 वर्ष" और शब्द प्रतिस्थापित किये जायेंगे, और

(ग) स्तम्भ संख्या 14 के सामने विद्यमान उपबन्धों के स्थान पर निम्नलिखित प्रतिस्थापित किए जाएंगे, अर्थात्:—

"किसी सेवा या पद पर नियुक्ति के लिए अभ्यर्थी का भारत का नागरिक होना अनिवार्य है।"

आदेश द्वारा,  
अरविन्द कौल,  
प्रधान सचिव।

[Authoritative English text of Government Notification No. Per. (Trg.)B (2)-3/87, dated the 30th November, 2002 as required under clause (3) of Article 348 of the Constitution of India].

### TRAINING & FOREIGN ASSIGNMENTS DEPARTMENT

#### NOTIFICATION

Shimla-2, the 30th November, 2002

**No. Per.(Trg.)B(2)-3/87.**—In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, is pleased to make the following rules further to amend the Himachal Pradesh Institute of Public Administration, Class-IV, services (Peon/Chowkidar/Kitchen Boy/Kitchen Bearer/Room Attendant/Cleaner-cum-Conductor, Library Attendant, Mali and Sweeper), Recruitment and Promotion Rules, 1995 notified vide this Department Notification of even number dated the 18th March, 1995, namely:—

1. *Short title and commencement.*—(i) These rules may be called the Himachal Pradesh Institute of Public Administration, Class-IV Services Recruitment and Promotion (1st Amendment) Rules, 2002.

(ii) These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

2. *Amendment of Annexure 'A'.*—In Annexure "A" to the Himachal Pradesh Institute of Public Administration, Class-IV services Recruitment and Promotion Rules, 1995:—

(a) For the existing provisions against Column No. 4, the following shall be substituted, namely:—

"Rs. 2520-100-3220-110-3660-120-4260 (start with Rs. 2620/-)".

(b) In Column No. 6 for the figures and words, "Between 18 and 35 years", the figures and words, "Between 18 and 45 years" shall be substituted; and

(c) For the existing provisions against Column No. 14 the following shall be substituted, namely:—

"A candidate for appointment to any service or post must be a citizen of India."

By order,

ARVIND KAUL,  
Principal Secretary.

नियन्त्रक, मुद्रण तथा लेखन सामग्री, हिमाचल प्रदेश, शिमला-5 द्वारा मुद्रित तथा प्रकाशित