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MIS

**PERSONAL ATTENTION  
MOST URGENT/TIME BOUND**

No. Fin-F-(A)-(11)-6/06  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control - II)

From

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh, SHIMLA - 2.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H. P., SHIMLA - 2.
3. The Secretary, H. P. Vidhan Sabha, SHIMLA - 4.
4. The Registrar General, H.P. High Court, SHIMLA - 2.
5. All the Heads of Departments in H. P.
6. All Chief Executive Officers/Managing Directors of H. P. PSUs/Boards/Corporations.
7. The Secretary, H. P. Subordinate Services Selection Board, Hamirpur.
8. The Secretary to Lokayukta, H. P., SHIMLA - 2.
9. The Secretary, H. P. Public Service Commission, SHIMLA - 2.
10. The Secretary, H. P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
11. The All the Deputy Commissioners in H. P.
12. The Registrar, H. P. Administrative Tribunal, H.P. SHIMLA - 2.
13. The Registrar of all the Universities in H. P.

Dated Shimla - 171 002, the 09<sup>th</sup> May, 2006.

Subject :- Contractual appointments - Emoluments there of.

Sir,

On the above subject, it has been observed at the Government level that there were no norms for allowing emoluments to the various categories of employees who are appointed on contract, hence, the discrepancies in allowing contractual emoluments crept in.

With a view to bringing about the parity in allowing contractual emoluments, it has been decided that henceforth, the contractual emoluments would be worked out as under prospectively :-

1. Initial of the pay scale +
2. Dearness pay -



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12. The Registrar, H. P. Administrative Tribunal, H.P. SHIMLA - 2.
13. The Registrar of all the Universities in H. P.

Dated Shimla - 171 002, the 17<sup>th</sup> May, 2006.

**Subject :-** Contractual appointments - Emoluments there of.

**Sir,**

In continuation of this Department's letter of even number dated 09<sup>th</sup> May, 2006 on the above subject, it is clarified that the maximum ceiling for emoluments for the persons to be engaged on contract basis would be the initial of the pay scale of the category concerned plus dearness pay @ 50% of it thereon. In no case, it should exceed this prescribed limit fixed by this Department. These orders will be applicable to all those working in the various Government Departments.

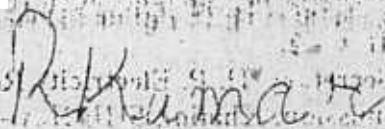
...2....

2. As far as the PSUs/Universities/Autonomous Bodies/Boards etc. are concerned, the managements of these organizations would take an appropriate decision in this regard keeping in view their financial status/resources.

3. The various societies/organizations working within the Government Departments would, however, refer such cases to Finance Department for taking a view in this regard.

I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions in all the departments/organizations working under your control.

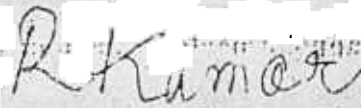
Yours faithfully,



Under Secretary (Finance-Exp.) to the Government of Himachal Pradesh, SHIMLA

Endst. No. As above. Dated Shimla - 171 002, the 17<sup>th</sup> May, 2000

Copy of the above is forwarded to all the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.



Under Secretary (Finance-Exp.) to the Government of Himachal Pradesh, SHIMLA

No. Fin-F-(A)-(11)-6-06  
Government of Himachal Pradesh  
*Finance (Regulations) Department.*

*From*

The Principal Secretary (Finance)  
to the Government of H.P.

*To*

1. All the Administrative Secretaries to the Government of H.P.
2. The Secretary to Governor, H.P.
3. The Secretary, H.P. Vidhan Sabha, Shimla.
4. The Registrar General, H.P. High Court, Shimla.
5. All the Heads of Departments in H.P.
6. All Boards, Corporations in H.P.
7. All District Treasury Officers/Treasury Officers in H.P.
8. The Secretary, Lokayukta, H.P.
9. The Secretary, H.P. Public Service Commission, Shimla
10. The Secretary, H.P. Subordinate Services Selection Board, Hamirpur, H.P.
11. The Secretary, H.P. State Electricity Regulatory Commission, Shimla-2.
12. The Registrar, H.P. Administrative Tribunal, Shimla.
13. The Registrars of all the Universities in H.P.

*Dated, Shimla-171002, the 8<sup>th</sup> August, 2006*

**Subject : Contractual appointments – Emoluments thereof**

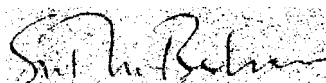
In continuation of this department's letter of even numbers dated 9.5.06 and 17.5.06 on the subject cited above, I am directed to say that consequent upon issuance of the above model guidelines on determination of emoluments of people appointed on contract basis, it came to light that different departments were following different formulations. While some were still paying on pre-revised grades, others were allowing allowances on the revised pay scales.

issues reported to the Finance Department on the impact of the order dated 9.5.06, the issue of grant of emoluments to the contractual employees in different departments has been reconsidered and the following is hereby clarified:

1. That the contractual appointees appointed before 9.5.06 will be asked to exercise an option stating clearly as to whether they would like to be governed by the terms and conditions of their contract as already executed and in operation before 9.5.06 or they would like to opt to be governed by the order dated 9.5.06. In case they opt to be governed by the order dated 9.5.06, their emoluments will be determined strictly as per emoluments shown in letter dated 9.5.06. This is being done only to ensure that the letter dated 9.5.06 does not adversely affect the total emoluments drawn by any individual prior to the issuance of the above orders.
2. However, employees opting to be governed by the pattern prior to 9.5.06 individually determined for them under the contract, they shall continue to get emoluments as admissible to them prior to 9.5.06 and the orders dated 9.5.06 shall not be operative on them.
3. It may be noted, however that all new appointments (after 9.5.06) shall be governed as per instructions dated 9<sup>th</sup> & 17<sup>th</sup> May, 2006.
4. Further, rates mentioned in orders dated 9.5.06 shall be deemed to be the maximum ceiling for Societies and Autonomous Bodies which will be at liberty to give lower salary depending upon their specific market situations.

Keeping in view the above all contract employees may be afforded an opportunity to opt either to continue to draw the contractual amount admissible as per the terms and conditions already settled or they may opt to come over to the new contractual amount determined by the Government vide orders dated 9.5.06.

*Yours faithfully,*



(Dr. Suranu Behuria)  
Principal Secretary (Finance)  
to the Government of H.P.



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NO. FIN(C)B(7)-7/2006  
GOVERNMENT OF HIMACHAL PRADESH  
FINANCE (REGULATIONS) DEPARTMENT

DATED SHIMLA-2, THE 28<sup>th</sup> FEBRUARY, 2007.

From

The Pr. Secretary (Finance) to the  
Government of Himachal Pradesh

To

- 1) All Administrative Secretaries of the Government of Himachal Pradesh.
- 2) All Heads of Departments of the Government of Himachal Pradesh.
- 3) All Deputy Commissioners in Himachal Pradesh.
- 4) All Distt. Treasury Officers / Treasury Officers in Himachal Pradesh.

SUBJECT:- TRAVELLING ALLOWANCE TO THE EMPLOYEES  
APPOINTED ON CONTRACT BASIS.


Sir,

I am directed to invite a reference to the subject mentioned above and to say, that orders have been issued by the State Government for time to time for regulating entitlements of Travelling Allowance in respect of regular State Government employees. For some time past, keeping in view the requirements, a good number of contract appointments are also being made in almost all the departments. These contract employees are required to undertake touring for official purposes, keeping in view exigencies of public service. References / queries are being received from some quarters with regard to entitlements of these contractual employees.

Matter has been examined / considered in Finance Department and it is clarified that in case, the employees appointed on contract basis are required to undertake tour(s) for official work, they will be entitled for TA/DA at same rate as is admissible to their regular counterparts at the minimum of the pay scale of post against which they

have been appointed on contract basis. A condition to this effect may also invariably be incorporated in the terms & conditions of their appointment and contract agreement.

Yours faithfully,



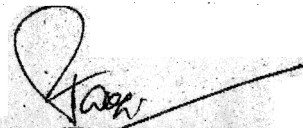
(Dr. R.N. Batta)

Additional Secretary (Finance) to the  
Government of Himachal Pradesh.

No. FIN(C)B(7)-7/2006 DATED SHIMLA-2, THE 28<sup>th</sup> FEBRUARY, 2007

Copy to:

- 1) The Accountant General (Audit), H.P. Shimla- 17103 with 5 copies.
- 2) The Sr. Dy. A.G. (A&E), H.P. Shimla- 171003 with 5 copies.
- 3) The Director, Institutional Finance, Himachal Pradesh.
- 4) Gurard File - 50 copies.



Additional Secretary (Finance) to the  
Government of Himachal Pradesh.