

No.Fin(C)A(2)-1/2004
Government of Himachal Pradesh
Finance(Regulations) Department

From

The Principal Secretary(Finance) to the
Govt. of Himachal Pradesh.

1. All Administrative Secretaries to the
Govt. of Himachal Pradesh.
2. All the Heads of Department in H.P.
3. Accountant General, H.P. Shimla-171004.

Dated Shimla-171002, the 18th November, 2010

Subject **Delegation of powers to HODS under SOE-
Travel Expenses**

In continuation of Finance Department letter No.Fin-I(C)(14)-1/83, dated 6.9.95, on the subject cited above, I am directed to re-iterate that the existing provision against SOE-3 Travel Expenses(ii) provides for tours outside the State but within the country and the Administrative Departments have full powers delegated to them against above SOE. Besides, the aforesaid delegation, the HODs shall henceforth be competent to approve the tour programmes of the staff under them with respect to trainings which fall outside the State but within the country, as per approved training schedule(s) of their Departments at their own level subject to the condition that boarding/lodging, to and fro expenses, are borne by the Institutes concerned. The HODs may, however, ensure that there is no extra burden on the State Exchequer with regard to such trainings/tours. The cases which are not covered under this delegation shall continue to be regulated as per existing delegation made vide Instructions under reference.

Yours faithfully,


Deputy Secretary(Finance) to the
Government of Himachal Pradesh