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NO:FIN(C)-C(10)-1/79
Government of Himachal Pradesh
Finance (Regulation) Department

Simla-171002 the

19/9/79

Sub:-

Incurring of expenditure on carriage of dead body to the home-town of Government servant who dies while in service.

OFFICE MEMORANDUM

There are/have been instances when sudden death of a Government servant took place while on duty/working in office. The question of meeting expenses for the cremation of the body, if there is no family, or kith and kin or, in the alternative, transporting the body to the native place of the deceased and handing it over to the nearest kith and kin, has been under consideration of the Government for sometime past. The Governor, Himachal Pradesh, is now pleased to decide that expenditure between Rs.50 and Rs.300/- in each individual case on obsequies or transportation of the body of the deceased Government employee who dies while working in office, may be incurred.

2. The detailed procedure for sanctioning the expenditure shall be as follows:-

SANCTIONING AUTHORITY.

The head of the office shall be the sanctioning authority.

EXPLANATION: The term 'head of office' shall mean

- (i) in the case of Departments of the Secretariat and Heads of Departments and the offices in the Districts, the head of the Department or office or in his absence the next officer-in-charge of the Department or office.
- (ii) In any other case, the immediate superior officer to the pay disbursing officer.

SANCTION OF EXPENDITURE

3. Subject to the minimum and maximum specified in these orders, the head of the office shall sanction such amount as he considers sufficient in each case of the death of a Government employee, while working in his office on tour or on inspection, for meeting expenditure in connection with the performance of obsequies or the transportation charges of the dead body to the native or other place of the deceased Government employee, if the occasion so requires.

MONETARY LIMIT.

4. The amount that may be sanctioned by the head of office for the purpose mentioned in para-2 above shall be not less than Rs.50 and not more than Rs.300 having due regard to the circumstances of each case. Before sanctioning the amount the head of the office shall obtain necessary particulars and satisfy himself about the quantum of amount to be sanctioned in each case.

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PRODUCTION OF CERTIFICATE ETC.

The amount specified in paras 3 and 4 above may be drawn on production of death certificate to be given by the attending doctor, if any, at the time of the death of the Government employee and where there is no such doctor a statement of circumstances and reasons resulting in the death of the Government employee shall be produced, duly authenticated by the Head of the office.

PAYMENT OF AMOUNT

6. The amount sanctioned under these rules shall be paid to the nearest relative of the deceased Govt. employee or to the person lawfully in possession of the body of the deceased Govt. employee, for purpose of performing obsequies, after obtaining due acknowledgement in this regard.

INCIDENCE OF EXPENDITURE

7. The expenditure involved shall be met from the contingent provision of the Department of office concerned.

(S.K. Alk.)
Finance Secretary.

All Administrative Department to the Government of Himachal Pradesh.

Endstt. No. FIN-(C)-C(10)-1/79 dated Simla-171002 the 19/9/79

A copy is also forwarded for information/necessary action to:-

1. Divisional Commissioner, North Divisions HP Dharamsala (Kangra)
2. The Divisional Commissioner, South Division, HP Simla.
3. All Heads of Department in HP.
4. The Registrar, High Court of Himachal Pradesh, Simla-2.
5. All Deputy Commissioners, in Himachal Pradesh.
6. All District and Session Judges in H.P.
7. The Liaison Officer, HP, 11-Golf Links New Delhi-110003.
8. The Examiner, Local Funds Accounts, Finance Department HP.
9. All Accounts Officer/Assistant Accounts Officer under the Administrator Control of T&A Organisation.

10. All Treasury Officers/Sub Officers/Assistants Treasury Officer in Himachal Pradesh.
11. The Assistant Director (Financial Administration) HP/ Administration Fair Lawn, Simla-171012.

(R.C. KAUSHESH)
Deputy Secretary.

Dated Shimla-171002, the 14th June 2002.

Subject: - Incurring of expenditure on carriage of dead body to the home town of Government servant who dies while in service.

OFFICE MEMORANDUM

In continuation of this Department's O.M.No.Fin(C)-C(10)-1/79, dated 19-09-1979 on the subject cited above, the undersigned is directed to say that the matter regarding revision of rate of expenditure incurred on carrying the dead body of a deceased Government servant, who died while on duty/working in office, to native place/cremation of the body has been under the consideration of the Government for some time. The Governor, Himachal Pradesh, is pleased to decide that the present rate of expenditure incurred on obsequies or transportation of body of the deceased Government employee be enhanced from its present rate of Rs.50/- to Rs.300/- to Rs.5,000/- or actual expenditure incurred, whichever is less.

Other terms and conditions for sanctioning of expenditure as contained in this Department's O.M.No.Fin(C)-C(10)-1/79 dated 19-09-1979 shall remain unchanged.


(Dr. R. N. Batta)

Additional Secretary (Fin.Reg.) to the
Government of Himachal Pradesh.

To

All Administrative Secretaries to the
Government of Himachal Pradesh.

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