

No. Fin(PR)-B(7)-35/2010
Government of Himachal Pradesh
Finance {Pay Revision} Department.

From

Principal Secretary {Finance} to the
Government of Himachal Pradesh.

To

1. The Chief Secretary to the
Government of Himachal Pradesh,
Shimla-171 002.
2. The Secretary to Governor,
Himachal Pradesh, Shimla-171 002.
3. The Secretary,
H.P. Vidhan Sabha, Shimla-171 001.
4. The Registrar General,
High Court of Himachal Pradesh, Shimla-171 001.
5. The Secretary,
H.P. Lokayukta, Shimla-171 002.
6. The Secretary,
H.P. Public Service Commission, Shimla-171 002.

Dated: Shimla-171 002, the 23rd April, 2012.

Subject:-

Grant of Secretariat Pay to the posts in Himachal Pradesh
Civil Secretariat and its equivalent offices.

Sir/Madam,

I am directed to say that the matter regarding grant of Secretariat Pay to certain posts/categories of employees in Himachal Pradesh Civil Secretariat, Governor Secretariat, Himachal Pradesh Vidhan Sabha, High Court of Himachal Pradesh, Himachal Pradesh Lokayukta & Himachal Pradesh Public Service Commission, was under consideration of the State Government.

2. The Governor, Himachal Pradesh, after careful consideration is pleased to order that the certain categories of employees working in the Himachal Pradesh Secretariat and its above stated equivalent offices will be given Secretariat Pay at the rates mentioned in Annexure-"A" enclosed to this letter with effect from 01.12.2011. The Secretariat Pay admissible under these orders will be treated as part of basic pay for calculation of various types of allowances and pensionary benefits. This Secretariat Pay shall substitute the Secretariat Allowance admissible to all

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such categories/posts as per letter No. Fin(PR)-B(7)-4/98 dated: 14th January, 1999 and subsequent letters issued on the subject from time to time and this Allowance shall stand abolished as on 30.11.2011.

3. The Governor, Himachal Pradesh, is further pleased to order that Secretariat Pay will also be admissible to the categories of employees mentioned in Annexure-"A" as referred to above on their being posted in Himachal Pradesh Secretariat or equivalent offices from other departments or cadres not belonging to the Secretariat Services and will be drawn by them only during the period of their posting in Himachal Pradesh Secretariat or equivalent offices and the Secretariat Pay drawn by them will be treated as part of basic pay for calculation of various types of allowances. However, in their cases, Secretariat Pay will NOT be treated as pay for the purpose of calculation of pensionary benefits even if they retire from government service at any time during the period of their posting in the Himachal Pradesh Secretariat or equivalent offices.

Yours faithfully,

S.K.M.

Principal Secretary (Finance) to the
Government of Himachal Pradesh.

Endst. No. As above. Dated: Shimla-171 002, the 23rd April, 2012.

Copy forwarded to:-

1. The Principal Accountant General (Audit), H.P. Shimla-3.
2. The Accountant General (A&E), H.P. Shimla-3.
3. All the Divisional Commissioners in Himachal Pradesh.
4. All the Deputy Commissioners in Himachal Pradesh.
5. All the Heads of Departments in Himachal Pradesh.
6. The Principal Resident Commissioner, Himachal Bhawan, 27-Sikandra Road, Mandi House, New Delhi-110 001.
7. The Resident Commissioner, Pangi, District Chamba, H.P.
8. The Director, Lotteries, Treasuries & Accounts, H.P. Shimla-9.
9. The Additional Secretary (SA-A) to the Government of Himachal Pradesh, Shimla-171 002.
10. The Controller (F&A), Department of Personnel, H.P. Secretariat, Shimla-171 002.
- 11. All District Treasury /Treasury Officers in Himachal Pradesh.

S.K.M.
Joint Secretary (Finance) to the
Government of Himachal Pradesh.

{ Referred to letter No. Fin(PR)-B(70-35/2010 dated: 23rd April, 2012. }

(A) HIMACHAL PRADESH SECRETARIAT

Sr. No.	Name / Designation of the posts.	Secretariat Pay w.e.f. 01.12.2011 {In Rupees per month}
1.	Additional Secretary	2500
2.	Joint Secretary	2500
3.	Deputy Secretary	2500
4.	Under Secretary	2500
5.	Section Officer	2000
6.	Superintendent Grade-II (including ex-cadre with financial benefits)	1200
7.	Senior Assistant	900
8.-	Junior Assistant	500
9.	Clerk	400
10.	Principal Private Secretary	2500
11.	Senior Special Private Secretary	2500
12.	Special Private Secretary	2500
13.	Senior Private Secretary	2500
14.	Private Secretary	2000
15.	Personal Assistant	1200
16.	Senior Scale Stenographer	900
17.	Junior Scale Stenographer	500
18.	JLR-cum-Joint Secretary (Law)	2500
19.	DLR-cum-Deputy Secretary (Law)	2500
20.	ALR-cum-Under Secretary (Law)	2500
21.	Senior Law Officer	2500
22.	Law Officer	600
23.	Research Officer (IF)	800
24.	OSD Library	2500
25.	Chief Librarian	800
26.	Librarian	400
27.	Library Attendant	240
28.	Book Binder	240
29.	Head Gate Keeper	240
30.	Gate Keeper	240
31.	Daftri	320
32.	Furniture Supervisor	300
33.	Cash and Bill Messenger	240
34.	Restorer	240
35.	Care taker	240
36.	Tailor	240
37.	Gestetnor Operator (Photostat)	400

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38.	Gestetnor Operator	240
39.	Jamadar	240
40.	Record Lifter	240
41.	Peon	240
42.	Chowkidar	560
43.	Sweeper	240
44.	Frash	240
45.	Mali	240
46.	Chief Supervisor (Staff Car)	2000
47.	Head Mechanic	300
48.	Supervisor (Staff Car)	1800
49.	Mechanic	300
50.	Driver	1400
51.	Fitter	240
52.	Deputy Controller (F&A)	2500
53.	Assistant Controller (F&A)	2000

(B) GOVERNOR'S SECRETARIAT

Sr. No.	Name / Designation of the posts.	Secretariat Pay w.e.f. 01.12.2011 {In Rupees per month}
1.	ADC to Governor {Household}	1600
2.	Under Secretary	2500
3.	Comptroller {Household}	1600
4.	Section Officer	2000
5.	Superintendent {including ex-cadre}	1200
6.	Senior Assistant	900
7.	Junior Assistant	500
8.	Clerks	400
9.	Special Private Secretary	2500
10.	Senior Private Secretary	2500
11.	Private Secretary	2000
12.	Sr Scale Stenographer	900
13.	Head Driver {Household}	1400
14.	Driver	1400
15.	Head Cook {Household}	240
16.	Cook {Household}	240
17.	Head Khidmatgar {Household}	240
18.	Khidmatgar {Household}	240
19.	Camp Jamadar {Household}	400
20.	Jamadar to Governor	320
21.	Jamadar of Sweepers	320
22.	Jamadar to Secretary	240
23.	Dhobi {Household}	240
24.	Carpenter {Household}	240

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25.	Garden Supervisor	240
26.	Daftri	320
27.	House bearer {Household}	240
28.	Cleaner	240
29.	Peon	240
30.	Messenger	240
31.	Chowkidar	560
32.	Sweeper	240
33.	Dhobi's Mate {Household}	240
34.	Masalchi {Household}	240
35.	Mali	240
36.	Beldar	240
37.	Polisher	240

(C) H.P. PUBLIC SERVICE COMMISSION

Sr. No.	Name / Designation of the posts.	Secretariat Pay w.e.f. 01.12.2011. {In Rupees per month}
1.	Secretary	1600
2.	Additional/Joint/Deputy Secretary (HPAS)	1600
3.	Deputy Secretary	2500
4.	Under Secretary	2500
5.	Registrar	1600
6.	Additional Registrar	1200
7.	Section Officer/Assistant Registrar	2000
8.	Superintendent Grade-II {including ex cadre}	1200
9.	Senior Assistant	900
10.	Junior Assistant	500
11.	Clerk	400
12.	Private Secretary	2000
13.	Personal Assistant	1200
14.	Sr. Scale Stenographer	900
15.	Jr. Scale Stenographer	500
16.	Computer Operator	300
17.	Driver	1400
18.	Restorer	240
19.	Gestetner Operator	240
20.	Daftri	320
21.	Jamadar	240
22.	Peon/Frash/Sweeper/Gateman-cum-Mali	240

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(D) H.P. HIGH COURT

Sr. No.	Name / Designation of the posts.	Secretariat Pay w.e.f. 01.12.2011 {In Rupees per month}
1.	Additional Registrar	2000
2.	Court Master	2000
3.	Deputy Registrar-cum-Special Secretary to HCJ	2000
4.	Secretary	2000
5.	Assistant Registrar	1600
6.	Deputy Registrar	1600
7.	Section Officer including leave Reserve	2000
8.	Superintendent Grade-II	1200
9.	Senior Assistant/ Record Keeper/Reader to Registrar General/Court Officers/Auditor	900
10.	Junior Assistant	500
11.	Clerks	400
12.	Private Secretary	2000
13.	Personal Assistant	1200
14.	Sr. Scale Stenographer	900
15.	Junior Scale Stenographer	500
16.	Chief Librarian	800
17.	Librarian	400
18.	Reader	1200
19.	Revisors	600
20.	Judgment Writer	600
21.	Translators	480
22.	Telephone Operators	240
23.	Driver	1400
24.	Receptionist	240
25.	Restorer	240
26.	Book Binder	240
27.	Gestetnor Operator	240
28.	Gestetnor Operator {Photostat}	400
29.	Daftri	320
30.	Court Jamadar	320
31.	Usher	320
32.	Process Server	240
33.	Peon	240
34.	Peon (Co-terminus)	240
35.	Chowkidars	560
36.	Cook-cum-Chowkidar	240
37.	Frash	240
38.	Mali	240
39.	Safai Karamchari	240
40.	Motor Mechanic	300

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(E) H.P. VIDHAN SABHA

Sr. No.	Name / Designation of the posts.	Secretariat Pay w.e.f. 01.12.2011 {In Rupees per month}
1.	Secretary	2000
2.	Joint Secretary	2500
3.	Deputy Secretary	2500
4.	Under Secretary	2500
5.	Section Officer	2000
6.	Superintendent Grade-II (including ex cadre)	1200
7.	Senior Assistant	900
8.	Caretaker	480
9.	Junior Assistant	500
10.	Clerk	400
11.	Special Private Secretary	2500
12.	Senior Private Secretary	2500
13.	Private Secretary	2000
14.	Personal Assistant	1200
15.	Senior Scale Stenographer	900
16.	Junior Scale Stenographer	500
17.	Chief Reporter	1600
18.	Editor of Debates	1600
19.	Senior Reporter	1600
20.	Reporter	800
21.	Documentation Officer	800
22.	Research Officer	800
23.	Librarian	400
24.	Book Binder	240
25.	Library Attendant	240
26.	Driver (9)	1400
27.	Gestetner Operator	240
28.	Daftri	320
29.	Jamadar	240
30.	Peon	240
31.	Frash	240
32.	Chowkidar	560
33.	Sweeper	240
34.	Mali	240
35.	Cleaner	240

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(F) LOKAYUKTA

Sr. No.	Name / Designation of the posts.	Secretariat Pay w.e.f. 01.12.2011. (In Rupees P.M.)
1.	Superintendent of Police	1200
2.	Deputy/Under Secretary	2500
3.	Section Officer	2000
4.	Senior Assistant	900
5.	Clerk	400
6.	Senior Private Secretary	2500
7.	Private Secretary	2000
8.	Personal Assistant	1200
9.	Junior Scale Stenographer	500
10.	Reader	1200
11.	Driver	1400
12.	Process Server	240
13.	Jamadar	240
14.	Peon	240
15.	Chowkidar	560
16.	Frash	240
17.	Mali	240
18.	Sweeper	240
