

No. FIN-(PR)B(7)-2/98
Government of Himachal Pradesh
Finance (Pay Revision) Department.

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh.

To

1. All Administrative Secretaries to the
Government of Himachal Pradesh.
2. The Registrar General, H.P. High Court, Shimla-1
3. All Heads of Departments in Himachal Pradesh.
4. The Secretary, H.P. Vidhan Sabha, Shimla-4.

Dated Shimla-171002, the 6th September, 2003.

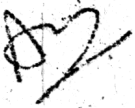
Subject: Clarification regarding date of annual increment on grant of
four tier pay scales.

Sir,

On the subject cited above, I am directed to say that it has come to the notice of this Department that in some cases, the clarification issued by this Department vide letter No. FIN-(PR)B(7)-1/98-III dated 18th April, 2002 (copy enclosed) is being applied to such categories who have already been allowed the 4 tier pay structure and therefore while fixing the pay of these eight categories, in certain cases, over-payments have been made, to which they were not entitled.

It is clarified that these eight categories which include H.P. Administrative Services, H.P. Police Services, H.P. Health Services Class-I (Generalist), H.P. Health Services Class-I (Dental), Animal Husbandry Veterinary Class-I Services, Assistant Engineer, Assistant Architect and Assistant Town Planner, in their cases, their pay is being regulated under the instructions issued vide this Department letter No. FIN-(PR)B(7)-1/98-II dated 23.5.2000, known as "Assured Career Progression Scheme", which is an independent scheme, applicable to the above mentioned eight categories of services. These instructions are very clear and provide that the next increment in the higher scale shall be allowed after qualifying service of 12 months and "all placements in the higher scales shall be given effect from the First day of January of the year next to the year in which an employee completes the required span for placement in the higher scale" (Pl. see B(ii) and C(iii) of these instructions). The Clarificatory instructions issued vide this Department letter No. FIN-(PR)B(7)-1/98-III, dated 18th April, 2002 are not applicable to

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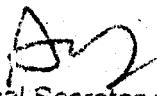


such categories of posts covered under the 4 tier pay structure, who have been given a separate promotional structure, as per instructions dated 23.6.2000, as mentioned above.

As such, you are requested to ensure that the pay of such categories of posts covered under the 4 tier pay structure may be regulated under the instructions contained in this Department letter No. FIN-(PR)B(7)-1/98-II dated 23.6.2000 and if in any such cases, the instructions contained in this Department letter No. FIN-(PR)B(7)-1/98-III dated 18th April, 2002 have been incorrectly applied in respect of these eight categories governed under the 4 tier pay structure, such cases may be reviewed immediately and recovery may be effected.

Intimation regarding this may be conveyed giving details of such overpayments and number of such cases of overpayment and proposed action on the same, to the Finance Department

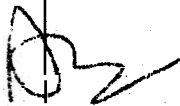
Yours faithfully,


Additional Secretary (FIN-PR) to the
Government of Himachal Pradesh.

No. FIN-(PR)B(7)-2/98 Dated Shimla-171002, the ^{6th} September, 2003.

Copy forwarded for information and necessary action:

1. The Accountant General, Himachal Pradesh Shimla-3 with 20 spare copies.
2. The Senior Deputy Accountant General (A&E), Himachal Pradesh, Shimla-3 with 20 spare copies with the request that the audit parties may be instructed to check the pay fixation cases of the above mentioned eight categories since 1.1.1996 onwards.
3. All Deputy Commissioners in Himachal Pradesh.
4. All District & Sessions Judges in Himachal Pradesh.
5. All Superintendents of Police in Himachal Pradesh.
6. The Director Treasuries and Accounts Organisation, Shimla-9.
7. All District Treasury Officers/Treasury Officers in H.P.
8. All Controller/Joint Controller/Deputy Controller/Assistant Controller (F&A) in Himachal Pradesh.
9. The Examiner, Local Audit Department, H.P., Shimla-2.
10. The Controller, Department of Personnel, H.P. Sectt., with 5 spare copies.
11. Section Officer, Finance Commission, H.P. Sectt., with 5 spare copies.
12. Guard File -100 Spare copies.


Secretary (FIN-PR) to the
Government of Himachal Pradesh.

C O P Y

No. FIN-(PR)B(7)-1/98-III
Government of Himachal Pradesh
Finance (Pay Revision) Department

From

The F.C.-cum-Secretary (Finance) to the
Government of Himachal Pradesh.

To

1. All Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of the Departments in H.P.
3. The Registrar, H.P. High Court, Shimla.
4. The Secretary, H.P. Vidhan Sabha, Shimla.

Dated Shimla-171002, the 18th April, 2002.

Subject:

Clarification regarding date of annual increment on placement in higher/next pay scale.

Sir

I am directed to invite a reference to Notification No. FIN-(PR)B(7)-1/98 dated 1.9.1998 vide which the post wise pay scales have been revised w.e.f. 1.1.1998 and to say that number of references have been received from various quarters seeking clarification regarding date of next increment as a result of fixation of pay on placement in the next higher pay scale on completion of requisite period of service. The matter has been examined and the position is clarified as under.

POINT
Whether the date of next annual increment of Govt. servant on placement in the next higher pay scale on completion of requisite years of service, shall fall due after completion of 12 months from the date of placement or the date of increment shall remain unchanged

CLARIFICATION

The date of annual increment on placement in the next higher pay scale on completion of requisite years of service, shall fall due after completion of 12 months from the date of such placement if it is at the minimum of that scale. In case, the placement is at a stage equal to (i.e. the stage of pay in the existing lower scale) or higher than the minimum of the higher scale, the date of annual increment shall remain unchanged.

Yours faithfully,

Sd/-

Additional Secretary (FIN-PR) to the
Government of Himachal Pradesh.