No. EDN(Ele.)H(3)B-1/2013-14 ***URGENT***
Directorate of Elementary Education. **Time bound**
Himachal Pradesh.

Dated Shimla-171001 3rd August, 2013.

To

All the Deputy Director Elementary Education,
in Himachal Pradesh.

Subject:- Instruction regarding Budget demand and its utilization, thereof.

Memo,

This is with reference to our earlier communication issued vide this directorate letter of even number dated 27th June, 2013 on the subject cited above vide which detailed instructions has already given to all the DDEE/DDOs.

It is a matter of great regret that inspite of the clear cut direction given previously that the budget demand should be on actual basis and it should not be in anticipation but some of the Deputy Directors are not adhering these instructions. Beside this, it is being observed that some of the DDOs are also not following the instructions which were issued vide this directorate letter of even No. Dated 17th June, 2013 and they are directly submitting their demand to this office. So all the DDEE/ DDOs once again directed to comply with the instruction issued in the above mention letters and while demanding the budget, every DDO may ensure the correct head of account. Demand of budget in regular head and retiree head should be separate.

Please take a note of these instructions again for future from the date of issue of this letter which is also available on departmental website.

DIRECTOR