

No. EDN(Ele.)H(3)B-1/2013-14
Directorate of Elementary Education.
Himachal Pradesh.

URGENT
Time bound

Dated Shimla-171001

17th June, 2013.

To

1. All the Deputy Director Elementary Education, in Himachal Pradesh.
2. All the Principal/ Headmasters Govt. Sr. Sec. School in H.P.
3. All the Block Elementary Education Officer, in Himachal Pradesh.

Subject:- Online Budget allocation and its utilization, thereof.

Memo,

You are well aware that budget is being distributed to all the Deputy Directors Elementary Education, Principals, Headmasters and Block Elementary Education Officers (DDOs) through e-vitran since 2010-11. In this regard, various DDOs are submitting demands for budget allocation directly and through Deputy Directors also.

It is, therefore, requested that all the BEEOs, Headmasters and Principals may submit their demand for budget allocation to the respective Deputy Director Elementary Education of their district and the Deputy Director to the directorate in consolidated manner to avoid duplicacy. In future no direct demand from the BEEOs, Principals and headmasters shall be entertained.

Further, it is observed that the Principals / Headmasters and even BEEO are not utilizing the allocated budget through e-vitran in time. The funds allocated as per demand of the respective DDOs remain unutilized for a long period and even in some cases the DDOs use to draw the bills in the month of March inspite of budget allocation. Therefore, all the DDEE/Principals/Headmaster/BEEOs (DDOs) may ensure timely and proper utilization of funds, if any budget allocation remain un-utilized for more than three months from the date of allocation the same will be taken as surrender and the concerned DDO will be held responsible for the lapse and his DDO powers will be withdrawn, immediately.

Please take a note of these instructions for future from the date of issue of this letter which is also available on departmental website.



DIRECTOR