

**DETAILED INSTRUCTIONS REGARDING FILLING UP OF VACANT POSTS OF JBTs  
FROM PwD (PHH)QUOTA IN THE DEPARTMENT OF ELEMENTARY EDUCATION,  
HIMACHAL PRADESH**

- 1) As you are aware of the fact that the Hon'ble High Court of HP has ordered that the opportunity to apply for the recruitment of District cadre posts has to be provided to all the eligible candidates irrespective of their domicile Districts
- 2) The counseling shall be conducted with effect from 17 to 20 December, 2024 by the selection committee constituted at Directorate level. The detail of posts is as under:-

Distt.	Functional Requirement	Category of Especially Abled Persons suitable for job					Total
		Category (a) 1%	Category (b) 1%	Category (c) (1%)	Category (d) .5%	Category (e) .5%	
	S,ST,W, BN, L, MF, RW, SE, C.	Blind and Low Vision	Deaf and Hard of hearing	OA, OL, OAL, BL, CP, Dw, AAV, LC (Provided the candidate should be able to write)	ASD (M, Mod), ID, SLD, MI	Multiple disabilities from amongst persons under category (a) to (d).	
Bilaspur		5	7	2	0	2	16
Chamba		4	3	5	1	2	15
Hamirpur		2	2	2	1	2	9
Kangra		7	10	7	2	2	28
Kinnaur		1	0	0	0	0	1
Kullu		3	3	2	1	1	10
L&S		0	0	0	0	0	0
Mandi		8	8	11	4	6	37
Shimla		7	4	5	2	2	20
Sirmour		5	8	8	0	2	23
Solan		6	5	5	1	3	20
Una		2	2	2	0	2	8
		<b>50</b>	<b>52</b>	<b>49</b>	<b>12</b>	<b>24</b>	<b>187</b>

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- 3) The appointment of JBTs will be made purely on the basis of existing R&P Rules read with the NCTE norms and guidelines issued from time to time (Govt. instructions vide letter No. EDN-C-A(3)-1/2016-Vol-I dated 27.09.2023).

1.	(a) <b>Essential Qualifications</b> as per R&P Rules read with the NCTE notifications issued from time to time till date.	<p>10+2 with 50% or Senior Secondary with 50% marks from a recognized board of School Education and 2 years Junior Basic Teachers Course / Diploma in Elementary Education (D.El.Ed.) from an institute affiliated to Himachal Pradesh Board of School Education (HPBOSE).</p> <p style="text-align: center;">OR</p> <p>Senior Secondary (or its equivalent) with at least 50% marks and 2-years Junior Basic Teacher (JBT) / Diploma in Elementary Education (D.El.Ed.) (by whatever name known).</p> <p style="text-align: center;">OR</p> <p>Senior Secondary (or its equivalent) with at least 45% marks and 2 years Junior Basic Teacher (JBT)/Diploma in Elementary Education (D.El.Ed.) (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure) Regulations, 2002.</p> <p style="text-align: center;">OR</p> <p>Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor of Elementary Education (B.El.Ed.)</p> <p style="text-align: center;">OR</p> <p>Senior Secondary (or its equivalent) with at least 50% marks and two year Diploma in Education (Special).</p> <p style="text-align: center;">OR</p> <p>Graduation and 2 years Junior Basic Teacher (JBT) / Diploma in Elementary Education (D.El.Ed.) (by whatever name known).</p> <p style="text-align: center;">OR</p> <p>Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed.-M.Ed."</p> <p style="text-align: center;">AND</p> <p>Pass in the <b>Teacher Eligibility Test (TET)</b>, to be conducted by the authority designated by the HP State Govt. Provided that the candidates who have already qualified the Teacher Eligibility Test (TET) conducted by H.P. Subordinate Service Selection Commission or H.P.Board of School Education, Dharamshala shall also be eligible subject to the condition as laid down in Para-II of the guidelines issued by the National Council for Teacher Education vide Notification No. 76-4/2010/NCTE/Acad, dated 11.02.2011.</p> <p><b>Note: -(1)</b> A candidate shall be eligible for appointment to Class-III/Group-C post(s), if he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh: Provided that this condition shall not apply to the Bonafide Himachalis.</p> <p><b>Note:- (2)</b> Relaxation up to 5% will be allowed in minimum educational qualifications and also in minimum qualifying marks for TET to the candidates belonging to SC/ST/OBC/PH categories of H.P.</p> <p><b>Note:- (3)</b> Candidate must fulfill all the requisite qualification on the date of publication of advertisement for the recruitment of these posts.</p>
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	(b) Desirable Qualification	Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
2.	Pay Scale	The Junior Basic Trained Teacher appointed on contract basis will be paid consolidated fixed contractual amount @ Rs. 17820/- /- P.M. (which shall be equal to 60% of the Level 8 Cell I @ Rs.29700/-). Annual increase in contractual emoluments for the subsequent year(s) will be allowed if contract is extended beyond one year.
3.	Age Criteria	Between 18 to 45 years. In case of Direct recruitment through batch wise basis, candidates who have crossed the upper age limit of 45 years shall also be considered for appointment in case they have registered their names before attaining the age of 45 years in employment exchange of H.P.
4.	Any other information.	(i) For batch wise recruitment the batch will be reckoned from the date of issuance of JBT/D.El.Ed.. pass certificate. If more than one candidate has been issued the JBT/D.El.Ed. pass certificate on the same date then the inter-se-seniority would be determined on the basis of TET (JBT) merit and in the event of TET merit being same senior in age would get precedence over junior in age. (ii) Those who are not willing to serve in the schools in interior and tribal areas of Himachal Pradesh need not come for counseling. (iii) The candidates will have to bring with them only the relevant degree/diploma in original with self attested copies thereof for the post and also latest certificates regarding their claim for consideration under any of the reserve categories of H.P. (iv) In case an Economically Weaker Section (EWS) candidate is not available for selection, the post will be treated automatically as de-reserved and will be filled up from a non EWS candidate of unreserved category.

4) Awarding of marks to the PwD (PHH) candidates appearing before the selection committee as per following parameters:

Sr.No	Remarks	Maximum Marks
1	Weightage for essential educational qualification as per the R&P Rules (% of marks obtained in educational qualification prescribed for the posts would be divided by 10)	10(Ten)
2	Weightage for maximum disabilities as certificate by the Medical Board/Authorities. (40% to 59%) = 2 marks. (60% to 79%) = 4 marks. (80% to 100%) = 6 marks.	6(Six)
3	Weightage for maximum additional qualification (% of marks obtained would be divided by 25)	4(Marks)
4	Belonging to notified Backward Area or Panchayat, as the case may be	1(One)
5	Land less family/family having land less than 1 Hectare to be certified by the concerned Revenue Authority.	1(One)
6	Non employment Certificate to the effect that none of the family member is in Government /Semi Government.	1(One)
7	BPL family having family annual income (for all sources ) below Rs.	2(two)

	40,000/- or a prescribed by the Govt. from time to time	
8	Widow/divorced/destitute/single Woman.	1(One)
9	Single daughter/Orphan	1(One)
10	Training of atleast 6 months duration related to the post applied for from a recognized University/Institution.	1(One)
11	Experience upto a maximum of 5 years in Govt./Semi-Govt. organization relating to the post applied for (0.4 mark only for each completed, year in case of Class-III)	2(Two)

NOTE: All the candidates are intimated to bring the above said certificates at the time of counseling duly issued by the competent authority as per the directions issued by the Government from time to time.

- 5) The candidates shall be allotted District as per his/her rank in the overall merit list read with the order of preference of the candidates. The allotted District will be displayed on the website of DEE. Merely listing of name in the shortlist drawn at District level or overall merit list drawn at Directorate level does not confer any right to the candidate for posting. The appointment shall be made after verification of documents in support of the eligibility criteria. The draft of the appointment letter shall be uniform throughout the State and the specimen shall be shared by the Directorate shortly. The BEEO concerned shall take the joining after verification of documents.
- 6) The list of the finally selected candidates for each District as well as the waiting list for each District shall be prepared at the Directorate level and sent to the District level for further appointment and necessary action.
- 7) The vacant seats due to non-joining of selected candidates shall be filled up within stipulated period from the waiting list by the Deputy Directors concerned.

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**Bio-Data Form to be filled by the candidate of PwD (PHH) quota appearing for counseling (JBT TET qualified) to be conducted for the post of Junior Basic Teacher w.e.f. 17.12.2024 to 19.12.2024 purely on contract basis on the fixed contractual amount @ Fixed salary of Rs. 17820/- (i.e. equal to 60% (sixty percent) of the first cell of the applicable level.**

Affix a  
passport  
size Photo  
  
(Not staple)

**1. Category in which applied for (Tick the correct option & attach the certificate) :**

Category of Especially Abled Persons suitable for job				
Category (a)	Category (b)	Category (c)	Category (d)	Category (e)
Blind and Low Vision	Deaf and Hard of hearing	OA, OL, OAL, BL, CP, Dw, AAV, LC (Provided the candidate should be able to write)	ASD (M, MoD), id, SLD, MI	Multiple disabilities from amongst persons under category (a) to (d).

2. Name of EMP. Exchange (If registered): \_\_\_\_\_ Regd. No \_\_\_\_\_ date \_\_\_\_\_,

3. Order of the Preference of the District (In capital letters) for appointment as JBT: i) \_\_\_\_\_

ii) \_\_\_\_\_ iii) \_\_\_\_\_ iv) \_\_\_\_\_ v) \_\_\_\_\_ vi) \_\_\_\_\_ vii) \_\_\_\_\_

viii) \_\_\_\_\_ ix) \_\_\_\_\_ x) \_\_\_\_\_ xi) \_\_\_\_\_ xii) \_\_\_\_\_

4.	Name (BLOCK LETTERS)	
5.	Father's Name	
6.	Mother's Name	
7.	Date of Birth	
8.	Permanent Home Address	
9.	Address for Correspondence	
10.	Qualifications	
11.	Mobile No.	

**12. Board/University from which the following Examinations have passed.**

Sr. No./ Exam	Board / University	Date of passing the Exam	Regular Course or CC	Max. Marks	Marks Obtd.	Pass %age	Subjects offered
i) Matric							
ii) 10+2							
iii) JBT/D.El. Ed./ETT/SPL Educator							
iv) B.A./ B.SC./ B.Com							
v) Post Graduation							
vi) Three years integrated B.Ed.-M.Ed.							
vii) JBT TET							
viii) Other							

<b>13. Documents details as per the Government of Himachal Pradesh (Social Justice &amp; Empowerment Dept.) vide letter No. SJE-B-B(15_-03/2014-1 dated 28th August.2017 .</b>	
i	Specify the handicapped category & attach an attested copy of medical certificate issued from the competent Medical authority (Govt. CMO) in support thereof on the disability & nature of disability (as Sr.No. 1)
ii	Mention percentage (%) of disability/Permanent or Temporary.
iii	Have you obtained additional qualification, if yes, please mention and attach an attested copy of the certificate issued by the competent authority.
iv	Do you belong to notified Backward area or Panchayat? If yes attach an attested copy of the certificate issued by the competent authority.
v	Do you belong to landless family/family having land less than 1 Hectare? If yes, attach an attested copy of certificate issued by the concerned Revenue Authority.
vi	Are you un-employed? If yes, attach an attested copy of Non-Employment certificate to the effect that none of the family members is in Govt./Semi.Govt. issued by the competent authority.
vii	Do you belong to BPL/IRDP family having annual income (From all sources)below Rs. 40,000/- or as prescribed by the Govt. from time to time? If yes, attach an attested copy of certificate issued by the competent authority.
viii	Are you widow/Divorced/Destitute /Single woman? If yes, attach an attested copy of the certificate issued by the competent authority.
ix	Are your Single Daughter/Orphan? If yes, attach an attested copy of the certificate issued by the competent authority.
x	Have you got training of at least 06 months duration related to the post applied i.e JBT( Junior Basic Trained Teacher (JBT) for from a recognized university/institution? If yes, attach an attested copy of the certificate issued by the competent authority.
xi	Are you claiming teaching experience as JBT up to a maximum of five years in Govt./Semi Govt. organization? If yes, then attach an attested copy of experience certificate issued by the competent authority.
14	Are you willing to serve continuously for five years in the schools in difficult area, Sub-Cadre, if offered appointment as JBT? Please specifically mention Yes or No__if yes, please sign the following undertaking. ( If no, you will not be considered for selection).
15	<p align="center"><b><u>UNDERTAKING</u></b></p> <p>I _____ Son/Daughter of Sh. _____ Village _____ PO _____  Tehsil _____ Distt. _____ (HP) do hereby undertake in writing that I  am willing to serve in the schools in anywhere in H.P State, if offered appointment as JBT. I am further to give this  written undertaking that I shall neither request for change of my first place of posting nor request for transfer during  first five years of my service while serving in the difficult Area/ Sub-cadre of H.P.</p> <p>i) That I have not serving as JBT in any of the Districts in the State.</p> <p>ii) If it is found that I have served as JBT previously &amp; resigned from services, then my candidature is  liable to be terminated.</p> <p align="right"><b>Signature of the candidate</b></p> <p align="right"><b>Full Name in Block Letters</b></p> <p>Date : _____</p>

Note : 1. No Document w.r.t. above parameter should be entertained once the candidate is counseled.

Encls : Following certificates in chronological order may be enclosed

- Matriculation & 10+2 pass certificates.
- BA/B.Sc./B.Com. Part-III /Post Graduation and Three years integrated B.Ed.-Med.with detailmarks sheet.
- JBT Diploma /ETT/ Special Educator etc .
- Bonafied Himachali certificate duly issued by competent authority.
- Certificate of Teacher Eligibility Test.
- Passport size photograph (one).
- Employment Exchange Registration Card.
- Character Certificate.
- Documents as under Sr. No. 13 (1to 11) .